

## HAMBLEDON PARISH COUNCIL

Tel: 01428 481956 E-mail: clerkofhpc@outlook.com

Full Council Meeting of the Hambledon Parish Council on Tuesday 2<sup>nd</sup> October 2018 at the Village Hall in Hambledon at 20:00 hours.

### MINUTES

1. Questions from Members of the Public – 18 members of the public attended the meeting.

Mr John Stoneham – Spoke clearly about his concerns over the current planning application **WA/2018/1527**, which include noise and light pollution, the lack of eco-credentials for the project, concerns over fire safety on the site and also for the levels of traffic on site and in the village as a result of this commercial development. The Chairman thanked him for taking time to attend the meeting. His points will be taken on board by the Parish Council.

Mr Jeremy Hart – spoke of similar concerns with the application. He was also thanked for his time.

Mr Rob Watkins – Spoke regarding the planning enforcement breach at 5, Hydestile Cottages. He spoke to notify the Council that he rejects the legal obligation to maintain the culvert at his property. He was assured that the Parish Council will continue to engage with the Council and Highways Authority to keep abreast of any developments in the case.

2. Apologies for Absence – Received from Cllr Mary Grove and Cllr Anna James

3. Draft Minutes of the Parish Council Meeting held on 4<sup>th</sup> September – Were signed as an accurate account of the meeting.

4. Declaration of Interests

John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club

Mike Parry: Trustee, Hambledon Almshouses

Paul Pattinson: Trustee, Hambledon Almshouses

Stewart Payne: Trustee, Hambledon Nursery School

Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.

Sean Sinnott: Member of the Management Committee, Hambledon Village Shop

Cllr John Anderson and Cllr Sean Sinnott declared an interest in the planning item **WA/2018/1527**

5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. – Cllr Victoria Young was not in attendance.

6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish.

Cllr Nicholas Holder noted that Waverley Borough Council are in discussion with the tenant at 5, Hydestile Cottages to try to resolve the situation.

Cllr Holder also noted that there is a planned Site Visit in relation to the planning application **WA/2018/1527** to which parish councillors will be invited.

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7. New Planning Applications

**a. WA/2018/1486 Erection of detached outbuilding. White Cottage, Woodlands Road**

No objection from the planning group - **agreed**

**b. WA/2018/1513 Erection of extensions and alterations. The Old Cottage, Vann Lane**

Neither object to or support the extension. - **agreed**

**c. WA/2018/1519 Erection of extension and alterations to existing garage to provide ancillary accommodation. The Sheiling, Petworth Road**

Note the sympathetic design, which is in keeping. Take into consideration the previous extension in 2000. Recommend a condition which retains the building as ancillary to the house and not as a separate dwelling for re-sale. - **agreed**

**d. WA/2018/1473 Change of use and erection of extension and alterations to existing barn to form a dwelling with garage and garden. (revision of WA/2017/1936) Farm Buildings, Hambledon House, Vann Lane**

Was previously approved with a condition that the residential dwelling would remain, with a garage. We had noted in the summer that the proposed change could link the 2 dwellings, application was withdrawn and is now submitted as is. Our objections and comments remain. - **agreed**

**e. WA/2018/1527 Erection of 11 cabins for holiday let together with associated works. Land known as Hammonds Piece, Roundals Lane**

Due to the earlier declared interests, Cllr Paul Pattinson led the discussion on this item. It was agreed that the Parish Council strongly objects to the planning application. The main points of concern are in relation to:

- Commercial Development in the Green Belt and AONB.
- Disturbance and inconvenience to the neighbours to this site and the wider community – in particular increased traffic, cars and trucks, along narrow lanes and very unsuitable access.
- Inadequate access for utilities and emergency services – a substantial upgrade to the forest track would be necessary, destroying the character of the ancient woodland.
- Unclear plans for the Management of the site. A considerable amount of management and control will be necessary. Are there to be on-site staff, and if so what accommodation is to be provided?
- How will it be possible to control/contain usage to short-lets, and prevent permanent residence?

An extension to the deadline for comments will be requested to allow time for the site visit. After the site visit a response will be circulated by e-mail to be agreed by all councillors.

