

HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on Tuesday 14th January 2020 at Hambledon Village Hall commencing at 20:00 hours.

Present

Cllr John Anderson (Chairman), Cllr Stewart Payne (Vice Chairman), Cllr Mary Grove, Cllr Philip Underwood (arrived late), Cllr Mike Parry and Julie Flenley (Clerk).

AGENDA

1. Questions from members of the public – Two present.

The owner of Hambledon Lodge spoke to Councillors with regards to the current planning application for a new dwelling. He explained the history of the application; the house was purchased and work was required. Initial pre application advice was sought and in principle, Waverley Borough Council felt that the application at that time was broadly acceptable for new dwelling with a design that met the current style and was in keeping for a new dwelling.

In the interim, Hambledon House burned down and when the planning application was submitted for Hambledon Lodge, the Conservation Officer felt that the Lodge was the last remaining asset in the Woodlands Estate and should be retained. The rebuilding of the Lodge was then explored alongside the removal of the 1990's extension and conservatory with the installation of a 'link' building using local materials. But this resulted in only walls of two elevations being retained.

The owner recognises that the size of the extension would significantly increase the footprint and scale of elevations, but is being considered under Very Special Circumstances under NPFF paragraph 79, 10% plus 40% planning allowed for a new dwelling and this should enhance the Conservation Area.

Councillors appreciated the explanation of the history and that Hambledon Parish Council wished to understand the reasons why Waverley Borough Council have changed their mind from the initial pre application advice.

Councillors also heard from the owner of 5 Paddock Close with regards to his proposed extension. The plans for an extension to his dwelling at ground floor match the extension of 4 Paddock Close. The new materials will match existing ones.

2. Apologies for Absence – Cllr Sean Sinnott, Cllr Robin McKeith, Cllr Trevor Sadler (WBC) and Cllr Jan Floyd-Douglass (WBC).
3. Draft Minutes of the Parish Council Meeting held on 10th December 2019 were agreed and signed by the Chairman.

4. Declaration of Interests.

Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club, Member of Hambledon Community Fund

Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club

Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund

Cllr Mike Parry: Trustee, Hambledon Almshouses

Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church

Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School

5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.

6. Brief Verbal Report from the Waverley Borough Councillors on matters from Surrey County Council affecting this Parish. Cllrs Floyd-Douglass and Sadler were not present at this meeting. Cllrs Floyd-Douglass and Sadler had previously confirmed that the Waverley Borough Council's Hambledon surgery would be held in the church room at the Hambledon village church on Saturday 22nd February from 10.30am to 12.30pm. The borough councillors confirmed that the purpose of the surgeries was as follows:

"We are holding our first [Waverley Borough Council] sic. ward 'surgery' between 10.30am-12.30 at Hambledon Village Church Hall. Please come and talk to us about any matters specifically affecting Hambledon residents or more widely, the Borough".

7. Finance

7.1 Verbal update on monthly finances - 10 monthly forecast to the annual budget

The Clerk presented the net forecasts for the remainder of the financial year, including the actual figures up to month 10 and projections for months 11 and 12. Councillors were content with the projections. Clerk advised that invoices for grants for Citizens Advice Waverley and Hoppa had been chased in order to clear this section of the budget. The Clerk also confirmed that the precept of £18,276.15 had been applied for, for 2020/2021.

The Clerk also advised that financial regulations (which govern the conduct of the financial management within Hambledon Parish Council) needed to be signed off at the May meeting in accordance with audit requirements. An auditor needed to be secured in order to get the audit underway as soon as practicable after the end of the financial year.

The Clerk stated that the balance in Hambledon Parish Council's 4 accounts were as follows

- Hambledon Parish Council Treasurers account £6,396.70
- Hambledon Parish Council Reserves account £8,345
- Henry Smith Treasurers Account £1,251.07
- Henry Smith's Charity (BB Business Online Account) £NIL – To be closed

7.2 Payments approved:

- Colin Rapley – invoice no. 1695 for £1,440 for ditching works and vegetation cutback.

- Tim Coleman – invoice no. 466 for £160 for vegetation works and ditching.

7.3 Henry Smith Charity

The Clerk informed Councillors that a signature was required with regards to the grant application from one of the Trustees, alongside a signed bank statement needed denoting the fact that there was a change to the bank details where the grant funds were to be paid. The application was due by the end of April, so it was agreed to sign off the requirements at the February meeting.

Action: Clerk to ensure new HSC Account statement is countersigned by Cllrs Grove and Sinnott at February's meeting.

8. Planning Matters Update – None.

9. New Planning Applications

- **WA/2019/1996** Jasmine Cottage, Warren Lane, Hambledon, GU8 4AS. Erection of an outbuilding. Councillors had no objection to the proposals. However, Councillors would like to note that Hambledon Parish Council commented previously in relation to the previous planning application that no sheds or garages had been provided. We also noted that car parking space was very limited and that we had made representations with regards to the hammerhead at Warren Lane making turning to exit the road in a forward position difficult.

- **WA/2019/1978** 5 Paddock Close, Hambledon, GU8 4HQ. Erection of a single storey extension. Councillors had no objection to the proposals.

- **WA/2019/1985** Hambledon Lodge, Vann Lane, Hambledon, GU8 4HW. Erection of a dwelling, car port and stables following partial relevant demolition of existing unlisted dwelling within a Conservation Area (revision of WA/2019/0470).

