

HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on 1st December 2020 via Zoom conference call at 18.30 hours.

Present

Cllr John Anderson (Chairman), Cllr Stewart Payne (Vice Chairman), Cllr Philip Underwood, Cllr Robin McKeith, Cllr Mary Grove, Cllr Mike Parry, Cllr Sean Sinnott, Julie Flenley (Clerk), Cllr Jan Floyd-Douglass (WBC).

AGENDA

1. Questions from members of the public - No members of the public logged in.
2. Apologies for Absence – Cllr Trevor Sadler (WBC).
3. Draft Minutes of the Parish Council Meeting held on Tuesday 3rd November 2020 were agreed and will be signed by the Chairman at a later date.
4. Declaration of Interests:
 - Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club, Member of Hambledon Community Fund
 - Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club
 - Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund
 - Cllr Mike Parry: Trustee, Hambledon Almshouses
 - Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church
 - Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish.

Cllr Floyd-Douglass noted that the Loxley UKOG application was a great result for the Borough and local people and that Waverley Councillors were delighted at the result. It was also reported that the statutory boundary review process was now underway by the Boundaries Commission, and Waverley Councillors had had a presentation from them to highlight issues. It will take effect in the next 3 to 4 years, as a result of consultations. Cllr Floyd-Douglass also thanked Cllr Payne for the Sunday Reflections and said that The Rt. Hon. Jeremy Hunt had noted it in his constituency round-up.

Tigbourne Farm (WA/2020/1143) was also raised; Cllr Floyd-Douglass noted that she would be speaking to Cllr Sadler about the confusion over the application being called in. The application in the meantime might be resubmitted by the applicant, due to changes in the plans.

Cllr Grove raised the tree felling at Tigbourne Farm and asked that Cllr Floyd-Douglass investigate further to establish whether the tree felling was lawful.

Action: Cllr Floyd-Douglass to circulate slides from Boundary Review presentation.

Action: Cllr Floyd-Douglass to clarify situation with Tigbourne Farm application and the tree felling.

7. Update from the Emergency Committee regarding the current situation.

Cllr Payne noted that we were about to exit the second lockdown and enter Tier 2, which will be reviewed on 16th December. The website would be updated with the new restrictions. Transmission rates in Waverley are the lowest in Surrey. Pubs and cafés will reopen but will be required to serve drinks only along with substantial meals.

Action: Cllr Payne to update website on Tier 2 restrictions.

8. Finance

- Verbal update on monthly finances, month 8 budget update

The Clerk confirmed that expenditure was on track for the year and that funds held at the bank were as follows:

Current Account – £9,250.07
Reserves Account - £9,845.00
Henry Smith Account - £716.52

- Draft Budget 2021/22 final review and confirmation of

Version 2 of the budget, which had been circulated by the Clerk and was agreed by all Councillors. Precept application was ready to be submitted to Waverley Borough Council for £18,145.15.

- Payments to be approved
 - None

- CIL Update

No update.

- Cloud Update

The Clerk noted the file transfer and uploading of documents had been completed and that the password and log in would be circulated once log in issues were resolved.

- Henry Smith Charity verbal update

There were no payments to HSC this month. Recipients for Christmas HVS vouchers are being considered and payments will be made in due course. Clerk was asked to draw down the 2020 allocation of £2,000.

Action: Clerk to set up new account for future CIL payments.

Action: Clerk to apply for precept for 2021/22

Action: Clerk to pass Cloud access details to Councillors.

Action: Clerk to draw down 2020 allocation for HSC.

9. Planning Matters Update

Cllr Anderson confirmed that a letter had been written and submitted to the Government Portal on the Planning for the Future Planning White Paper and that a response was seen from The Rt. Hon Jeremy Hunt. However, Hambledon as a village has a number of statutory designations, so it is felt that many of the regulations would not apply to the village. Cllr Floyd-Douglass confirmed that Waverley Borough Council's response had been to request more information.

Cllr Anderson confirmed that no application had been submitted for Tuesley Farm to date, but Busbridge had submitted a letter to Waverley which Hambledon had been copied into. Cllr Payne stressed that it was important to understand whether the current site had become a hub for their business and if so, the implications on surrounding villages, and that the road system in and round Hambledon were under pressure. Cllr Floyd-Douglass noted the invitation to the public consultation in October made only a small reference to traffic. Cllr Grove noted that the Hall Hunter partnership had been specifically asked whether the site was a hub previously and was categorically told no.

