

HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on Wednesday 5th February 2019 at Hambledon Village Hall at 20:00 hours.

Present

Cllr John Anderson (Chairman), Cllr Paul Pattinson, Cllr Mary Grove, Cllr Sean Sinnott, Cllr Mike Parry, Cllr Phillip Underwood, Julie Flenley (Clerk), Joanna Cadman (Assistant Clerk).

It was noted that Joanna Cadman is our assistant clerk and acting as locum until the end of February.

AGENDA

1. Questions from Members of the Public – None present.
2. Apologies for Absence – Cllr Stewart Payne, Cllr Nicolas Holder.
3. Draft Minutes of the Parish Council Meeting held on 9th January 2019 were agreed and signed by the Chairman.
4. Declaration of Interests.
 - Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club
 - Cllr Paul Pattinson: Trustee, Hambledon Almshouses
 - Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club
 - Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop
 - Cllr Mike Parry: Trustee, Hambledon Almshouses
 - Cllr Phillip Underwood: Hambledon Parish Church
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllr Nicholas Holder and Cllr Anna James were not present at this meeting.

7. Finance

i. Verbal update on finances

The Clerk and RFO noted that the procedure to switch signatories was still in the process of being updated to reflect the Clerk changeover. The Clerk and RFO stated that the balance in Hambledon Parish Council's current account remained £8,952.15. Cheques were issued for January's approved invoices as follows:

- Colin Rapley, invoice no. 1540 for £1,224 (inc VAT) – CHQ no. 1112
- Joanna Cadman, invoice for December 2018 and January 2019 for £300 – CHQ no. 1113

Invoices were also presented and approved for the following:

- Julie Flenley, salary for January 2019 for £360 – CHQ no. 1114
- Surrey Playing Fields Association subscription/donation for £40 – CHQ no. 1115

Once these cheques are taken into account, the current account balance will read £7,068.15. It was also noted that Tim Coleman's invoice was to be chased before financial year end.

Action: Cllr Parry to chase Tim Coleman for invoices.

The Reserve account remains unchanged at £3,345 and the Henry Smith Charity account has a remaining balance of £330 from the 2017 grant, which has been earmarked and awaiting payment. Cllrs Grove and Sinnott are taking forward the grant expenditure of £2,000 for the 2018 award, which leaves the account at a balance of £2,330.

ii. Payments to be approved: See above, at item i.

iii. Henry Smith Charity – £2,000 award for 2018 grant has now been received.

8. Planning Policy Update on Planning enforcement items

- Expected planning application for no. 5 Hydestile Cottages for the alterations to the driveway. Application is currently due but not recorded on Waverley Borough Council's weekly circular of new applications. However, a meeting had been arranged for neighbour and Ms Sharon Doyle Tenancy and Estates Officer at WBC to address concerns regarding this application.

Action: MG to keep Councillors updated with respect to ongoing issues and the outcome of the meeting between neighbours and Waverley Borough Council.

Action: Clerk to chase planning application and notify Councillors when it has been received.

9. New Planning Applications

- **WA/2019/0022 Highfield, Malthouse Lane, Hambledon, GU8 4HH** - Construction of a swimming pool and associated buildings. The Parish Council noted that the swimming pool was screened by trees and noted that they had no objections to the proposals.

10. Recent Planning Applications

- **WA/2018/1883 Hambledon House Farm Buildings, Vann Lane, Hambledon, Godalming, Surrey GU8 4HW**. It was noted that Planning Permission had been approved by Waverley Borough Council who acknowledged the complex planning history of the site. However, Councillors further noted that Waverley Borough Council also acknowledged, under Section 73 of the Town and Country Planning Act 1990 (as amended), the proposal is, in effect, a fresh application for the entire development, albeit with a variation to that original condition.

- **SNN1932A Hambledon House Farm Buildings, Vann Lane, Hambledon, Godalming, Surrey, GU8 4HW application for street naming**. It was noted that Street Naming Application SNN1932A was received with the developer now moving from 'Goodbrook Lane', to apparently accepting the Parish Council's proposed 'Hedley Close' but has now proposed 'Warren Lane'. It was felt by the Councillors that the name proposed by the developers might cause confusion with neighbouring 'White Warren' so therefore inappropriate and that the Parish Council would prefer 'Hedley Close' and have advised Waverley Borough Council accordingly.

