

# HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on Tuesday 14<sup>th</sup> May 2019 at Hambledon Village Hall at commencing at 20:00 hours.

## Present

Cllr John Anderson (Chairman), Cllr Robin McKeith, Cllr Mary Grove, Cllr Sean Sinnott, Cllr Phillip Underwood, Cllr Stewart Payne, Cllr Mike Parry, Cllr Nicholas Holder (WBC), Julie Flenley (Clerk).

## AGENDA

1. Election of the Chairman and Vice Chairman for the incoming year. The Clerk opened the meeting and invited proposals for Chairman of the Parish Council. Cllr John Anderson was proposed by Cllr Underwood and seconded by Cllr Parry. Cllr Anderson then invited nominations for Vice Chairman; Cllr Payne was proposed by Cllr Anderson and seconded by Cllr Grove. Cllr McKeith was also welcomed into the Parish Council.

A moment of reflection was held in honour of Mic Coleman who sadly passed away earlier in the week. Councillors acknowledged his immense input into Hambledon over many generations. It was agreed that the Parish Council would feed into the full write up for the upcoming parish magazine.

2. Questions from members of the public – none present.
3. Apologies for Absence – Cllr Victoria Young, Cllr Jan Floyd-Douglass and Cllr Trevor Sadler.
4. Draft Minutes of the Parish Council Meeting held on 2<sup>nd</sup> April 2019 were agreed and signed by the Chairman.
5. Declaration of Interests.

Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club

Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club

Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop;  
Member of the Management Committee, Hambledon Festival Association

Cllr Mike Parry: Trustee, Hambledon Almshouses

Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council,  
Hambledon Parish Church

Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School

All Councillors also completed their Declarations of Interest in accordance with Council procedures and Cllr Anderson and Cllr McKeith completed their Acceptance of Office forms.

Action: Clerk to register the declarations and add to the Hambledon Village website.

6. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
7. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. No updates at present.

## 8. Finance

8.1 Verbal update Hambledon Parish Council: The Clerk announced that the new financial year was underway and as such, budgets would need to be updated for maintenance works within the village as Highways and Localism Funding was no longer available. The Clerk noted that funds were available from Cllr Young's personal allowance and would investigate if Hambledon Parish Council could avail of them for ditching works.

The Clerk and RFO stated that the balance in Hambledon Parish Council's 3 accounts were as follows:

- Treasurers account £20,781.89
- Reserves account £3,345

The Clerk proposed that a sum of £5,000 be transferred from the Treasurer's Account to the Reserves account to reflect a balance which is more akin to the Parish Precept. This was agreed by Councillors.

## 8.2 Payments approved:

- Tim Coleman invoice for £275 for village maintenance
- Nigel Jefferies invoice for £235.20 for cutting cricket outfield
- Hambledon Village Shop – receipts for £101.59 for drinks at the Parish Assembly (Cheque no. 1119) and £100.88 for food and refreshments for the Litter Pick BBQ (Cheque no. 1120).

Cheques were issued for the following, which were presented at the April meeting but unable to be paid as they were cheque only payments:

- Abbey Bookbindery, invoice for £80 for binding minutes to be archived (Cheque no. 1116)
- Workstation Godalming, invoice for £30 for stationary (Cheque no. 1117)
- CPRE, invoice for £36 for annual membership (Cheque no. 1118)

## 8.3 Henry Smith Charity

Investigations are ongoing as to allocations of the Henry Smith Charity grant, where the account balance is £2,010.63. A list of potential recipients has been proposed and will be evaluated accordingly.

Action: Cllrs Grove and Sinnott to liaise with the Clerk to allocate spending where necessary.

## 9. Planning Policy Update on Planning enforcement items

- **5 Hydestile Cottages (WA/2019/0171)** Retrospective planning permission has been granted for the works and the Enforcement Team are now reviewing the drainage situation.

- **Sawmill Cottage (WA 2019/0473)** Application is going to appeal as has been refused by Waverley Planning Department.

Cllr Payne noted that there was an increase in activity at the barn adjacent to Hydon's Farm.

Action: Cllr Payne to report on the owners response to the barn adjacent to Hydon's Farm and report on the situation.

10. New Planning Applications – none received.

11. Recent Planning Applications – Orchard Farm drainage issues were discussed; ERHA reported that a meeting with Surrey County Council they had had in response to Surrey County Council's request for information about swale capacity, flows and connections. Awaiting reply from Surrey County Council with regards to the meeting

12. Maintenance Update Report Update and budget alterations from Cllr Parry

The budgets were looked at with regards to village maintenance and were as follows:

- £2,000 for works that Tim Coleman has done,
- £1,400 for maintenance of the village cricket green
- £2,000 allocation for ditching works to cover the cessation of the Highways and Localism Funding grants.

It was noted that all maintenance works needs to be costed out and contracted accordingly in order to keep to budget allocations. The Parish Council would approach Cllr Young with regards to her personal allowance for specified works required within the village.

