

# HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on Wednesday 9<sup>th</sup> January 2019 at Hambledon Village Hall at 20:00 hours.

## **Present**

Cllr John Anderson (Chairman), Cllr Paul Pattinson, Cllr Mary Grove, Cllr Sean Sinnott, Cllr Mike Parry, Cllr Stewart Payne, Cllr Phillip Underwood, Julie Flenley (Clerk), Nicholas Holder (Waverley Borough Council).

The Chairman introduced Julie Flenley as the new Clerk to Hambledon Parish Council, and Joanna Cadman as our assistant clerk and acting as locum until the end of February.

## **AGENDA**

1. Questions from Members of the Public – None present.
2. Apologies for Absence - None reported.
3. Draft Minutes of the Parish Council Meeting held on 11th December 2018 were agreed and signed by the Chairman.
4. Declaration of Interests.

Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club

Cllr Paul Pattinson: Trustee, Hambledon Almshouses

Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club

Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop

Cllr Mike Parry: Trustee, Hambledon Almshouses

Cllr Stewart Payne: Trustee, Hambledon Nursery School

Cllr Phillip Underwood: None

Cllr Anderson has declared an interest in Planning Application WA/2018/1883 as a neighbour to the site in question.

5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllr Nicholas Holder was present and update was given alongside item 10.

## **7. Finance**

- i. Verbal update on finances

The Clerk and RFO noted that the procedure to switch signatories was in the process of being updated to reflect the Clerk changeover. The Clerk and RFO stated that the balance in Hambledon

Parish Council's current account of £8,952.15. The Reserve account remains unchanged at £3,345 and the Henry Smith Charity account has a remaining balance of £330 from the 2017 grant, which has been earmarked and awaiting payment. Cllrs Grove and Sinnott are taking forward the grant expenditure of £2,000 for the 2018 award.

ii. Payments to be approved:

- Colin Rapley for ditching work within the village - £1,224 (Inc. £204 VAT)
- Joanna Cadman for work through December - £150

iii. Final budget for 2019/20 circulated and agreed with minor amendments – informal play area amount has been deducted and the amount added to the defibrillator fund.

iv. Henry Smith Charity – £2,000 award for 2018 grant has now been received.

8. Planning Policy Update on Planning enforcement items

- Expected planning application for no. 5 Hydestile Cottages for the alterations to the driveway. Application is currently due.

Action: MG to speak to Mr. Watkins with respect to ongoing issues.

Action: Clerk to update Councillor when planning application has been received.

9. New Planning Applications

**-WA/2018/2015 Sawmill Cottage, Salt Lane, Hydestile, Godalming, Surrey, GU8 4DH**

**Erection of extensions and alterations following demolition of existing games room and study; relocation of detached garage.** The Parish Council noted that the addition was small and practical. The new design was slightly more bulky but attractive and in keeping with the original, and involved relocating the garage.

DECISION – No objection to the current application but wish to comment that allowing the repositioning of the garage adjacent to the house encourages a further application in due course to incorporate the garage into the house itself as further accommodation, which is a development Hambledon Parish Council would not support.

**- WA/2018/2049 The Old Coal Yard, Hambledon Road, Hambledon, Surrey. Erection of a building to provide 2 industrial units (use class b1) following demolition of existing building.** The Councillors feel that although the building size has increased in the region of one third, the application meets the requirements of the villages in that it provides a 'hub' for businesses within the community and provides more new, good quality industrial space. Furthermore, its design is in keeping with the rest of the units on the site.

DECISION – The Parish Council is supportive of the application.

10. Recent Planning Applications

**-WA/2018/1883 Hambledon House Farm Buildings, Vann Lane, Hambledon, Godalming, Surrey, GU8 4HW Application under section 73 to vary condition 1 of WA/2018/0355 (approved plans) to allow internal alterations and alterations to elevations.** Cllr Anderson updated The Parish Council with regards to the history of the site, including the preceding approved application WA/2018/0355. It was noted that the Parish Council responded robustly to the previous application and that the Councillors objections still stood with respect to the current application. Because the current application related to changes to the ridge and gable end heights, additional rooms and subsequent

increase in gross internal area. This together with previous changes, constitutes significant creep away from the original application for this development which had originally been supported by the Parish Council. It was also noted that work had already started on site to incorporate these amendments, and this was being done at the developers' risk. Nick Holder outlined the difficulties that WBC including the background and the current pressures of, and staffing difficulties within the planning department at WBC.

It was also noted that Street Naming Application SNN1932A was also received and had already received objections from local residents. It was felt that the name proposed by Waverley Borough Council was confusing and inappropriate.

Action: Clerk to write to WBC highlighting objections regarding WA/2018/1883 to the planning officer.

Action: Cllr Payne to draft a response to WBC objecting to the proposed application SNN 1932A

#### 11. Maintenance Update Report Update and budget alterations from Cllr Parry

It was noted that the culvert on the current stretch of road by Vann House was prone to flooding when it rains. Furthermore, it was noted that the ditch by Hydestile Cottages required clearing. Cllr Parry also noted that there was a tree down between North Farm and Pockford Road.

MP also supplied a drawing with regards to Bridleway 186's continual flooding. He proposes that a shallow ditch be dug to take residual run off and it was agreed that any excess funds in the maintenance budget could be used.

Cllr Parry reported that he had obtained 6 volunteers for maintenance, and this would be helpful in dealing with routine maintenance on the footpaths. Cllr Parry to action this.

Action: Cllr Parry to speak to Colin Rapley to obtain quote for culvert clearance at Hambledon House and to speak to Tim Coleman to gain a quote for the ditching on Bridleway 186.

#### 12. Hambledon Parish Council

-Annual Village Meeting 25 April 2019 – The Councillors agreed that there would be no guest speakers.

-Risk Assessment Cllr Pattinson would be updating this and would report at the February meeting. It was noted that some trees around the village shop and pond required monitoring. If any work is required here, funds would need to be taken from the maintenance budget.

#### 13. Village Matters Update on:

-Speed Limits and traffic calming - Cllr Grove advised that there were no further reports from the consultant dealing with this despite being chased. Update due in February's meeting.

-Welcome Packs – 2 new families require packs. MG and SP to review actions. Much of the information is available on the website and is in the Welcome Packs.

-Dog Fouling – Clerk advised the Councillors on the new rules. HPC Considered whether bins could be made viable to dispose of poo bags, at what capital cost and running costs.

#### 14. Village Organisations

-Almshouses - Nothing to report.

-Nursery School – Trustees meeting forthcoming.

-Village Hall - Nothing to report.

-Village Shop – Trading well.

15. Reports from outside meetings - Nothing to report.

16. Forthcoming outside meetings - Surrey Hills Highways Working Group, 21<sup>st</sup> January. MG and SP to attend.

17. Correspondence – None to report.

18. Date of next meetings

5th February 2019

5th March 2019

2nd April 2019

Thursday 25th April - Annual Village Meeting

27<sup>th</sup> April Village clean up commencing at 10am

2<sup>nd</sup> May local elections

14th May 2019

4th June 2019

2nd July 2019

3rd September 2019