

HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on Tuesday 10th September 2019 at Hambledon Village Hall at commencing at 20:00 hours.

Present

Cllr John Anderson (Chairman), Cllr Stewart Payne (Vice Chairman), Cllr Mary Grove, Cllr Robin McKeith, Cllr Sean Sinnott, Cllr Mike Parry, Cllr Philip Underwood (Joined later in meeting) Cllr Jan Floyd-Douglass (WBC), Cllr Trevor Sadler (WBC) and Julie Flenley (Clerk).

AGENDA

1. Questions from members of the public – none present.
2. Apologies for Absence – None.
3. Draft Minutes of the Parish Council Meeting held on 9th July 2019 were agreed and signed by the Chairman.
4. Declaration of Interests.
 - Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club
 - Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club
 - Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association
 - Cllr Mike Parry: Trustee, Hambledon Almshouses
 - Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church
 - Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Waverley Borough Councillor Jan Floyd-Douglass thanked Councillors for welcoming her to the September meeting. Cllr Floyd-Douglass spoke about upcoming meetings within the Borough, including the Extraordinary Meeting on climate change on 18th September. This meeting is an all-party, non-political meeting to evaluate what can be done within the Borough to reduce our impact on the environment and will be discussing a paper on climate change which has been drafted. Cllr Floyd-Douglass also noted that a survey on air quality had been published on 9th September and was available on the Waverley Borough Council website.

7. Finance

7.1 Verbal update Hambledon Parish Council: The Clerk and RFO stated that the balance in Hambledon Parish Council's 3 accounts were as follows:

- Treasurers account £11,896.71
- Reserves account £8,345
- Henry Smith's Charity £1,595.93

7.2 Audit update

The Clerk confirmed that the audit had been signed off for 2018/2019 and that a confirmation email had been received from PKF Littlejohn to confirm submission and acceptance. The Clerk also confirmed that monthly income and expenditure forecasts are taking place in order to expedite the process in forthcoming audits. Cllr Anderson thanked the Auditor, Elizabeth Scannell, Cllr Sinnott and the Parish Clerk for their work in finalising the audit for 2018/2019.

7.3 Payments approved:

- Nigel Jefferies invoice no. 12029 for £235.20 – cutting cricket outfield
- Nigel Jefferies invoice no. 12098 for £235.20 – cutting cricket outfield
- Tim Coleman invoice no. 427 for £280 for grass cutting at village shop/play area.
- Tim Coleman invoice no. 428 for £100 for grass cutting at shop, pond, play area etc.
- SSALC LCR Magazine Annual Subscription £17
- Clerks expenses for Q2 - £78.80 for mileage and homeworking expenses
- Clerks expenses for Q3 – £62.40 for mileage and homeworking expenses

7.4 Henry Smith Charity

The Clerk notified Councillors that she had completed the 2017/2018 and 2018/2019 Charity Commission Annual Returns for the Henry Smith Charity monies and that confirmation had been received. No further returns will be due until 2020.

Cllr Grove stated that she was arranging to have an article published in the October parish magazine to inform residents on what the grant parameters of the Henry Smith Charity were and to invite applications. The Community Fund and new Vicar were also going to be approached in the event that other needy people could be put in touch with the administrators of the fund.

8. Planning Policy Update on Planning enforcement items

- Barn in field adjacent to Hydon's Farm – Cllr Payne stated that awnings have been erected and it has raised concerns that the barn is not just being used for storage. Cllr Payne further confirmed that he had been in correspondence with the site agents to discuss the issue but upon their earlier investigation, they felt that the site was only being used for storage. It has agreed to write a letter to Waverley Enforcement to raise the matter.

Action: Clerk to write to Waverley Borough Council to raise the issue and report back.

- Planning enforcement FS125389942 Hambledon House Hammerhead – the history of the site was discussed to update Cllrs Young and Floyd-Douglass. It was noted that Waverley Borough Council had appointed a specialist smaller refuse lorry to service the site but there were still ongoing issues. It was agreed that Councillors would monitor the situation.

Action: Councillors to report any issues as and when they arise.

- 5 Hydestile Cottages – No further updates.

9. New Planning Applications

- **WA/2019/1037** Old Cottage. Reply agreed and sent out.
- **WA/2019/1216** 5 Nutborne Cottage. No objections.
- **WA/2019/1180** Nutborne Brickworks.

Councillors noted that the revised house plans reduced the floorplate in size by 2 to 3 metres in each direction from the previous 2009 permission.

Then original planning permission was for a house with garage and stabling with adjacent staff accommodation. This new planning application was similar and was referred to in the planning application as a Section 73 minor amendment. Pre application advice had been sought from Waverley and no CIL payment had been expected. The use of the building for residential accommodation has been covenanted.

