

HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on Tuesday 10th December 2019 at Hambledon Village Hall at commencing at 20:00 hours.

Present

Cllr John Anderson (Chairman), Cllr Stewart Payne (Vice Chairman), Cllr Mary Grove, Cllr Robin McKeith, Cllr Sean Sinnott, Cllr Philip Underwood, Cllr Mike Parry and Julie Flenley (Clerk).

AGENDA

1. Questions from members of the public – One present. Mr. Rob Watkins was present and raised the question of the crossover following the installation of a driveway at No. 5 Hydestile Cottages. He is concerned that the crossover has been approved by SCC and WBC as complying with regulations. However, it was NOT installed by a SCC approved contractor, as is the normal requirement. Hambledon Parish Council agreed to provide the correspondence with Surrey County Council.
Action: Cllr Grove to forward email Cllr Grove received from Waverley Borough Council confirming approval.
2. Apologies for Absence – Cllr Trevor Sadler (WBC) and Cllr Jan Floyd-Douglass (WBC).
3. Draft Minutes of the Parish Council Meeting held on 12th November 2019 were agreed and signed by the Chairman.
4. Declaration of Interests.
Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club, Hambledon Community Fund
Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club
Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund
Cllr Mike Parry: Trustee, Hambledon Almshouses
Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church
Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Brief Verbal Report from the Borough Councillors on matters from Surrey County Council affecting this Parish. Cllrs Floyd-Douglass and Sadler were not present at this meeting. Noted that Cllr Floyd-Douglass had confirmed that the Hambledon surgery would be held on 18th January 2020 from 10am to 12pm at Hambledon Village Hall.

7. Finance

7.1 Verbal update on monthly finances, 9 monthly forecast to the annual budget

The Clerk went through the monthly finances and noted the updates to be made by Councillors

The Clerk stated that the balance in Hambledon Parish Council's 4 accounts were as follows

- Hambledon Parish Council Treasurers account £7,272.55
- Hambledon Parish Council Reserves account £8,345
- Henry Smith Treasurers Account £1,251.07
- Henry Smith's Charity (BB Business Online Account) £NIL – To be closed

The grant forecasts to financial year end were reviewed, and Councillors were content with the projections. The Clerk was requested to adjust the forecasts to net figures excluding VAT. Clerk to chase for invoices for grants for Citizens Advice Waverley and Hoppa in order to make payments as soon as practicable. It was noted that Cllr Young at Surrey County Council may have funds which could potentially be applied for towards the end of the financial year for maintenance works.

Action: Clerk to adjust figures and recirculate forecasts

Action: Clerk to chase outstanding invoices

7.2 Draft Budget for 2020/2021

Councillors discussed the individual items on the circulated draft budget for 2020/2021. Councillors were in agreement with the projections, subject to some minor adjustments over the budget items for 2020/2021. It was noted that the increase in precept was largely to cover the increase in staffing costs and maintenance due to the cuts in funding from Waverley Borough Council. However, as Waverley Borough Council budgets were being cut and costs were increasing, the precept would need to increase. The budget was approved by Councillors.

Action: Councillors agreed to the 2020/2021 budget and asked the Clerk to check with Waverley Borough Council with regards to limits. Once this is known, Clerk to submit Precept application.

7.3 Payments approved:

- St. John's Ambulance invoice no. 1264381 (defibrillator) for £220.80
- Village Hall Hire, invoice for £233.00
- Julie Flenley, Q4 business expenses and mileage £62.40
- Julie Flenley, additional payment for audit and Henry Smith Charity work £500

7.4 Henry Smith Charity

The Clerk also informed Councillors that a new application for grant had been made. Cllr Sinnott and Grove The final allocation of funds has been agreed. The traditional Christmas vouchers (to be spent at Hambledon Village Shop) are being printed and delivered to agreed recipients shortly.

Action: Cllrs Grove and Sinnott to liaise with Clerk re: payments

7.5 Cloud Storage for back-up

Cllr Sinnott had made investigations into Cloud storage for the Clerk and Councillors in order to back up work and emails. It was confirmed that it would cost approximately £100 per year for such storage which would enable the Clerks work to be protected and accessible by all Councillors. The cost has been drafted into the budget for 2020/21.

8. Planning Matters Update

WA/2019/0641 Orchard Farm – Councillors noted that the application had received full approval at the Planning Committee Meeting at Waverley Borough Council on 13th November. Cllr Anderson had received an email with regards to the adjacent land and confirmed he had a response from English Rural Housing Association confirming that the use of the adjacent land would be *‘for grazing animals and equestrian use’* as per ERHA’s letter and attached email dated 5th August 2019.

