

# HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on Tuesday 8<sup>th</sup> October 2019 at Hambledon Village Hall at commencing at 20:00 hours.

## Present

Cllr John Anderson (Chairman), Cllr Mary Grove, Cllr Robin McKeith, Cllr Sean Sinnott, Cllr Philip Underwood, Cllr Trevor Sadler (WBC) and Julie Flenley (Clerk).

## AGENDA

1. Questions from members of the public – Rev Simon Willetts was welcomed to both the meeting and to Hambledon. Rev. Willetts thanked residents of Hambledon for making him his wife, Naomi very welcome and that he was looking forward to working within the village. A moment of reflection was held in honour of Nick Massey who sadly passed away earlier in the week. Councillors acknowledged his input into Hambledon and offered condolences to his wife, Karen.
2. Apologies for Absence – Cllr Mike Parry, Cllr Stewart Payne, Cllr Jan Floyd-Douglass (WBC).
3. Draft Minutes of the Parish Council Meeting held on 10<sup>th</sup> September 2019 were agreed and signed by the Chairman.
4. Declaration of Interests.  
Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club, Hambledon Community Fund  
Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club  
Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association, Hambledon Community Fund  
Cllr Mike Parry: Trustee, Hambledon Almshouses  
Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church  
Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Waverley Borough Councillor Trevor Sadler noted that the Local Plan has been accepted by Waverley Borough Council. The Local Plan Part 1 has also been approved.

Cllr Sadler also confirmed that Local Plan Part 2 was being reviewed and will be ready by February 2020. Head of Planning Services, Chris Berry had updated the Councillors on Dunsfold New Town. Further, there has now been a draft paper issued on the use of pesticides and chemicals in the Borough, where Waverley are looking at alternatives.

Cllr Sadler also reported that he and Cllr Floyd-Douglass were proposing to arrange surgeries in the new year in Hambledon.

## 7. Finance

Verbal update Hambledon Parish Council: The Clerk and RFO stated that the balance in Hambledon Parish Council's 3 accounts were as follows

- Treasurers account £10,528.31
- Reserves account £8,345
- Henry Smith's Charity £1,595.93

The 6-monthly spend to date was evaluated: an overspend was noted on the following budgetary item and approved by the Councillors:

- Village Hall Hire, an overspend of £28 has been forecasted
- Village Insurance, an overspend of £10.26
- Welcome Packs, an overspend of £13.31

Forecasts were also looked at to financial year end and at presently, and Councillors were content with the projections. It was agreed that if an underspend was incurred, funds of £568 would be reallocated to the Maintenance budget to cover necessary ditching works.

### 7.2 Payments approved:

- Nigel Jefferies invoice no. 12180 for £235.20 – cutting cricket outfield

### 7.3 Henry Smith Charity

The Clerk notified Councillors that she had spoken to Lloyds Bank and confirmed that the process of setting up a sub-Treasurers account is underway. Mandates would need to be completed by Councillors in order to give authority to pay grantee's and that the Clerk would be in touch with Councillors separately. The process should be straightforward once mandates have been completed and the account should be opened by the November meeting.

Cllr Sinnott confirmed that he was in the process of arranging the Henry Smith Vouchers for the village shop and that payments for winter fuel would be evaluated.

## 8. Planning Policy Update on Planning enforcement items

- Barn in field adjacent to Hydon's Farm – Clerk updated that she had been in touch with Enforcement in order to establish the permitted use of the barn and that they had started an investigation with regards to a potential breach. Clerk confirmed that she had queried what the permitted use was. The Ashville Group agent had reported that the barn was being used as barn storage.
- Planning enforcement FS125389942 Hambledon House Hammerhead – Cllr Anderson had a meeting with Waverley Planning Department and that nothing further could be done on planning terms. It was also confirmed that smaller refuse vans would be used for the road.
- 5 Hydestile Cottages – Cllr Grove confirmed that Surrey County Council had undertaken an extensive survey to the culverting and piping and verified that the works were in accordance with building regulations.

- Oil Exploration at Loxley and Loxhill – Letter has been sent by Hambledon Parish Council to Surrey County Council regarding the potential traffic issues.