Cllr Anderson also noted that Bermonde (WA/2019/1709) had been refused at appeal due to over-development of the site. The consultation for Local Plan Part 2 was now open for consultation, and the period for comments was to close on 29th January 2021.

Action: All to comment on Local Plan. Cllr Anderson & Clerk to coordinate responses.

10. New Planning Applications

- **WA/2020/1795** - HYDON WOOD COTTAGE, FEATHERCOMBE LANE, HAMBLEDON, GU8 4DP. Erection of extension and alterations to elevations. Cllrs noted that the extension to the gable end was small, and no objections were raised.

Action: Clerk and Cllr Anderson to liaise over response and send letter to Waverley Borough Council.

11. Recent Planning Applications

- **WA/2019/1985** – Hambledon Lodge, Vann Lane, Hambledon, GU8 4HW. Erection of a dwelling car port and stables following partial relevant demolition of existing unlisted dwelling within a conservation area (revision of WA/2019/0470). PENDING – APPEAL TO BE DETERMINED BY PLANNING INSPECTORATE.
- **WA/2019/0796** – Land South of Dunsfold Road and East of High Loxley Road, Dunsfold. Consultation on a county matter; the construction operation and decommissioning of a well site for the exploration and appraisal of hydrocarbon minerals from one exploratory borehole (loxley-1) and one side-track borehole (loxley - 1z) for a temporary. REFUSED.
- **WA/2020/1074** – Hydon Farm, Hambledon Prad, Hambledon, GU8 4DL. Erection of a detached outbuilding to provide ancillary accommodation following demolition of existing garage/store. PENDING DECISION.
- **WA/2020/1143** – Tigbourne Farm, New Road, Wormley. Erection of an American barn and construction of an exercise track and round pen and associated works including change of use to mixed use of agricultural/equine use. PENDING DECISION – CALLED IN BY WBC COUNCILLORS FOR DETERMINATION AT PLANNING COMMITTEE.
- **WA/2020/1400** – Meadow Cottage, Lane End, Hambledon, GU8 4HD. Alterations to detached outbuilding to form self-contained annexe. PERMISSION GRANTED.

12. Village Matters

- New Parish Councillor Co-option

Two written applications had been submitted by Alison Scott-Bishop and Jane Moore. These were read out by the Chairman. They were both very good candidates with excellent track records in local community affairs. Alison was more immediately available, and, after deliberation amongst the Councillors, a vote was taken, and Alison Scott-Bishop was elected as Mike Parry's replacement. Councillors welcomed her admission to Hambledon Parish Council and the Clerk was asked to commence the necessities to formalise her co-option.

- Maintenance, highways, hedges/ditches and rights of way

Cllr Parry reported that there was no further news on Vann Drainage; he had not heard back from Oliver Caroe regarding plans by the family for possible ditching or flood alleviation works.

There was no further development at Lane End drainage ditches, and he was awaiting improvement works from adjacent property owners.

The next maintenance work for Colin Rapley will be general highway ditch excavation and clearance due around Christmas and the start of the New Year. Tim Coleman anticipates clearing the other village non-highway ditches listed in his schedule of works within the next couple of weeks.

Cllr Parry also reported that eight more sleepers have been obtained for Bridleway 186. These have been laid to extend the walkways alongside the bridleway through the worst of the muddy sections. There have been many compliments from the general public who have been using the path.

The Hambledon Diggers requested the following be minuted:

"A few of us got to participate with Mike on the lockdown renovation of bridleway 186, the path between Buss's Common and the Merry Harriers. He brought his knowledge, enthusiasm and friendship to the project. We hope the end result is a fitting tribute to his work on behalf of the village as a Parish Councillor for the last ten years.

Despite his retirement from the Parish Council, we all look forward to his next digging project."

