

Hambledon Parish Council on Tuesday 6th November 2018

DRAFT MINUTES

1. Questions from Members of the Public

4 members of the public were in attendance.

Mr John Stoneham addressed the meeting. Mr Stoneham wanted to ensure that Waverley are aware of the strength of objections on the glamping planning application and asked Cllr Holder to pass these on. He understood that the letter containing 12 signatures from local residents only counted as one submission and he hoped planning officers would take on board all the objections which were on the website. He noted that the application is unsupported by statutory consultees and that there is not one letter of support from the village. Cllr Holder assured the meeting that he would pass on the comments and local objections to the relevant officers at Waverley.

Mr Rob Watkins updated the meeting that he has heard from WBC Housing Department following his complaint about the crossover built by his neighbour at 5, Hydestile Cottages without permission. Waverley are still waiting for retrospective permission to be applied for.

The Clerk was asked to contact Elizabeth Sims, cc Tom Horwood, Planning Enforcement and Housing teams to request that if the planning application has not been received within 21 days then a breach should be noted, and enforcement taken.

Mr Stephen Dean noted many complaints received about the smell coming from the outfall from the digester behind the village shop. **The Chairman said he will raise it with the with the Village Trust, who are the landlord of the shop.**

Mr Stephen Dean noted that the ditch outside his house now needs strimming. Cllr Parry will ask Tim Coleman to add it to his list of maintenance jobs.

2. Apologies for Absence

None

3. Draft Minutes of the Parish Council Meeting held on 2nd October – Agreed and signed as a true record.

4. Declaration of Interests

John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club

Mike Parry: Trustee, Hambledon Almshouses

Paul Pattinson: Trustee, Hambledon Almshouses

Stewart Payne: Trustee, Hambledon Nursery School

Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.

Sean Sinnott: Member of the Management Committee, Hambledon Village Shop

Cllr John Anderson and Cllr Sean Sinnott declared an interest in the planning item
WA/2018/1527

5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish.

N/A

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6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish.

Nicholas Holder noted that very special circumstances allow the garage to be connected to the house in relation to the planning application WA/2018/1473 Farm Buildings at Hambledon House. It was reported that HPC had responded to the planning decision.

7. Finance

- a. Verbal update on finances – £11,646.10 current account £3345.00 reserves
- b. Payments to be approved
 - i. £235.20 Grass Cutting - Nigel Jeffries
 - ii. £1368.00 Verge and Ditch Clearance - Colin Rapley
 - iii. £400 August and September maintenance – Tim ColemanPayments were approved and will be made on 7th November.
- c. Update on changes to the online banking authorisation
Cllr Sinnott and Cllr Grove are now registered for the online banking
- d. Budget allowance for Clerk Recruitment and handover – Noted £240 was the cost of the advert for the last recruitment process.

8. Verbal Update Henry Smith Charity

Cllr Sinnott and Cllr Grove are leading on the HSC on behalf of the Parish Council, which is the custodian of the charity finances.

9. Planning Policy

- 5 Hydestile Cottages – This matter was covered during the public question time.
- Land Adjacent to Hydons Farm – The Clerk reported that the Static Caravan which was on the land adjacent to Hydons Farm has been removed and the planning enforcement case closed.

10. New Planning Applications

- a. **WA/2018/1668 Erection of a single storey extension. Heath Cottage, Malthouse Lane** deadline 9th November – Noted that HPC has raised no objection.

11. Recent Planning Applications

- a. **WA/2018/1486 Erection of detached outbuilding. White Cottage, Woodlands Road** Full permission granted
- b. **WA/2018/1513 Erection of extensions and alterations. The Old Cottage, Vann Lane** Noted that the application had been withdrawn by the applicant.
- c. **WA/2018/1473 Change of use and erection of extension and alterations to existing barn to form a dwelling with garage and garden. (revision of WA/2017/1936) Farm Buildings, Hambledon House, Vann Lane** Full permission has been granted and a response has been sent noting our concern at the lack of logic applied to “special circumstances” to this latest in a line of enlarged applications.

