

HAMBLEDON PARISH COUNCIL

MINUTES

of the meeting of the Parish Council held on 22 March in the Village Hall

Present: John Anderson (Chairman), Mary Grove, Karen Jones, Mike Parry and Philip Underwood; Jane Woolley (clerk); and three members of the public

Apologies: Paul Pattison, Stewart Payne and Cllrs. Anna James and Nicholas Holder

QUESTION TIME

At the request of the Parish Council Dorian van Braam and Olafur Mason presented their proposals for a seat to commemorate the Queen's 90th birthday (see minute 9 for subsequent decisions).

Arising from a question about the transfer of the public space at Orchard Farm to the village by ERHA, it was confirmed that the Parish Council had reviewed the draft agreement for the donation of the land, together with a commuted sum to cover management/maintenance costs, and that the contract would form part of the S.106 accompanying the planning application.

Arising from a question about the public meeting to receive comments on the most recent Orchard Farm proposals, it was confirmed that this would be convened by the Parish Council once a planning application had been submitted to Waverley.

FORMAL BUSINESS

1. MINUTES

The minutes of the meeting held on 16 February 2016 were **agreed** and signed.

2. DECLARATIONS OF INTEREST

Chairman: Director, Hambledon Village Shop; Trustee, Hambledon Almshouses, Trustee, Hambledon Football Club

Mike Parry: Trustee, Hambledon Almshouses

Karen Jones: Trustee, Hambledon Almshouses

Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.

3. REPORTS BY WAVERLEY BOROUGH COUNCILLORS

None received.

4. FINANCE

Financial statement

Noted the credit balance on the current account.

Cheques and other payments

Agreed and signed the following

- Workstation – ink, copying £136.76
- Hambledon Heritage Society – books for Welcome Pack £ 15.00
- Surrey Playing Fields – subscription and grant £ 40.00
- Surrey ALC – annual subscription £216.38

Agreed a bank transfer of £65.16 to Hascombe Parish Council, being Hambledon Parish Council's share of the cost of the Dunsfold Park transport assessment.

Audit

Noted the risk assessment which had been carried out by Paul Pattinson and previously circulated to all Councillors.

Further potential risks: tree growth on the banks on either side of Rock Hill (**agreed** that this should be raised with SCC Highways) and the broken cover to the water valve chamber box opposite Horsehatches, Hambledon Road (Mary Grove to pursue with Thames Water).

Thanked Alistair Manson for having agreed to act as internal auditor of the 2015-16 accounts.

5. PLANNING

Planning applications

- WA16/0205: Hemingway House, Rock Hill
- WA16/0257: White Warren, Vann Lane

Confirmed the previously agreed comments (attached to the file copy of these minutes)

- WA16/0386: Beech Hill, Woodlands Road, construction of swimming pool. **Agreed** not to object.

Decisions on recent applications

- WA15/0726: Hazels, Vann Lane –noted that the refusal of the granting of a certificate of lawfulness for extensions had been upheld on appeal
- WA16/0124 – Hydon House, Salt Lane: new (replacement) vehicular access and gates. Full permission

- WA16/0129 – The Greenhouse, Hambledon House: Certificate of Lawfulness to establish independent residential use. Certificate granted

- WA16/0130 – Hydon Wood House, Feathercombe Lane: single storey extension. Full permission

- WA16/0153 – 1 Nutbourne Cottages, Roundals Lane: Certificate of Lawfulness for rear extension. Certificate granted.

Dunsfold Park (WA15/2395)

Noted that the Joint Parishes letter had been sent to the Secretary of State requesting that the application be called in and that, in addition to the National Trust and the CPRE, the Surrey Hills AONB office had also expressed serious concerns about the application.

Noted completion of the Transport Assessment Review (summary and conclusions previously circulated) and that a press release had been issued.

Orchard Farm

Noted the drop-in event which ERHA had organised on 17 March and confirmed that a public meeting would be convened and publicised once a planning application had been submitted.

6. UP-DATED PARISH PLAN AND VDS

Arising from the previously circulated briefing paper **agreed** that a short discussion document should be available in advance of the Parish Assembly listing the subject headings in the original Plan plus any new headings which had so far been suggested; that everyone at the Assembly should be encouraged to submit ideas for inclusion under all headings; that ideas should also be sought from the presenter of each representative's report; and that the

discussion document should refer to the key points to be covered by the Village Design Statement.

Agreed that the new Plan needed to be as innovative as its predecessor had been in 2003.