WA/2019/1537 - Hydon Farm. Waverley Borough Council had received a revised application for equestrian barn, stables and arena where the stables have been repositioned within the site. Councillors noted a new response date of 18th December for the proposals. Cllr Parry noted that the application should have been withdrawn and resubmitted as new. Confirmed that Hambledon Parish Council would ask for hard copies of the plans and the Clerk advised we had not been notified of the revised plans.

WA/2019/1747 – Hydon Farm application received for alterations to existing detached garage/store to form ancillary habitable accommodation. The Clerk confirmed that a letter strongly objecting to the proposals had been sent to Waverley and that a meeting was being arranged to discuss the plans regarding the garage and ongoing planning issues with the site.

Councillors separately noted the number of applications on the site received since April 2019, which is 7 to date. It was also acknowledged that there have been 4 different planning officers dealing with the different applications and that there is not a holistic approach to site development as each planning application is considered separately.

Action: Cllr Anderson to update on meeting held with Waverley Borough Council.

Action: Clerk to obtain revised drawings and organise a revised date for comments.

9. New Planning Applications

- **WA/2019/1929** Sawmill Cottage, Salt Lane, Hydestile, GU8 4DH - erection of detached garage and extension to existing driveway.

Action: Extension of time to reply to be agreed with WBC

10. Recent Planning Applications

- **WA/2019/1180** Nutborne Brickworks. Decision pending.
- **WA/2019/1637** - Heather Hill, Hydon Heath - Erection of extension following demolition of existing conservatory. Full permission granted.
- **WA/2019/1709** - Bermonde - Erection of extensions and alterations following demolition of existing extensions; installation of solar panels on the roof and a swimming pool. Decision pending.

11. Village Matters

11.1 Maintenance, Highways, Hedges/Ditches and rights of way

Cllr Parry informed Councillors that Colin Rapley will be commencing a ditch dig-out in January, and that his latest cut back works had been completed. He also noted that Tim Coleman would be commencing some ancillary non-highways ditching in the near future.

11.2 Traffic and Speedwatch

Cllr Grove reported that 22 Speedwatch sessions had been organised, but 7 cancelled because of poor weather and 1 because sickness. There only 5 active volunteers but hopefully 2 more attending training in January. Watches hopefully making drivers aware and following our data collection the Police have sent out 6 x 1st offence letters and 2 x 2nd offence letters to offenders.

The Chairman thanked Cllr Grove and her Speedwatch volunteers for all their hard work with this to date.

11.3 Parish Plan

Councillors discussed the merits of a Parish Plan as opposed to a Neighbourhood Plan. Options are being considered and advice from Waverley Borough Council is to be sought.

Action: Cllr Payne to contact Waverley Borough Council.

11.4 Other village matters

Cllr Payne notified Councillors of recent correspondence with a village in the Peak District which had sought Hambledon Parish Council's advice a number of years ago with regards to their K9 telephone box which it was going to lose. Upon acting on our advice, they have managed to keep their much needed resource for future years as an emergency telephone and they wished to convey their thanks.

Cllr Parry notified Councillors that dog fouling by St. Peter's Church is now being closely monitored by Waverley and confirmed that new signs had been erected. A visible presence is being maintained by Waverley officers to limit instances of dog fouling.

12. Village Organisations

-Hambledon Almshouses - Nothing to report.

-Hambledon Nursery School – New vicar has now joined the board of trustees. A notice had been erected at the nursery about the village Speedwatch. The nursery held a road safety day, with mention of the planned Speedwatches in village. Attendance is excellent and the nursery is potentially looking at expanding numbers.

-Hambledon Village Hall – The window is due to be fixed soon after receiving money from the Hambledon Community Fund.

-Hambledon Village Shop – The new management systems is bedding down well and the budgets for the new year have been completed and approved. The shop is trading well and Carols at the shop are scheduled for noon on Christmas Eve.

- Hambledon Village Church – Nothing to report.

- Hambledon Fete Committee – Is currently applying for Charity status.

13. Reports from outside meetings - Nothing to report.

14. Forthcoming outside meetings – None.

15. Correspondence – None

16. Date of next meetings at 8pm in the Village Hall:

14th January 2020

23rd April 2020 Parish Assembly

11th February 2020

12th May 2020

10th March 2020

14th April

MEETING CLOSED AT 10.13 PM