

Meeting Tuesday 4th September 2018 at the Village Hall in Hambledon at 20:00 hours.

Minutes

In attendance: John Anderson, Mary Grove, Sean Sinnott, Paul Pattinson (late) Stewart Payne, Mike Parry, Caroline White (Clerk)

1. **Apologies for Absence** – Were noted from Philip Underwood
2. **Draft Minutes of the Parish Council Meeting held on 10th July** – Were signed as a correct copy.
3. **Declaration of Interests,**
John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club
Mike Parry: Trustee, Hambledon Almshouses
Paul Pattinson: Trustee, Hambledon Almshouses
Stewart Payne: Trustee, Hambledon Nursery School
Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
Sean Sinnott: Member of the Management Committee, Hambledon Village Shop

4. **Brief Verbal Report from the County Councillor** on matters from Surrey County Council affecting this Parish. – Cllr Victoria Young was not in attendance.
5. **Brief Verbal Report from the Borough Councillors** Cllrs Nicholas Holder and Anna James were not present at the meeting.

6. **Finance**
 - a. Verbal report on the finances and budget – It was reported that the current account holds £5,548.28 and the reserves account holds £13,345.00. The Clerk reported that spending is in line with the budget. All the finances will be reviewed quarterly.
 - b. Payments to be approved – Online payments were approved with 2 signatures. These will be made as follows:
 - i. Tim Coleman, erection of oak posts in Malthouse Lane - £364
 - ii. Nigel Jeffries, Cutting the cricket outfield. - £235.20
 - iii. Tim Coleman, June and July open spaces maintenance - £400
 - c. Internal Audit report findings - Chairman noted the findings of the internal audit and the subsequent report. The councillors unanimously thanked Elizabeth Scannell for her work.
 - d. Update on changes to the online banking authorisation – In order to ensure transparency Sean Sinnott, Mary Grove and Paul Pattinson will be given full access to the on-line banking procedures and every online payment will require double authorisation.

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- e. Request for authorisation of expenditure for SALC training course on elections and co-option - Training course expenditure of £40 agreed

7. Planning Policy

- a. Update on the Local Plan Part 1 legal challenges – Councillors noted the next stage in the process and that the Court Hearing will take place on 9th and 10th October.
- b. Verbal recap on the Waverley Planning Roadshow and subsequent meetings. It was noted that the input and knowledge of parish councillors to the planning process is appreciated by Waverley, and the best way is to continue raising our concerns by speaking to the planning officer in good time.
- c. Update on Planning enforcement items –
Mike Parry reported an update from SCC on the driveway infringement at 5 Hydestile Cottages – Highways officers concluded that the matter is entirely up to WBC. The Clerk will speak to The Enforcement Officer at Waverley and report back and keep everyone in the loop, including the resident who raised the concern.
It was noted that the concerns about a static caravan on land adjacent to Hydons Farm has been reported by the resident to Planning Enforcement at Waverley.

8. New Planning Applications

WA/2018/1281 Single storey rear and side extensions following removal of flat roof and lean-to structures.

SAN REMO PETWORTH ROAD WORMLEY. A extension for submission of comments until the 5th September has been requested, however there was no objection to the extension raised by the Parish Council.

WA/2018/1306 Erection of single storey link extension and alterations.

OLD BARN, VANN LANE, HAMBLEDON. Deadline 11th September for comment. No Objection from the Parish Council – request a condition that it remains ancillary and can not be converted into habitable accommodation in the future.

9. Recent Planning Applications

- a. **WA/2018/1001** - Application under Section 73 to vary Condition 1 of WA/2017/1936 (approved plan numbers) to allow extensions and alterations. BARN AT HAMBLEDON HOUSE, VANN LANE, HAMBLEDON. Councillors noted that this variation application was withdrawn before the deadline.

10. Maintenance Update

Cllr Mike Parry updated the Councillors that 7 posts along Malthouse Lane have been installed to mitigate concerns about the state of the side of the road. This was in line with the quotes received from Tim Coleman, the costs of which will be covered by a maintenance grant from SCC.

Councillors noted three depressions on the A283 coming from Chiddingfold, which have now been added to the inspection list for the SCC highways team.

Cllr Parry and the Clerk are waiting to hear about when the SCC gully clearance will take place.

Cllr Mike Parry Proposed that we ask Colin Rapley to undertake the ditches, verge and hedge clearance in September, as per the earlier quote received. Cllr Mary Grove and Cllr Sean Sinnott seconded the expenditure. This cost will also be covered by the maintenance grant from SCC.

It was noted that some other oak posts in the village need replacing. Mike to make a list and cost it. The Clerk will check with Surrey Hills AONB office about the availability of oak posts.

Councillors talked about the consultation from WBC on Dog Control Zones. It was agreed to respond that Hambledon should be included in the proposed dog control zone and that limits to numbers of dogs should be brought in.

11. Village Matters

- a. Salt Lane Traffic report update – It was agreed that this item is being held until the result of the legal challenge on LPP1
- b. Speed limits – Despite being promised a paper from the consultant on practical possibilities for taking this forward, the document has not yet been sent. The Clerk will chase for this in time for the next meeting.

12. Village Organisations

Almshouses It was reported that a new resident has moved into the recently vacant Almshouse.

Nursery School The new headmistress has started her position this week.

Village Hall All the new chairs have been sponsored, new curtains to be coming, drainage works taking place. At a meeting next week internet access will be discussed.

Village Shop Good sales have been reported over the summer period, the new management committee are getting to grips with new processes.

13. Henry Smith Charity

The Clerk updated members in the latest state of the grant programme and reminded them to be aware of other potential recipients.

14. Reports from outside meetings

- a. John Anderson reported that he had attended the SALC Chairman's day on 12th July 2018 and he shared the pack of papers with all the councillors. The Clerk will request electronic copies of theses for information.

15. Forthcoming outside meetings

- a. All clerks with Waverley CEO Tom Horwood at The Burys – 12th October

16. Correspondence

- a. UK Cycling Events notification of route through village on November 3rd. The Clerk will post the map and planned times on the village website so that residents are informed of the upcoming event.

17. Date of next meetings

Tuesday 2nd October
Tuesday 6th November

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Tuesday 11th December