7. PARISH ASSEMBLY; VILLAGE CLEAN-UP

Arising from the previously circulated briefing paper

Parish Assembly, 14 April: confirmed the administrative arrangements; noted that invitations to presenters of representatives' reports and to guests had been issued; and **agreed** that it would be helpful if Stewart Payne could take charge of the roving microphone during the discussions on the Parish Plan.

Village Clean-up, 16 April: confirmed the administrative arrangements and **agreed** the need for maximum publicit for the clean-up, particularly to encourage the participation of families/children. Noted that Jon Petersen had volunteered to help with the barbeque, that Mike Parry could provide a barbeque and that a second one would be sourced by the Clerk.

8. VILLAGE MATTERS

Police

Noted that one incident of fraud and one of violence against the person had been reported since the last meeting. Noted that, although PCSO Dave Boxall would remain Hambledon's point of contact, he would no longer be available to attend meetings or provide crime statistics; and that in future statistics would be sourced from the police web site.

Highways

Noted the present situation regarding the blocked pipe at the Land End Crossroads, ditch clearance outside the Hydestile Cottages, farm traffic in Woodlands Road , HGVs in rural areas and localism bids for 2016-7 as reported in the previously circulated briefing paper.

Superfast broadband

Noted that possibilities for improving services within the village remained under active review.

Defibrillators

Noted that the safe purchased for the Village Shop AED was not suitable for outdoors and that an alternative was being sought; and that a further training day had taken place.

SCC review of community bus services

Noted that a case for combining the 503 and the Milford Hospital-Busbridge services had been sent to SCC and copied to Hambledon's Waverley and Surrey Councillors; that Stewart Payne had been thanked by SCC for these helpful suggestions which would be factored into the negotiations which SCC would be having with Stagecoach (the bus operator) during April; and that these might give rise to a further meeting of interested parties.

Assets of Community Value (ACV)

Noted that the Chairman and Paul Pattinson had met the owners of The Merry Harriers who had briefed them on the present business scenario and indicated that they were not keen on the idea of the pub being registered as an ACV; noted that the owners still expected to leave before the end of April; **agreed** that no application for its registration should be made whilst a possible purchase was going through; and **agreed** to review the matter further at the next meeting.

Village Fete

Noted the successful planning meeting held on 7 March which had been attended by several "new" helpers; that there would be a further meeting on 26 April; and that the format of the fete and the other events over the week-end 17-19 June had been agreed.

9. HM THE QUEEN'S 90TH BIRTHDAY

Congratulated Dorian van Braam and Olafur Mason on an outstanding design for The Queen's Bench and thanked them for their offer to donate the timber (from English oak trees that fell during the 1987 storm) and to charge only for their work.

Noted the estimate (£1,500 - £1,800) and the availability of a guarantee to underwrite costs up to £2,000; and **agreed** that the bench should be commissioned forthwith by the Parish Council.

Thanked Stephen Dean for accepting the design and agreeing that the bench could be placed on his land adjacent to the Village Pond; and **agreed** that Mike Parry and the Clerk, together with Stephen Dean and the designers, should agree the exact site.

Agreed that insurance cover for the bench should be provided via the Parish Council's policy. Noted various comments relating to details of the design, including potentially excessive carving to the top of the back, how one of the two ends was to be supported and potential hazards posed by the accompanying "wheathead"; and **agreed** that the Clerk should pass these back to the designers.

Noted that the bench could be completed by 18 June and that, given its commemorative status, it would be appropriate if it could be unveiled by the Lord Lieutenant of Surrey, ideally at 13.45 so that he could also declare the Village Fete open at 14.00; and **agreed** that the Clerk should make the necessary enquiries.

10. VILLAGE ORGANISATIONS

Almshouses

Noted that expenditure on exterior refurbishment, to be financed from the 2015 Henry Smith grant for 2015, remained under review.

Village Hall

Noted that quotes were being obtained for external painting and that ideas were being sought for improving the internal heating system.

Village Shop

Noted the worrying loss revealed by the recent trading statement; the meeting of shareholders and volunteers which had been called to consider the way forward; the manager's resignation and the subsequent advertising of the vacancy; and the virtual completion – and success - of the refurbishment.

Oakhurst Cottage

Noted that funding for further structural repairs was likely to be forthcoming during the summer; that an excellent promotional article by one of the volunteers had appeared on the website and in the Parish Magazine; that two new volunteers had been recruited; that the Cottage would open for the summer season at the Easter weekend; and that the National Trust would have an Oakhurst stall at the Village Fete.

10. CORRESPONDENCE

There was none.

The Chairman closed the meeting at 22.15

Date of next meeting: Tuesday 19 April 2016