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- d. **WA/2018/1519 Erection of extension and alterations to existing garage to provide ancillary accommodation. The Sheiling, Petworth Road** Noted that the decision was still pending.
- e. **WA/2018/1527 Erection of 11 cabins for holiday let together with associated works. Land known as Hammonds Piece, Roundals Lane** Noted that the decision was still pending. Site visit took place on October 11th. Hambledon Parish Council have submitted their objection and have since been notified that the planning officer has consulted more agencies. HPC repeated their objections.

12. Maintenance Update

Colin Rapley has been through the village cutting back vegetation. Tim Coleman has been keeping up with his schedule of works. Cllr Parry had a meeting with SCC officer John Baker about footpaths and bridleways in the village. At the meeting John Baker noted the poor condition of bridleway 186 and that SCC Countryside Access Officer Hannah Gutteridge would be going out with one of SCC's contractors in the next two weeks to have another look at the path and discuss the options. He added that "The contractor is an experienced ground worker and he will produce several options with costs. Once we have these then it will be a question of deciding the best option within the finances available" We await an update on this.

The meeting with John Baker also brought to light that there is a volunteer Path Warden Scheme which could arrange a half day training session for a group of 10-12 people. These people would then be able to use hand tools, away from roadsides, possibly assisted by a SCC Countryside Access Officer with a brush cutter.

The Clerk will put out a plea in the parish magazine and on the website for volunteers in order to enable a training day in the village.

Noted that for next year's budget we need to consider maintenance costs alongside opportunities for volunteering. Need to prioritise maintenance in the village.

Noted mud on the road by Hambledon House, Cllr Parry has spoken to the developer and works that have caused this should be completed soon.

Finally noted that the 2 salt bins that are our responsibility, are full enough at present.

Noted that recent proposals to close recycling centres could impact on fly tipping in the area. The Clerk was asked to make representation to SCC against this on behalf of the Parish Council.

13. Village Matters

We have been considering the installation of street furniture near The Merry Harriers in order to slow the traffic down. It was noted that the Pub and Nursery are in support of such a scheme. Next steps are to obtain a quote from the lead consultant Colin Davies on the options before we are able to proceed to consultation on a technical solution. An update will be provided at the next meeting.

14. Village Organisations

Almshouses - Nothing to report.

Nursery School – Cllr Payne reported positive news from the last trustees meeting and that the new Headteacher Mrs Walford is settling in well. Car Park

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will be locked outside school hours unless prior agreement for a special event at the pub.

Village Hall – Excellent feedback on the recent performance Bully Beef and Whizzbangs. Quiz night will be held on the 17th November.

Village Shop – Cllr Sinnott reported that the new kitchen has begun to be fitted. Trading is ahead of business.

15. Update on Clerk Appointment process

Anne Bott of SSALC had been contacted and agreed that the second applicant from 2017 recruitment process could be contacted. She had also identified a locum and recommended that she be used to facilitate the handover in the short term.

16. Reports from outside meetings

None have taken place.

17. Forthcoming outside meetings

Monday 19th November - Town and Parish Planning Forum.

Cllr Anderson, Cllr Payne, Cllr Grove, Cllr Pattinson and Cllr Sinnott have indicated their intention to attend.

Wednesday 28th November - The Surrey Hills Symposium. Several Councillors expressed an interest in attending the event at the University of Surrey.

18. Correspondence

It was noted that High Court appeals against Waverley in relation to the Dunsfold Park development have been unsuccessful.

Cllr Payne noted that people in another parish have requested our knowledge and expertise on how to get a phone box listed as we were successful in 2010. A line of communication has been opened in order to share expertise.

19. Date of next meeting

Tuesday 11th December

Tuesdays for 2019

8th January

5th February

5th March

2nd April

Annual Village Meeting - Thursday 25th April

14th May – Annual Meeting

4th June

2nd July

3rd September

1st October

Closed at 21:55