- **Oil Exploration**, Loxhill and Dunsfold. Councillors noted that Hambledon Parish Council had not been formally consulted on the plans for drilling, despite it being just outside the parish boundary. It was however felt that the issue was largely for Dunsfold and Loxhill. Surrey County Council are supportive of the scheme because of the fact that the project is for mineral extraction.

Hambledon Parish Council have already raised concerns about increased traffic volumes coming through the village. The possibility of lorries using a pre-designated route was discussed alongside a traffic management plan.

Action: Clerk and Cllr Payne to liaise to send draft letters to Waverley Borough Council.

10. Recent Planning Applications

- **WA/2019/0671** Orchard Farm update – Following correspondence with English Rural in July and as reported at the last meeting, Hambledon Parish Council wrote to Waverley Borough Council confirming this on 23rd July.

Hambledon Parish Council also contacted Witley Parish Council confirming our response to Waverley. Witley Parish Council discussed this at their meeting on 24th July and confirmed that Witley Parish Council had removed their objection on drainage grounds on the plans, but all their other objections stood. Hambledon Parish Council also have had confirmation on the adjacent land purchasers from English Rural and the sale is conditional on planning that the land would remain agricultural.

This information has also been forwarded to Surrey Hills. The final report will be produced by the new planning officer for the case before the scheme will be decided upon.

Action: Chairman to contact Waverley Borough Council for update.

- **WA/2019/0671** Hambledon House – Hawkesmoor Homes has written in objection to its use as a commercial venue but in support of the application as a whole. Application is being considered by a new planning officer.

11. Maintenance Update Report Update and budget alterations from Cllr Parry were updated and Cllr Parry confirmed that budgetary savings had been made through Tim Coleman undertaking some work pro bono.

Cllr Parry also confirmed that he had a quote from Colin Rapley for ditching and hedgecutting in the parish and was quoted at £2,500. In order to fund this, savings have been made from the pond, village hall, and informal playground budgets.

Cllr McKeith confirmed that ballast and sleepers have been obtained and delivered for bridleway 186 to assist in rainwater drainage and that works will take place once a gang of volunteers has been amassed. Councillors noted that Alfrey's pond needs to be cleared out.

Grasscutting on the village green was also considered; Cllr Parry and it was confirmed that with one further cut, the budget for the year would be spent.

Action: Cllr Parry to update Clerk on budget estimates for the incoming financial year and report to the Clerk on numbers.

12. Hambledon Parish Council

- St. Dominic's – Cllr Payne expressed concerns once more over the empty lodge building. He reported that capital funding for the whole site is being sought but the Trust needs suggestions as to where they can obtain funding. Cllr Payne has suggested in a letter to the Trust that the Lodge building be used for affordable housing. The Trust has noted the Parish Council's comments.

- Parish Plan – it was noted that the Parish Plan was still in the process of being updated by the next meeting.

- Portfolios – need to be redistributed.

Action: Clerk to update and circulate portfolios.

13. Village Matters Update on:

-Traffic and Speedwatch – Cllr Grove had previously circulated a update via email which highlighted two locations for the Speedwatch to take place. Cllr Grove also confirmed that the team of volunteers would be engaged in September/October time.

- Traffic on Markwick and Salt Lane issues – It was noted by Councillors that the issue was a proposal from 2009 and that it was now on the agenda at Waverley Borough Council's forthcoming planning meeting. Cllr Payne had been in touch with Colin Kemp, the Deputy Leader for Waverley about the issue, where a feasibility study had been tabled by the Guildford Society. Mr. Kemp confirmed that he is in discussions with officers with regards to a relief road but his intention was to suggest that such proposals were not feasible.

Cllr Floyd-Douglass confirmed that she would agree a number of questions to table at the committee meeting on 27th September.

Action: Cllr Payne and Cllr Floyd-Douglass to liaise on questions to be tabled at the committee meeting.

14. Village Organisations

-Hambledon Almshouses - Cllr Parry reported that there was an upcoming meeting on 10th October.

-Hambledon Nursery School – Nothing to report.

-Hambledon Village Hall – The next event is a film night followed by a Fashion Show, a play and Quiz night during remainder of year.

-Hambledon Village Shop – The manager has resigned and the Committee are looking at alternative options. There was a very successful end of summer party in August and the Committee are looking at the possibility of upgrading the electrics. New benches have been installed and the shop is trading well.

- Hambledon Village Church – Rev. Simon and Mrs. Naomi Willetts are now in Merville Bottom. There will be an instillation service on 15th September which all Parish Councillors are invited to attend.

15. Reports from outside meetings - Nothing to report.

16. Forthcoming outside meetings – 27th September, shared ownership housing meeting.

17. Correspondence – None

18. Date of next meetings at 8pm in the Village Hall:

8th October 2019
12th November 2019
10th December 2019
14th January 2020
11th February 2020
10th March 2020
23rd April 2020
12th May 2020

MEETING CLOSED AT 9.59PM