- Traffic and Speedwatch

Cllr Grove has written a comprehensive letter on speeding, which has been addressed to The Rt. Hon. Jeremy Hunt, Surrey Highways, local parish councils and Borough Councillors, which was noted as timely considering the serious accident at the junction of New Road and Petworth Road last week. The letter noted traffic and speeding along Hambledon's rural roads, and the increase in volume that is likely to cause accidents.

Cllr Payne confirmed that Cllr Victoria Young had been involved in works in Hascombe. Paul Osbourne had been in touch with Surrey County Council, Cllr Matt Furniss, Cabinet Minister for Transport, to commission and Cllr Young to fund a Destination Survey to establish whether the lorries are delivering locally or whether businesses are using Salt Lane/Markwick Lane as a cut through. A Survey will take place at some point in December. Councillors thanked Paul, Matt and Victoria for their contributions. It was agreed that Cllr Payne would write to Surrey County Council in the event that traffic was inappropriately using Salt and Marwick Lanes.

Cllr Grove noted that she had been linking up with Witley Parish Council on the speeding on the A283, and had circulated the letter Steve had sent back to Adrian Selby at Surrey County Council Highways where vehicle activated speed sign had been mooted.

- Risk Analysis

Cllr McKeith noted that there was a tree overhanging telephone lines and that it had been reported to BT. Cllr Parry asked that the ditch to Upper Vann Lane be included in the Risk Analysis.

- Other village matters

Cllr Payne reported that the notice board was on its way. Cllr Underwood reported that much work had been done on the village pond and that it looks excellent. The tree in the middle has been cut back and Cllr Underwood wished to thank Martyn Grove for his work at the pond and the village shop notice board which has been renovated.

Action: Clerk to complete formalities for Cllr Scott-Bishop.

Action: Clerk to send out letter on speeding limits.

Action: Cllr McKeith to update Risk Analysis.

13. Village Organisations

- Almshouses – Some repairs have been carried out to the Air Source Heating to both No 1 and No 2 during the past month. Both systems are now working satisfactorily. Our two residents are both well. It has been agreed that Sean Sinnott would be our new Parish Council Representative Trustee to the Almshouses. Cllrs thanked Mike Parry for all his work over the years at the Almshouses.

- Nursery School – Cllr Payne reported that the nursery had its first case of COVID-19 and had to close one of the classrooms for two weeks. The self-isolation period has now finished and there have been no further cases. Teachers were furloughed during this time which the Nursery School topped up with funds, and they remain in a healthy financial position. Cllr Anderson thanked the nursery staff for their work in keeping the children and other staff members safe.

- Village Hall – Cllr Grove noted that the virtual quiz had to be cancelled, but that Hambletons was allowed to continue. The roof was booked in for an evaluation and the windows were being quoted for replacement, and grants were being looked at. Cllr Grove also noted that there were two large donations for the village hall.

- Hambledon Festival – Postponed until 2021.

- Village Shop – Cllr Sinnott reported that the shop was back to being open 7 days per week, and that the Post Office will be 6 days per week. Deliveries will take place 5 days per week and a personal shopping service would be in operation. Benches were in the process of being turned over once more to allow people to have lunch outside within guidance/restrictions.

- Village Church – Services had resumed but a booking system has been initiated, as they were allowed a maximum of 30. Booking takes place through the website. Services are once more being streamed. Cllr Underwood to liaise with Rev. Willetts to put the Christmas services on the village website.

Action: Cllr Anderson to contact Andrew Falk about the change of Trustee at the Almshouses from Cllr Parry to Cllr Sinnott.

14. Reports from outside meetings

On 6th November, Cllr Grove attended SSALC Network Forum, 13th Nov Surrey Hills ANOB Board Community Forum for Councillors and Community, and 25th Nov Surrey Hills Symposium Making Space for Nature. Cllr Grove reported briefly on each and would comment further at a later date.

15. Forthcoming outside meetings – None.

16. Correspondence – None.

17. Date of next meetings:

- 5th January 2021
- 2nd February 2021
- 2nd March 2021

- 6th April 2021
- 22nd April 2021 Parish Assembly
- 11th May 2021

Councillor John Anderson
Councillor Philip Underwood
Councillor Robin McKeith
Councillor Mary Grove

Councillor Stewart Payne
Councillor Sean Sinnott
Councillor Mike Parry

THE MEETING WAS CLOSED AT 20.13