

HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on Tuesday 5th March 2019 at Hambledon Village Hall at commencing at 20:00 hours.

Present

Cllr John Anderson (Chairman), Cllr Paul Pattinson, Cllr Mary Grove, Cllr Sean Sinnott, Cllr Phillip Underwood, Julie Flenley (Clerk).

AGENDA

1. Questions from Members of the Public – Stephen Dean queried the circumstances with regards to the verge surrounding the village pond and shop as it was being cut up by traffic driving over it. Was advised, as per previous minutes that the situation was in hand and that the posts had been costed out for reinstallation and repair in the near future.
2. Apologies for Absence – Cllr Mike Parry, Cllr Anna James and Cllr Nicolas Holder.
3. Draft Minutes of the Parish Council Meeting held on 5th February 2019 were agreed and signed by the Chairman.
4. Declaration of Interests.
Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club
Cllr Paul Pattinson: Trustee, Hambledon Almshouses
Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club
Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop
Cllr Mike Parry: Trustee, Hambledon Almshouses
Cllr Phillip Underwood: Hambledon Parish Church
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllr Nicholas Holder and Cllr Anna James were not present at this meeting.

7. Finance

i. Verbal update Hambledon Parish Council:

The Clerk and RFO also confirmed that the audit process had been started. The Clerk and RFO also confirmed that the last tranche of Localism Funding totalling £726 is due for claim the Parish Council had been awarded a total of £3250 for 2018/2019 financial year and had been paid £2524 to date and that this work needs to be completed by the end of the financial year.

The Clerk and RFO stated that the balance in Hambledon Parish Council's current account remained £8,859.62.

ii. Payments approved:

- Mary Grove, invoice for £24.60 for producing welcome packs
- Tim Coleman invoices for works to clear around village hall roof and gutters (£75, invoice number 179) and village maintenance and cricket green upkeep (£300, invoice number 414)
- Julie Flenley, receipt for £74.99 for printer ink
- CAB Waverley, grant from Parish Council £100, email dated 14 January to Hambledon Parish Council

The Hambledon Parish Council Reserve account remains unchanged at £3,345.

Invoices totalling £360 are to be paid on the account which, leave the balance of the Henry Smith Charity account at £2130.46, with the remaining £120 from 2017 to claim.

iii. Henry Smith Charity – £2,000 award for 2018 grant has now been received.

8. Planning Policy Update on Planning enforcement items

- Application has been received for 5 Hydestile Cottages (WA/2019/0171). Hambledon Parish Council noted that they had no objections to driveway, but the application was retrospective; the way in which the work had been completed prior to the application being submitted which had led to problems. The Parish Council would need confirmation as to the correct installation.

Action – Clerk and RFO to write to WBC outlining principals of the planning application and confirm that the retrospective application fulfils Building Control obligations of Waverley Borough Council and Surrey County Council.

9. New Planning Applications

- **WA/2019/0213 3 Knowles Cottages, Wormley Lane, Hambledon, GU8 4EZ. Erection of an extensions and associated works following demolition of existing porch.**

The Parish Council noted the application and had no objections to the proposals.

- **WA/2019/0296 Orchard Farm, Wormley Lane, Hambledon, GU8 5TS. Erection of 9 dwellings including 7 affordable with associated vehicular access and parking following demolition of existing farm outbuildings and stables.**

The Councillors noted that the application had just been received and registered by Waverley Borough Council. Councillors noted that it was a smaller scheme, which included 7 affordable homes and 2 market value ones. The original farm house and land had been excluded in this current application. The Parish Councillors were keen to determine what English Rural Housing Association was proposing to do with the farmhouse and adjoining land in the long term but noted that this was not part of the current planning application. The previous concerns on drainage would need to be resolved as this was a key issue.

They noted that the applications response date was 29th March for comments, but Councillors would like to discuss the application more fully at the meeting on 2nd April. It was agreed that the Clerk would advise Waverley Borough Council that an extension of time for comments would be necessary and that Waverley Borough Council would receive Hambledon Parish Council's response by 5th April. It was also agreed to publish the proposals link to the village website. A response would be discussed at the next Parish Council meeting on 2nd April.

Action: Clerk and RFO to speak to planning officer to arrange a date for Hambledon Parish Council's comments.

Action: Cllr Payne to arrange to post a news story on Hambledon Parish website.

