

MINUTES of the meeting on 12th June 2018

1. There were no members of the public in attendance.
2. Apologies for Absence were recorded from Nick Holder, Paul Pattinson, Philip Underwood
3. Draft Minutes of the Parish Council Meeting held on 15th May were agreed and signed by the Chairman
4. Declaration of Interests
John Anderson: Director, Hambledon Village Shop; Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club
Mike Parry: Trustee, Hambledon Almshouses
Paul Pattinson: Trustee, Hambledon Almshouses
Stewart Payne: Trustee, Hambledon Nursery School
Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
Sean Sinnott: None

5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. – Cllr Young was not present
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. – Cllr Anna James had nothing to report at this time.

7. **Finance**
 - a. **Report on the finances and budget**
The Clerk advised on the status of the bank accounts and the differences between the budget and the actuals so far. It was agreed to update the budget quarterly.
 - b. **Payments to be approved** – all invoices to be paid were signed off by two councillors.

Tim Coleman maintenance for April and May	£400
BHIB Insurance for annual premium	£453.67
Nigel Jeffries for Cricket Outfield cutting in May	£235.20
Workstation for Printer Ink and Photocopying	£43.73
Expenses to the Clerk for the SSALC Training Day	£40.50
Extra hours to be added to the Clerk's salary	£90.00
 - c. **Annual Governance and Accountability Return 2017/18**
 - i. Certificate of Exemption – was signed off by the Chairman
 - ii. Annual Governance Statement – Clerk advised on the necessary statements to be agreed. These were signed off by the Chairman.
 - iii. Accounting Statements inc. Final accounts for 2017/18 – Were all agreed and signed by the Chairman.

Payments will be made online following the meeting.

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Clerk advised the next part of the process is the completion of the Internal Audit and common inspection period of records, which will take place from 2nd July.

- d. **Grants Policy** – It was agreed that a formal grants policy will be drafted and brought to a future meeting for approval. In relation to the Air Ambulance it was agreed by a show of hands that we would grant £150 as per their request. The Clerk will contact the Director of Income Generation to action this.

8. New Planning Applications

- a. **WA/2018/0786 – Halcyone, 12, The Hydons, Salt Lane** – It was agreed to support the application with a requested condition that the garage conversion should remain as a hobbies room.
- b. **WA/2018/0841 – 1, Nutbourne Cottages, Roundals Lane** – Erection of two storey rear extension – deadline for response 22nd June 2018
The Clerk has contacted the planners to ask for their feedback on the historical context. A response will be circulated for agreement prior to the deadline of 22nd June.

9. Current Planning Applications

WA/2018/2354 Land opposite the Merry Harriers

It was noted that this scheme was granted full permission at the end of May. Cllrs noted and agreed with on-going concerns of the Nursery around parking. It was agreed to write to Steve Weaver with this as an example of the lack of holistic approach that could be employed by Waverley, when applied with the relevant planning history.

The Clerk and Chairman fed back from their meeting with Steve Weaver on 31st May.

A discussion about the Local Plan Part 2 briefing followed – The Clerk advised of the opportunity to respond to the consultation in order to try to include a retention/creation of small dwellings policy. A hard copy of the document will be requested. The deadline for responses is 9th July.

10. Recent Planning Decisions

- a. **WA/2018/0355 Farm Buildings, Hambledon House** – Noted that full permission has been granted – The Clerk was asked to write back to request restriction to future extension due to lack of parking.
- b. **WA/2018/0370 1 Malthouse Cottages, Malthouse Lane** – Noted that full permission has been granted.

- 11. **Update on GDPR from The Clerk including the Privacy Policy for adoption** – attached – Privacy Policy was agreed and will be added to the website.

12. Maintenance Update

Cllrs noted the quotes for maintenance works in the village and noted the need to update the budget. It was agreed to commission Tim Coleman to supply and erect

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posts on Malthouse Lane ASAP. Colin Rapley will also be commissioned to carry out the on-going hedge and ditch clearance works.

The Clerk advised that the Localism Grant pot is back for this financial year. We have applied for and been accepted for £2.5k for 2018/19.

There will also potentially be another pot to bid from for similar works, we are waiting to hear back from SCC Cllr Victoria Young on this.

SCC Countryside Access Office Hannah Gutteridge and options for improvements on Bridleway 186 are still being pursued.

13. Village Matters

a. Village Fete

Sean Sinnott reported that preparations are well underway for the events on the 22nd, 23rd and 24th June. Fundraising has been confirmed, the CAB, Surrey Search and Rescue & Phyllis Tuckwell in addition to local organisations.

b. Neighbourhood Watch

Stewart Payne updated the meeting that all but one of the co-ordinators have signed up to the google groups communication – the last will be contacted by Stewart.

c. Salt Lane Traffic report

Stewart Payne reported to the meeting that resident Paul Osborne has raised concerns about the traffic on Salt Lane, concerns are around the types of traffic as well as volume. The PC have been asked to support him in pursuing SCC re: HGV signage.

We also must look at the wider issue of traffic in order to mitigate negative effects of future developments at Dunsfold Park as agreed at the Annual Village Meeting. Stewart Payne agreed to bring a paper to the next meeting to consider addressing the issues

d. Speed limits

Mary Grove reported that Surrey Hills AONB are looking for villages to trial 20mph speed limits projects. We have volunteered to find out more and will arrange a site visit with the project lead Colin Davies.

e. Parish Plan

The Clerk will circulate the latest 2 updates of the Plan.

14. Village Organisations

Almshouses – It was reported that Almhouse No.2 will be vacant soon.

Nursery School – It was confirmed that Kate Walford has accepted the post of Headteacher – The Clerk will write to thank the outgoing Headteacher Nicola Collett on behalf of the Parish Council

Village Hall – Changes to be made to the drainage and soakaway.

Village Shop – AGM on 5th July. Business as usual was reported

15. Reports from outside meetings

Meeting with planners on 31st May – was reported on earlier in the meeting
Local Plan part 2 briefing on June 4th – was also covered earlier on in the meeting.

16. Forthcoming outside meetings

13th June SALC evening meeting at Bletchingley – Mary Grove to attend on behalf of HPC

Tuesday 3rd July – Waverley Planning Officers to present to councillors.

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17. Correspondence

- a. The Clerk awaits a response from OHCAT on the Lodge at St. Dominic's School
- b. Jane Moore will be invited to the next meeting on behalf of Citizen's Advice Bureau (CAB) Waverley to update members on how the organisation supports Hambledon residents.
- c. E-mail received from Mr and Mrs Abbott about a flooded road. A response was agreed.

18. Date of next meetings

Tuesday 10th July

Tuesday 4th September

Tuesday 2nd October

Tuesday 6th November

Tuesday 11th December