

HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on Tuesday 11th February 2020 at Hambledon Village Hall commencing at 20:00 hours.

Present

Cllr John Anderson (Chairman), Cllr Stewart Payne (Vice Chairman), Cllr Mary Grove, Cllr Philip Underwood, Cllr Robin McKeith (arrived late), Cllr Mike Parry, Cllr Sean Sinnott and Julie Flenley (Clerk).

AGENDA

1. Questions from members of the public – None present.
2. Apologies for Absence –Cllr Trevor Sadler (WBC) and Cllr Jan Floyd-Douglass (WBC).
3. Draft Minutes of the Parish Council Meeting held on 14th January 2020 were agreed and signed by the Chairman.
4. Declaration of Interests.
 - Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club, Member of Hambledon Community Fund
 - Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club
 - Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund
 - Cllr Mike Parry: Trustee, Hambledon Almshouses
 - Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church
 - Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Brief Verbal Report from the Waverley Borough Councillors on matters from Surrey County Council affecting this Parish. Cllrs Floyd-Douglass and Sadler were not present at this meeting.
Note: Waverley Borough Councillors surgery for Hambledon is to be held on 22nd February 2020 from 10am to 12pm at the meeting rooms in St. Peter's Church, Hambledon.
7. Finance
 - 7.1 Verbal update on monthly finances – 11 monthly forecast to the annual budgetThe Clerk presented the net forecasts for the remainder of the financial year, including the actual figures up to month 11 and projections for month 12. Councillors agreed cost centres where there

was an overspend and agreed to reallocate remaining budget to village organisations if there was a surplus to the budget.

The Clerk stated that the balance in Hambledon Parish Council's 4 accounts were as follows

- Hambledon Parish Council Treasurers account £4,197.07
- Hambledon Parish Council Reserves account £8,345
- Henry Smith Treasurers Account £1,251.07
- Henry Smith's Charity (BB Business Online Account) £NIL – To be closed via letter

7.2 Payments approved:

- Surrey Playing Fields – annual grant request for £40 for maintaining playing fields in Surrey
- Waverley Borough Council – Election costs for 2019 poll cards etc. £113.30

It was also agreed by Councillors to pay the outstanding grants of £100 to Hoppa Waverley and £100 to Citizens Advice Waverley.

Action: Clerk to organise payments as above.

7.3 Henry Smith Charity

The Clerk provided a current bank statement for the new Henry Smith account which was signed by Cllr Sinnott and Cllr Grove which means that the December 2019 grant application can be made. The Clerk also confirmed that a letter was being prepared to send to Lloyds to confirm closure of the old Henry Smith account. Cllr Grove reported that applicants had been identified for this years payments.

Action: Clerk to apply for 2019 grant and update Councillors when the application has been confirmed.

8. Planning Matters Update – See item 12, other village matters.

9. New Planning Applications

- **WA/2019/2129** 3 Warren Lane. Hambledon, GU8 4HQ. Erection of a garage and store. Councillors had no objection in principle to the application but noted that the garage would be a further building along Warren Lane and an intrusion in the Green Belt, AONB and Conservation Area. Additionally, it adds a line of buildings connecting with the proposed shed at no. 2. Previous correspondence with Waverley Borough Council applies.

Action: Clerk to write to Waverley Borough Council accordingly.

10. Recent Planning Applications

- **WA/2019/1180** Nutborne Brickworks. Decision pending.
- **WA/2019/1537** Hydon Farm. Construction of a sand school, erection of a new stable block and storage barn with extended drive parking and turning area. Full Permission.
- **WA/2019/1747** Hydon Farm. Alterations to existing detached garage/store to form ancillary habitable accommodation. Decision pending.
- **WA/2019/1996** – 2 Jasmine Cottage, Warren Lane, Hambledon GU8 4AS. Erection of an outbuilding. Decision pending.
- **WA/2019/1978** – 5 Paddock Close, Hambledon, GU8 4HQ. Erection of a single storey extension. Full Permission.

- **WA/2019/1985** – Hambledon Lodge, Vann Lane, Hambledon, GU8 4HW. Erection of a dwelling car port and stables following partial relevant demolition of existing unlisted dwelling within a conservation area (revision of WA/2019/0470). Decision pending.

11. Licencing Application – The Old Coal Yard, Unit 9. Cllr Anderson confirmed that he had a telephone call from the applicant informing him that the original proposed opening hours had been amended and that the premises would not be opening on Sunday. The hours would be in line with the permitted working hours observed by all the industrial units on the Old Coal Yard.