10. Recent Planning Applications

-SNN1932A Hambledon House Farm Buildings, Vann Lane, Hambledon, Godalming, Surrey, GU8 4HW application for street naming. The Parish Councillors noted that the process of utilising a family name (Hedley) had pushed the street naming application into the 'Exceptions' category which has a much longer lead in time for decision. It was observed that the Parish Council's proposed name 'Hedley Close' was not objected to, but that the developer proposed 'Warren Lane' was accepted as it was an immediate solution.

11. Maintenance Update Report Update and budget alterations from Cllr Parry

The Clerk and RFO gave the maintenance update for the parish. There was still Localism Funding to claim (see item 7, above). This has been earmarked for culverting work along Vann Lane, to be done by Colin Rapley.

The posts around Hambledon Village shop were reconfirmed from February's meeting at a budget of £450 for both the posts and installation.

The investigative ditching on Bridleway 186 is due to be started by Tim Coleman on Friday 8th March, to determine the best course of action for a more permanent improvement.

Action: Cllr Parry to update on Tim Coleman's investigative ditching work on Bridleway 186.

Action: Cllr Parry to proceed with the order of cheaper posts for the village shop site.

Action: Cllr Parry to chase invoices for culverting in order for Clerk and RFO to proceed with the final Localism Funding claim.

12. Hambledon Parish Council

-Annual Village Meeting 25 April 2019 – no updates.

- Hambledon Village clean-up on 27th April, followed by a free BBQ. The Clerk and RFO noted that equipment for the clean-up was available from Surrey County Council that Hambledonians could use on the day and that any bags of litter would be duly collected by the Council.

-Village Risk Assessment – the Clerk and RFO reported that there was still no movement from either Surrey County Council or Southern Electric in terms of the reported issues from the risk assessment but will continue to chase.

Action: Clerk to chase Southern Electric (Risk Assessment items 1/2/6 and 8) and Surrey County Council (Risk Assessment items 3/4/5/7 and 9) and report back at 2nd April meeting.

13. Village Matters Update on:

-Speed Limits and traffic calming

Cllr Grove updated Councillors on the meeting and village walk about which was held on 26th February 2019 with Graham Cannon and Adrian Selby from Surrey County Council and P.C. Steve Milford from Surrey Police (Casualty Reduction Officer), alongside Cllr Payne, Cllr Grove and Julie Flenley Clerk and RFO. Cllr Grove reported that Surrey County Council were satisfied with the current speed limits within the village and that as a result, they will not be altered. However, there are Speed Detection Radar (SDR) units available free of charge which could be used within the village over a specified time period to enable HPC and villagers to have some detailed information.

Action: Cllr Grove to look at obtaining SDR's from Surrey Police and agree positioning within the village.

-Welcome Packs – Stocks are running low.

Action: Clerk and RFO to make a further 20x copies for Cllr Grove to replete stocks

- Dog Fouling

Waverley Borough Council are still monitoring the area behind Hambledon Parish Church. Cllr Grove reported that a bin would cost in the region of £300 + VAT and that Waverley Borough Council could collect the bin contents if it was accessible to their lorry, otherwise Hambledon Parish Council would have to arrange a private collection.

- Social Media

Councillors discussed the pros and cons of being on social media for Parish Council purposes. It was felt that cascading information through the village website was sufficient for the time being, but social media presence could be discussed at a later date.

14. Village Organisations

-Almshouses - meeting to be held on 4th April 2019.

-Nursery School – Meeting held on 23rd February. It was reported that finances were healthy, there was a waiting list and numbers were good. Maintenance issues were being dealt with and issues of unauthorised parking was being looked into.

-Village Hall – AGM on 28th February reported that finances were good. All Trustees have been re-elected.

-Village Shop – Still looking for a new manager. Plans afoot to replace rotten wooden benches outside the shop and trading well.

- Village Church – meeting to be held on 7th March 2019. Cllr Underwood reported that this meeting is to discuss the future of St. Peter's Church and funding deficits.

15. Reports from outside meetings - see Speeding at item 13.

16. Forthcoming outside meetings - None to report.

17. Correspondence – None to report.

18. Date of next meetings:

Tuesday 2nd April 2019

Thursday 25th April 2019 - Annual Village Meeting

27th April 2019 - Village clean up commencing at 10am with free BBQ afterwards

2nd May 2019 - local elections

14th May 2019

4th June 2019

2nd July 2019

3rd September 2019

8th October 2019

12th November 2019

10th December 2019

7th January 2020