

## HAMBLEDON PARISH COUNCIL

### MINUTES

of the meeting of the Parish Council held on 14 February 2017 in the Village Hall

Present: John Anderson (Chairman), Mary Grove, Mike Parry, Paul Pattinson and Philip Underwood; Jane Woolley (clerk); and one member of the public

Apologies: Karen Jones and Stewart Payne

The meeting noted Stewart Payne's absence on account of the major surgery he had recently undergone, congratulated him on his excellent recovery and sent him best wishes for its continuation.

### QUESTION TIME

#### BT overhead lines

Stephen Dean reported that, as a result of his objecting to BT putting additional telephone poles on his land, the overhead fiber optic cables that were required to provide St Dominic's School with an ethernet connection were being connected to existing electricity poles.

#### Informal play area

It was agreed to bring this agenda item forward to enable Stephen Dean to participate in the discussions.

Noted that Stephen Dean, Philip Underwood, Mary Grove and Anthea Edwards (Hambletons) had met when they had also visited Hambledon Common (which offered a wide variety of natural play areas including a sand pit), and that Stephen Dean was agreeable in principal to an informal play area being designated on c.25 sq.m of his land immediately above the village pond. **Agreed** that, if day-to-day financial and management responsibility were to be vested in the Parish Council, licensing/insurance details would need to be agreed and that in the first instance these should be discussed by the Clerk and Stephen Dean.

Noted possible costs/arrangements for weed-killing and surfacing the area with wood chippings, for edging the area and for providing a small amount of rustic equipment; noted that costs of up to £500 could be met from the 2017-8 budget; **agreed** that Mike Parry and Mary Grove should be responsible for creating the area, in liaison with Stephen Dean and others as appropriate; and expressed the hope that plans would be sufficiently advanced to enable a positive report to be made to the Parish Assembly on 27 April.

### FORMAL BUSINESS

#### 1. MINUTES

The minutes of the meeting held on 10 January 2017 were agreed and signed.

#### 2. DECLARATIONS OF INTEREST

Chairman: Director, Hambledon Village Shop; Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club

Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club

Mike Parry: Trustee, Hambledon Almshouses

Paul Pattinson: Trustee, Hambledon Almshouses

### 3. FINANCE

#### Financial statement

Noted that the current account was in credit. Also noted that Waverley had confirmed the requested precept for 2017-18 which would increase the Band D Council Tax charge by 5.1 per cent.

#### Cheques for signature

C J Rapley: ditch clearance	£ 1092.00
Hambledon Village Shop: redeemed Smith's Charity vouchers	£ 75.00
SSALC: annual subscription, Local Council Review	£17.00
Good Councillor's Guides	£11.08
Workstation: ink	£ 28.08
C J Rapley: creation of culvert headwall, Vann/Upper Vann Lane junction	£ 16.99
	£ 306.00

Noted that £495 remained in hand on the localism initiative account and £455 on the gully maintenance account (one-off grant from Surrey County Councillor Victoria Young)

#### Annual risk assessment

Noted Paul Pattinson's previously circulated report (attached to the file copy of these minutes); did not identify any additions to the list that were on public land; and noted that remedial work on the Pound would be carried out by Tim Coleman as part of his 2017 maintenance contract.

### 4. PLANNING

#### Planning applications

WA16/2469: Chestnut Cottage, Salt Lane – erection of garden outbuilding (full permission now granted)

WA16/2505: 8 Nutbourne Cottages - alterations to roof space to provide habitable accommodation

**Confirmed** previously agreed decisions

WA17/0159-0160: Glebe House, Hambledon Road – extensions and alterations

Noted the application, that pre-application advice had been received from Waverley's historic buildings officer and that the National Trust was supportive of the proposed alterations. Noted that all materials were in keeping with and matched the existing ones; that the new extension and garage were in sympathy with the overall design of the property, with the two angular facades matching the existing appearance of the main elevation; and that the resultant increase in floor space appeared to be well within the existing Waverley limits. Agreed that what was proposed would enhance the property overall and had no objections to this application.

(Note: decisions on all of the above attached to the file copy of these minutes.)

#### Decisions on recent applications

WA16/2440: Nightingales, Vann Lane – extensions and alterations to dwelling, erection of extensions to detached garage. Full permission

WA16/2380: Hambledon Village Shop – construction of disabled toilet. Full permission

WA16/2339: Alterations to detached garage to provide ancillary residential accommodation. Full permission

WA16/2310: St Peter's Church – change of use from agricultural land for use as car park. Full permission

WA16/2225: Little Burgate Farm, Markwick Lane – Certificate of Lawfulness for mobile home for staff accommodation granted.

#### Orchard Farm

Noted that the Parish Council's original comments had been submitted on 6 October 2016; that Waverley's recent request was for comments on a revised drainage report (Ridge) and two minimal revisions to the design/layout of two of the affordable houses; and that comments arising from this request had been approved by e-mail and submitted on 10 February.