**f. WA/2018/1604 Erection of a Performing Arts Building at St. Dominic's school.**

It was noted that this planning application was notified this week. As response will be drafted and circulated by e-mail for agreement in time for the deadline of 23<sup>rd</sup> October.

**8. Planning Policy**

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### a. Verbal update on Planning enforcement items

The Clerk updated the meeting that the tenant at 5, Hydestile Cottages has been told to submit a planning application for the driveway. Nick Holder will continue to monitor the situation with WBC and report back.

### b. Static Caravan

The Clerk reported that the Planning Enforcement team are being chased for their response, the resident will be updated.

## 9. Recent Planning Applications

- **WA/2018/1281 Single storey rear and side extensions following removal of flat roof and lean-to structures. SAN REMO PETWORTH ROAD WORMLEY.** At the time of writing the agenda the decision was still pending.
- **WA/2018/1306 Erection of single storey link extension and alterations. OLD BARN, VANN LANE, HAMBLEDON.** Full permission granted with conditions as we requested.

## 10. Finance

### a. Report on the finances and budget

Current account balance at 26 <sup>th</sup> September 2018	<u>£4227.67</u>
Of which Henry Smith Charity grant	(£1570.00)
	<u>£2657.67</u>
Reserves account balance at 26 <sup>th</sup> September 2018	<u>£13345.00</u>

Approval was given to open a separate account for HSC to keep that accounting separate. Approval was also given to move £10,000 back from reserves to current. The councillors noted the forecasted overspend on staff costs.

Looked at Maintenance budget under this item. It was agreed that as we go into winter, costs will begin to be incurred. Clerk will chase the quote for the oak posts.

### b. Payments approved

£72 Grass Cutting – Surrey Hills Garden Services

£100 SSALC – New Clerks Training

Internal Audit fee - £100 invoice submitted

### c. Update on changes to the online banking authorisation

Councillors signed the authorisation forms for Cllr Mary Grove to join the ranks of on-line access delegates. Cllr Paul Pattinson will get his soon. Cllr Sean Sinnott is in the process of finalising his online access.

## 11. Henry Smith Charity

It was agreed that Cllrs Sinnott and Grove will work with the Clerk on this item.

## 12. Maintenance Update

Cllr Parry updated that he will update Colin Rapley this week on vegetation trim schedule.

Cllrs agreed that several Oak Posts need replacing as noted earlier.

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Cllr Parry was pleased to report that a meeting with the Countryside Access team will take place this week.

### **13. Village Matters**

#### **Speed Limits**

Cllr Payne updated the meeting on the background around this item. IN conjunction with SCC and Surrey Hills AONB there is a project to look at driver behaviour in villages. As part of this, there are visual indicators that can be added to the village environment to slow drivers down. Looking at the Merry Harriers end of the village as a starter for a project. Potential to have a conversation with the pub owners. Cllr Mary Grove and Cllr Stewart Payne to speak to the manager at the pub before the next meeting.

### **14. Village Organisations**

Almshouses – all running well

Nursery School – meeting next week

Village Hall – positive report from Cllr Grove including report on the investigations into the potential for broadband provision for the Village Hall

Village Shop – Stainless Steel fittings are to be put in towards the end of the month.

Assistant Manager in post.

### **15. Reports from outside meetings**

None have taken place.

### **16. Forthcoming outside meetings**

- a. All clerks with Waverley CEO Tom Horwood at The Burys – 12<sup>th</sup> October

### **17. Correspondence**

The Chairman and councillors noted with great regret the resignation of the Clerk. Cllr John Anderson will speak to Anne Bott at SSALC to see how best to proceed.

### **18. Date of next meetings**

Tuesday 6<sup>th</sup> November

Tuesday 11<sup>th</sup> December

#### **Proposed Tuesdays for 2019**

8<sup>th</sup> January

5<sup>th</sup> February

5<sup>th</sup> March

2<sup>nd</sup> April

14<sup>th</sup> May

Annual Village Meeting - Thursday 25<sup>th</sup> April

4<sup>th</sup> June

2<sup>nd</sup> July

3<sup>rd</sup> September

1<sup>st</sup> October