Councillors raised concerns on the size of the extension where it was noted that the present application increased the area of the Lodge and outbuildings by almost 3 times. It was felt that the long elevation had a significant impact along the frontage of Vann Lane and the ridge heights were too high, and coupled with the full-height glazing, increased risk of light pollution. These factors contributed to a considerable, additional bulk and impact on the Conservation Area, Green Belt, ALGV and AONB.

Councillors recommended that the Parish Council object to the proposals.

Action: Clerk to draft letter and agree with other Councillors with regards to planning applications received.

10. Recent Planning Applications

- **WA/2019/1180** Nutborne Brickworks. Decision pending.
- **WA/2019/1537** Hydon Farm. Construction of a sand school, erection of a new stable block and storage barn with extended drive parking and turning area. Decision pending.
- **WA/2019/1747** Hydon Farm. Alterations to existing detached garage/store to form ancillary habitable accommodation. Decision pending.
- **WA/2019/1709** - Bermonde - Erection of extensions and alterations following demolition of existing extensions; installation of solar panels on the roof and a swimming pool. Refused.

Councillors noted that with regards to Bermonde, the application was deemed to be harmful to the Green Belt within the planning officers report. There have been differences regarding the principle applications within Waverley Planning Department with respect to different sites within Hambledon, including Hydon Farm, Hambledon Lodge and Bermonde. This is going to be raised at a forthcoming meeting with the Head of Planning at Waverley Borough Council.

11. Village Matters

11.1 Maintenance, Highways, Hedges/Ditches and rights of way

Cllr Parry informed Councillors that Colin Rapley and Tim Coleman have completed the ditch dig-outs in January.

He also informed Councillors that the regulations with regards to septic tanks had changed but no further action is required by the parish council.

Cllr Parry also noted that the culvert by Hambledon House on Vann Lane required a tree root to be removed and the culvert to be re-piped. Colin Rapley has provided a quote for the work to Cllr Parry who requested that the Clerk approach Cllr Young to assess whether there are any funds available to cover the cost.

11.2 Traffic and Speedwatch

Cllr Grove reported that the organisation of the next Speedwatch was in hand, and that the team were restarting in February following the Christmas break. Three new recruits had been trained. Cllr Grove has also contacted Surrey County Council with regards to the white line markings at the Hydestile Crossroads as the lines are being washed away.

Cllr Grove also commented that she had approached Surrey County Council once more to enquire about speed limits within Hambledon as the Speedwatch data shows that speeding is an issue. It was agreed amongst Councillors that although Cllr Grove had previously tried unsuccessfully to have speed limits reduced within the village, that submitting the Speedwatch data directly to Surrey County Council as well as Surrey Police may help our case.

It was also agreed that speeding within the village ought to be mentioned within the village risk analysis and that the knocked down speed repeater signs within the village would be replaced.

Action: Clerk to contact Cllr Young to determine whether there are extra funds for fixing the Vann Lane culvert.

Action: Cllr Grove to send Speedwatch information to Surrey County Council

11.3 Parish Plan and Neighbourhood Plan

Cllr Payne had been approached by another parish council in 2018 with regards to joining together to produce a Neighbourhood Plan. He has contacted Waverley Borough Council to evaluate the point and will discuss potential steps at a meeting with Waverley Borough Council.

Action: Cllr Payne to meet Waverley Borough Council and report back from meeting scheduled for 22nd January 2020.

11.4 Risk Analysis

Cllr McKeith is actioning.

11.5 Other village matters

- Bench by village shop. Cllr Grove reported that the bench was in bad repair. Councillors agreed to obtaining quotes for a new bench and report back at the February meeting.

Action: Cllr Parry to report back with costings in time for the next meeting.

- Bus Routes. Cllr Payne commented that he had been in contact with Surrey County Council with regards to current bus routes within Hambledon and confirmed to Councillors that neither routes 503 or 523 would be enhanced by the Surrey County Council and will be retendered in August.

Cllr Payne also confirmed that route 502, the Hoppa service has now ceased after two years as the Section 106 money from Leithfield Park has run out. Councillors expressed concern that the increased traffic running through the village from developments like Dunsfold Park will have an adverse effect on Hambledon and the cessation of bus services adds to increases in traffic numbers on the village roads. It was agreed that these issues would be raised with the Waverley Borough Councillors.

Action: Cllr Payne to write a briefing note to our Borough Councillors for future discussion.

12. Village Organisations

- Hambledon Almshouses - Nothing to report.
- Hambledon Nursery School – There is a meeting next week.
- Hambledon Village Hall – The window has been replaced and a new caretaker has been appointed.
- Hambledon Village Shop – Nothing to report.
- Hambledon Village Church – Nothing to report.
- Hambledon Fete Committee – Tickets have sold out for the Hambledon Ball on 20th June but tickets are also available for other events on that weekend.

13. Reports from outside meetings - Nothing to report.

14. Forthcoming outside meetings –

- 17th January – meeting with WBC planners with regards to current planning applications
- 22nd January – meeting with WBC regarding Neighbourhood Plan/Village Design Statement.

15. Correspondence – None.

16. Date of next meetings at 8pm in the Village Hall:

11th February 2020
10th March 2020
14th April 2020

23rd April 2020 Parish Assembly
12th May 2020

MEETING CLOSED AT 10.07 PM