Noted that, since then, SCC had removed its previous objections to the proposed drainage scheme, subject to a number of conditions.

Noted that there had been no documentation since October which addressed any of the other concerns expressed by the Parish Council in its original comments , all of which thus still fell to be decided by Waverley/SCC.

Noted that, during the period 7 – 14 February, 40 Hambledon residents and 26 non-Hambledon residents had submitted further comments: that 13 referred to the revised drainage proposals; and that the majority reiterated already-expressed objections.

Noted that the next meeting of the relevant Waverley Planning Committee would be on 8 March.

Noted that, at their request, the residents at The Sheiling would be meeting the Chairman and Mike Parry on 15 February to review drainage issues.

Noted the suggestion that a wider meeting be organised with some of the other residents who continued to be concerned about drainage and **agreed** that the Chairman and Mike Parry should review this after their meeting with the residents at The Sheiling.

#### Dunsfold Park

No further developments.

#### Farm Cottage

Noted that digging/trenching work for the construction of the new property had started.

### 5. PARISH ASSEMBLY, 2017

Noted that neither Jeremy Hunt nor the National Trust had been able to accept the invitation to be the guest speaker; that the possibility of a speaker on waste management was being pursued by the Surrey Green Network, a voluntary organisation (as neither Waverley nor SCC Waste Management provided speakers on this topic); that an approach had also been made to Veolia; and that Chambers Waste Management Co. was another possibility

### 6. VILLAGE MATTERS

#### Highways

Noted that Colin Rapley had dug out all the ditches other than along Upper Vann Lane and a small section outside the Hydestile Cottages as part of the localism initiative; that he had built a culvert head wall at the junction of Vann/Upper Vann Lanes which was successfully channeling the water into the ditches/gullies instead of across the road; and that he would shortly be trimming hedges, particularly along the norther section of the Hambledon Road.

Noted that SCC had undertaken to dig out the Upper Vann Lane ditches.

Noted that an offer by one of the Hydestile Cottages residents to clear a portion of the ditch outside her house had not materialised and that this would be included in the normal work schedule in future years.

**Agreed** that, in response to various complaints, the SCC Rights of Way team should be asked to undertake repairs to the Greensand Way between Ashlands Reservoir and Maple Bungalow as it was virtually impassable during wet winter months.

#### Informal play area

See Question Time.

#### School places

On consideration of the previously circulated note, **agreed** that problems encountered by Hambledon households in obtaining primary school places in adjacent villages should be raised with the responsible SCC officer and Victoria Young and that a request should be made for the subject to be an agenda item at the forthcoming Waverley meeting with Town and Parish Councils (see below).

### 7. VILLAGE ORGANISATIONS

#### Almshouses

Noted that the 2015 Smith's Charity payment had been accompanied by a request for landscaping work to be carried out; that that little or nothing had been done; but that the Trustees had recently suggested that the matter should be considered. **Agreed** that the Chairman and Mike Parry should

seek an early meeting with the Chairman of the Trustees and that, pending a successful outcome, the payment of the Smith's Charity grant for 2016 (£1,925) should be withheld.

#### Village Hall

Noted that the recent AGM had reviewed the possibility of seeking a substantial grant for major maintenance work including heating, electrics and combatting dampness; that the maintenance of background heating had been discontinued owing to its cost and the fact that one of the radiators was broken; that progress was being made with computer bookings; and that two fund-raising quizzes were being planned to boost day-to-day income.

#### Village Shop

Noted that turnover remained good.

#### Oakhurst Cottage

Noted that the advisory committee had met on 6 February; that a further grant of £3,000 from the NT Three Counties Association would help to fund essential barn restoration work; that Oakhurst-specific raffle tickets would be going on sale; and that a collecting box in the barn was also hoped to boost funds.

Noted the difficulties of a modest and, by big-house standards, an under-staffed and under-cleaned property gaining the museum accreditation status which was now needed to access outside material (eg from the Jekyll collection in the Guildford Museum). **Agreed** that this could not be warranted by the (impractical) staffing/cleaning costs that would be involved and that up-grading Oakhurst would change its atmosphere.

Note that volunteer numbers remained constant and that there were now several from outside the village; and that the pre-season volunteers' briefing meeting would be on 11 March.

### 8. OUTSIDE MEETINGS

Waverley joint meeting with Town/Parish Councils, Monday 6 March; agenda items to include Waverley's budget and the Local Plan. **Agreed** to ask for primary school places to be added (see above). Chairman and Clerk to attend.

### 9. CORRESPONDENCE

Nothing to report.

The Chairman closed the meeting at 21.450

**Date of next meeting: Tuesday 21 March 2017**

#### **AND THEREAFTER**

Tuesday 18 April  
(Parish Assembly: Thursday 27 April)  
Tuesday 9 May  
Tuesday 13 June  
Tuesday 25 July  
Tuesday 5 September