Cllr Parry reported that he has secured a number of volunteers but a date is yet to be fixed to start the upkeep works. Works were also proposed for Bridleway 126 and the bridleway through The Hurst.

Cllr Parry also reported that the sewage works around Paddock Close had failed. Cllr Parry had contacted Waverley Borough Council's environmental team in order to get it resolved.

Action: Cllr Parry to report of Paddock Close when he had a response from WBC.

Action: Cllr Parry to update on budget estimates for the incoming financial year and report to the Clerk on numbers.

13. Hambledon Parish Council

-Annual Village Meeting 25 April 2019 – 85 people attended the meeting which was an excellent number. Evening was a success and thanks was conveyed to all who attended and assisted on the evening.

- Hambledon Village clean-up on 27<sup>th</sup> April. The litter pick was a success, with the litter being collected by Veolia on Monday morning. Thanks to everyone who helped out on the day.

14. Village Matters Update on:

-Village Speed Limits and Traffic Calming – Cllr Grove reported that there are 13 volunteers for the Community Speedwatch. Once details have been circulated informing volunteers what is required, Cllr Grove will register for the scheme which should take approximately 2 months in total.

Cllr Grove is also continuing to be in touch with Inspector Milford about village speeding and will update councillors once she has had a response.

Cllr Grove has also received estimates for erecting illuminated speeding signs within the village and informed the meeting that it would cost in the region of £3-£4,000 per sign, which is price plus maintenance, and that it was likely that one would be required at each end of the village. At present the Parish Council could not afford the cost.

Cllr Grove also reported that the Surrey Hills Working Group was scheduled to be held at Hambledon Village Hall on 13<sup>th</sup> June from 2-4pm and that she would report back following her attendance.

Action: Cllr Grove update on Surrey Hills AONB meeting on 13<sup>th</sup> June and report back when she hears from Inspector Milford.

- Welcome Packs – Clerk provided prints of Welcome Packs to Cllr Grove.
- Dog Fouling – no updates.
- Public footpath at the Hydon's – There has been a formal request from a Hydestile resident regarding the public footpath on Salt Lane to join footpaths BW578 and FP181 to prevent people from having to exit the footpath on to Salt Lane and re-enter the bridleway and vice versa. Hambledon Parish Council was contemplating contacting Surrey County Council to convert the informally used footpath which connects the two Rights of Ways into a formal footpath for public use. Cllr Payne also reported that the Countryside Access Officer had been approached who had advised that anyone can apply to have a public footpath into a Public Right of Way. Due to the muddy nature of BW181, it was also agreed that Cllr Parry, Cllr Sinnott and Cllr Payne would also examine the condition of footpath 181 at the section that becomes very muddy in wet weather to review possible maintenance.

Furthermore, Cllr Payne also mentioned the possibility of further consideration that a small strip of land could be made available to allow the two footpaths to link beside Salt Lane which would mean that pedestrians would not have to enter and exit onto Salt Lane.

Following a discussion, it was proposed that nothing was to be done at this stage. The informal arrangement was walked in practice and could remain in place.

## 15. Village Organisations

- Hambledon Almshouses - Cllr Parry that the Almshouses had their fire systems services and electrical work fixed, and that other such maintenance items were underway and almost finished with the exception of the air source heating.

- Hambledon Nursery School – Parents had been approached with regards to keeping their vehicles at safe speeds throughout the village. Cllr Payne reported that finances were healthy, there was a waiting list and pupil numbers were good. The next project afoot is to rebuild the kitchen.

- Hambledon Village Hall – Cllr Grove reported that the Ian McMillian presentation was a success and there is an art show coming up soon. There is also a village cinema on 5<sup>th</sup> July. It was also reported that the village hall committee had looked into the installation of WiFi in the hall but at a cost of £78/month, this was untenable. A dongle is also being looked at, at a cost of £14/month but there is usually a data download limit with it. Solutions are still being sought.

-Hambledon Village Shop – Cllr Sinnott reported that the village shop had approached the Community Fund for a contribution towards some new benches. The new manager has started and the AGM is to be held on 30<sup>th</sup> May at 8pm.

- Hambledon Village Church –Cllr Underwood reported that the Annual Parochial Council Meeting was held two weeks ago. The church had received enough pledged money to meet ongoing targets. The post of Associate Vicar has been advertised. It was noted that substantial funding had been received from all members of the community and demonstrated the support within all faiths within the village for Hambledon church, and this was warmly welcomed and much appreciated.

16. Reports from outside meetings - none.

17. Forthcoming outside meetings – Surrey Hills Working Group on 13<sup>th</sup> June (see item 14 on Speeding and Traffic Calming).

18. Correspondence – St. Dominic’s has been in touch regarding the empty buildings they have on site.

19. Date of next meetings:

11th June 2019

9nd July 2019

3rd September 2019

8th October 2019

12th November 2019

10th December 2019

7th January 2020

**MEETING CLOSED AT 10.40PM**