Action: Clerk to write to Waverley Borough Council Enforcement to raise the issue and report back.

Action: Clerk to check the approval date and report back to Councillors.

#### 9. New Planning Applications

- **WA/2019/1537** Hydon Farm. Application received for equestrian barn, stables and arena.

Action: Clerk to arrange extension in order for Councillors to consider the new application in advance of the next meeting.

#### 10. Recent Planning Applications

- **WA/2019/0671** Orchard Farm update – Report by Waverley Planning is currently being drafted.

- **WA/2019/0671** Hambledon House. Full permission subject to conditions granted.

Condition 16 states that the annex accommodation should only be occupied as ancillary to the existing use of the dwelling as a single, family dwelling,

Condition 17 states that accommodation is for a single residential property and shall not be used for any commercial purposes without the prior written consent of the Local Planning Authority.

- **WA/2019/1216** 5 Nutborne Cottages. Full permission granted for amendments to the house.

- **WA/2019/1180** Nutborne Brickworks. Decision pending for reduction in size.

11. Maintenance Update Report Update and budget alterations – the Clerk updated on behalf of Cllr Parry and confirmed that Colin Rapley would begin his programme of vegetation cut back within the next few weeks and would provide a date closer to the time of commencement.

Cllr McKeith confirmed that sleepers had been taken down Bridleway 186 and that some ballast had been spread on the wetter patches. Cllr McKeith reported that this had worked well. Cllr McKeith also reported that he felt that ditches on either side of the bridleway would assist drainage although these would need to be cleared annually. Some bridging work will also be carried out along the bridleway where the drainage is particularly bad.

Cllr Anderson asked whether Cllr McKeith could produce a schedule of maintenance of footpaths, byways and bridleways within Hambledon's boundaries in order for them to remain maintained. It was felt that a rolling 3-yearly cycle of maintenance between the paths would be work.

Cllr Grove reported that maintenance was necessary for Dukes and Alfrey's ponds – Alfrey's pond was not draining properly which meant that Duke's pond was not filling appropriately. Cllr Grove confirmed that she had been in contact with the National Trust who are responsible for the ponds, not Hambledon Parish Council's responsibility. Maintenance work will be undertaken to resolve the issue, which includes some pro bono work from Tim Coleman.

Action: Cllr Parry to update Clerk on budget estimates for the incoming financial year and report to the Clerk on numbers.

#### 12. Hambledon Parish Council

- Parish Plan – nothing to report.

- Portfolio's – to be updated by the Clerk.

13. Village Matters Update on:

-Traffic and Speedwatch – Cllr Grove reported that two initial speedwatches had taken place. Two sites had been chosen within the village and traffic was duly monitored. Two more watches were planned for the next week and there would be one further follow-up one. Cllr Grove reported that traffic was slowing down when they saw the volunteers but she still felt that traffic was moving too fast, even at 30mph.

- Traffic on Markwick and Salt Lane issues, potential relief road – The road proposal has been officially rejected by Surrey County Council. Thanks were offered to Cllr Payne for his work in this matter.

14. Village Organisations

-Hambledon Almshouses - Upcoming meeting on 10<sup>th</sup> October.

-Hambledon Nursery School – Nothing to report.

-Hambledon Village Hall – The Village Hall Committee are happy to have a television for meetings installed and are currently looking at costs.

-Hambledon Village Shop – Cllr Sinnott reported that there was a meeting on 7<sup>th</sup> October to discuss the current situation. It has been agreed not to rehire a new manager and that the current management team would continue to manage the shop over the course of the next 6 months and then reevaluate the position. The shop is trading well.

- Hambledon Village Church – Rev. Simon is settling in well.

15. Reports from outside meetings - Nothing to report.

16. Forthcoming outside meetings – None.

17. Correspondence – None

18. Date of next meetings at 8pm in the Village Hall:

12th November 2019

10th December 2019

14th January 2020

11<sup>th</sup> February 2020

10<sup>th</sup> March 2020

14<sup>th</sup> April

23<sup>rd</sup> April 2020 Parish Assembly

12<sup>th</sup> May 2020

**MEETING CLOSED AT 9.59PM**