Action: Clerk to write to Waverley Borough Council confirming that Hambledon Parish Council has no objection to the application.

12. Village Matters

12.1 Maintenance, Highways, Hedges/Ditches and Rights of Way

Cllr Parry informed Councillors that Tim Coleman had cleared the outstanding section of ditch on both sides of the lane at the Cricket Green/Vann Lane junction outside Hammond's Yard. He also confirmed that Surrey County Council have attended Hambledon and cleared a number of gullies and had sent a street sweeper out to clear debris from the road edges to good effect.

Cllr Parry also noted we had not had a response from Cllr Young to yet with regards to funding for the Vann Lane culvert.

Action: Cllr Parry and Clerk to contact Cllr Young again to assess the funding situation.

12.2 Traffic and Speedwatch

Cllr Grove reported that the Speedwatch was a work in progress and that it will be restarted once more in Spring.

12.3 Parish Plan and Neighbourhood Plan

Cllr Payne and Cllr Anderson had met with Waverley Borough Council to evaluate the need for a Neighbourhood Plan, updated Parish Plan or Village Design Statement. Waverley Borough Council confirmed that a Neighbourhood Plan was not necessary, and that Hambledon Parish Council could refresh their Parish Plan and also consider producing a Village Design Statement. Councillors decided to conduct a consultation in the late Spring/Summer for the Parish Plan and Village Design Statement.

Cllr Payne stated that it was important that Waverley Borough Council considered our Parish Plan and Village Design Statement as relevant documentation for planning purposes.

Action: Cllr Payne to review options on updating the Parish Plan and Village Design Statement.

12.4 Risk Analysis

Cllr McKeith has completed the risk analysis and will circulate accordingly. He reported that there were no immediate concerns.

Action: Cllr McKeith to circulate risk analysis.

12.5 Annual Parish Assembly and Litter Pick

The Clerk confirmed that the poster for the Annual Parish Assembly and litter pick had been made and that invites for village organisation speakers were due to be sent out this week. Councillors agreed to have no guest speakers at the start of the meeting this year due to the volume of speakers likely to

attend the meeting from the village. The meeting was confirmed as being on Thursday 23rd April 2020 from 7.30pm with an 8pm start. The annual litter pick was confirmed as being the Saturday 25th April 2020 from 10am – 12pm with a BBQ from 12pm for all volunteers.

Hambledon Parish Council agreed to provide wine and teas at the assembly and provisions for the BBQ to be held after the litter pick.

12.6 Other village matters

Cllr Anderson confirmed that English Rural Housing Association had attended the village to host a site visit at Orchard Farm on 29th January 2020, with representatives from the Ministry of Housing, Communities and Local Government. The officials were part of the government's housing team with responsibility for affordable housing strategy. They also visited ERHA schemes in Chiddingfold and Dunsfold. The day was organised with a view to seeing first-hand how parish councils work together with borough councils, local communities and housing associations to develop affordable housing, where there are often conflicting views when introducing affordable housing into villages.

13. Village Organisations

- Hambledon Almshouses - Nothing to report.
- Hambledon Nursery School – Excellent OFSTED confirmed, and all was reported as going well.
- Hambledon Village Hall – The AGM adopted some new parts to the Constitution. Problems were noted with roof tiles and quotes were being looked at by the newly formed maintenance committee.
- Hambledon Village Shop – Electrical work to be carried out week commencing 17th February.
- Hambledon Village Church – a service is scheduled to discuss the Hambledon and Busbridge church. All are invited to this service which is scheduled for 10am on Sunday 16th February.
- Hambledon Fete Committee – Recent meeting confirmed that there were lots of people interested in volunteering but help was also required for volunteers to clear up in the period between the fete finishing and the Ball starting. Similar format to previous years but activities are expanding.

14. Reports from outside meetings - Nothing to report.

15. Forthcoming outside meetings – None.

16. Correspondence – None.

17. Date of next meetings at 8pm in the Village Hall:

10 th March 2020	2 nd December (Wednesday, proposed) 2020
14 th April 2020	5 th January 2021
23 rd April 2020 Parish Assembly (Thursday)	2 nd February 2021
5 th May 2020	2 nd March 2021
3 rd June 2020 (Wednesday)	6 th April 2021
7 th July 2020	22 nd April 2021 Parish Assembly (Thursday)
2 nd September 2020 (Wednesday)	4 th May 2021
6 th October 2020	
3 rd November 2020	

MEETING CLOSED AT 9.41 PM