Action: Clerk to write to WBC highlighting further objections regarding SNN1932A to the street naming officer.

11. Maintenance Update Report Update and budget alterations from Cllr Parry

Cllr Parry has obtained a number of quotes for replacement of wooden posts by Hambledon Village Store. 7 posts are required; the Parish Council elected the cheapest option of £360 for plain wooden posts and would look at the possibility of moving the more expensive posts with the Surrey Hills logo to a position where they will be less likely to be hit by traffic. The Parish Council approved a budget of £450 in total for the purchase and installation of the posts.

It was also noted that there was a blocked gully on Hydestile crossroads and that Bridleway 186 was still causing issue.

Action: Cllr Parry to speak to Colin Rapley to obtain quote for gully clearance at Hydestile crossroads and to speak to Tim Coleman to gain a quote for the ditching on Bridleway 186 .

12. Hambledon Parish Council

-Annual Village Meeting 25 April 2019 – no updates but noted that the village clean up was on 27th April. The Clerk and RFO noted that equipment was available from Surrey County Council that Hambledonians could use on the day and that any bags of litter would be duly collected by the Council.

-Risk Assessment Cllr Pattinson updated and reported at the February meeting. It was noted by the Councillors that there were a number of trees and electricity posts which could potentially cause issues. It was also noted that item 10, where the road edge has collapsed towards Farm Cottage may be reinstated by the builder.

Action: Clerk to contact Southern Electric (Risk Assessment items 1/2/6 and 8) and Surrey County Council (Risk Assessment items 3/4/5/7 and 9), and report issues named in the risk assessment.

13. Village Matters Update on:

-Speed Limits and traffic calming - Cllr Grove reported briefly on the last meeting of the Surrey Hills Working Party, held at Westcott, which she attended with Cllr Payne. It was noted that a meeting had been booked on 26th February 2019 at 10am between Cllrs Grove and Payne with the Clerk in attendance, and Graham Cannon and Adrian Selby (Surrey County Council) and Paul Milford (Casualty Reduction Officer, Surrey Police) to discuss speed control and traffic calming measures within the village. This has become more pertinent due to the inclement weather in January where a number of serious accidents occurred in a very short space of time. Cllr Grove is going to arrange and attend a walk-about around the village to look at suggested ways to limit speed and try to encourage safer and more considerate driving through the village.

Action: Cllrs Grove and Payne to update for all actions over the last 12 months at the next meeting on measures which could help the village.

-Welcome Packs – 4 have been given out to new families but it was noted by Cllr Grove that supplies of the main welcome leaflet were low but other ancillary items were well stocked.

-Dog Fouling – Clerk submitted information to Cllr Grove with respect to supply of dog poo bins. Cllr Grove informed Councillors that she had been in touch with Waverley Borough Council regarding possible siting of a waste bin at Hambledon Church. The Enforcement Officer said she would initially monitor the area for 3-6 months to ascertain if she thought a bin necessary.

Action: Cllr Grove to investigate the cost of bins and how they would be emptied with potential capital and running costs and liaise with regards to monitoring the path.

14. Village Organisations

- Almshouses - Nothing to report.
- Nursery School – Trustees meeting forthcoming.
- Village Hall – AGM planned for 28th February 2019 and Ian McMillian is presenting a talk about village halls on 5th April 2019.
- Village Shop – Trading well and have had an excellent year. Advert for a new manager went live on 3rd February.
- Village Church – meeting to be held on 7th March 2019.

15. Reports from outside meetings - Nothing to report.

16. Forthcoming outside meetings - Highways meeting on 26th February 2019 at 10am between Cllr Grove and Cllr Payne and the Parish Clerk, and Graham Cannon and Adrian Selby (Surrey County Council) and Paul Milford (Casualty Reduction Officer, Surrey Police).

17. Correspondence – None to report.

18. Date of next meetings

5th March 2019

2nd April 2019

Thursday 25th April 2019 - Annual Village Meeting

27th April 2019 - Village clean up commencing at 10am

2nd May 2019 - local elections

7th May 2019

4th June 2019

2nd July 2019

3rd September 2019

8th October 2019

12th November 2019

10th December 2019

7th January 2020