

# HAMBLEDON PARISH COUNCIL MINUTES

Julie Flenley (Clerk) Tel: 01428 683 903 Email: [clerkofhpc@outlook.com](mailto:clerkofhpc@outlook.com)

Hambledon Parish Council meeting on 3<sup>rd</sup> November 2020 via Zoom conference call at 18.30 hours.

## Present

Cllr John Anderson (Chairman), Cllr Stewart Payne (Vice Chairman), Cllr Philip Underwood, Cllr Robin McKeith, Cllr Mary Grove, Cllr Mike Parry, Cllr Sean Sinnott, Julie Flenley (Clerk), Cllr Trevor Sadler (WBC) (for part of the meeting).

## AGENDA

1. Questions from members of the public - No members of the public logged in.
2. Apologies for Absence – Cllr Mike Parry, Cllr Jan Floyd-Douglass (WBC).
3. Draft Minutes of the Parish Council Meeting held on Tuesday 6<sup>th</sup> October 2020 were agreed and will be signed by the Chairman at a later date.
4. Declaration of Interests:
  - Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club, Member of Hambledon Community Fund
  - Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club
  - Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund
  - Cllr Mike Parry: Trustee, Hambledon Almshouses
  - Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church
  - Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish.

Cllr Sadler reported that the Climate Change strategy had been discussed and approved at the last meeting. There had been a talk from Waverley's Head of Planning on the new Planning White Paper. The Clerk had received the formal response to Government from Waverley Borough Council and will circulate.

Action: Clerk to circulate WBC's response to the Planning White Paper.
7. Update from the Emergency Committee regarding the current situation.

Cllr Payne noted that we were about to enter a second lockdown and that updates would be put on the website. The Merry Harriers was planning on offering a takeaway service on Fridays, Saturdays and Sundays from the pub. Sale of takeaway alcohol was still being considered. Cllr Payne has also updated the November issue of the parish magazine on winter conditions and preparations and will update the website accordingly.

Action: Cllr Payne to update website on the new Coronavirus Lockdown and winter preparations.

## 8. Finance

- Verbal update on monthly finances, month 7 budget update

The Clerk confirmed that expenditure was on track for the year. Confirmation from the Hascombe Clerk on the HGV signage was still required. The notional amount of £500 could be retaken from the VAT Return, which would be done in April 2021, and which the Clerk estimated would be around £800.

The Clerk confirmed that funds held at the bank were as follows:

Current Account – £10,343.79  
Reserves Account - £9,845.00  
Henry Smith Account - £716.52

- Draft Budget 2021/22 final review

Version two of the budget had been circulated by the Clerk and was awaiting agreement from Councillors before the precept application was submitted to Waverley Borough Council. Cllr Anderson asked that the Clerk add a VAT Refund column into the income section of the spreadsheet of circa £800 and reduce the precept amount from the first version of the budget in order to keep the precept amount the same for the next financial year. Councillors agreed to maintain the current level of precept and approved Version two. The Clerk to apply for the precept at the current level of £18,156.

- Payments to be approved
  - Norbury Park Wood Products Q4476 for £493.80 (50% balance due on completion). Invoice approved for payment.

- CIL Update

Cllr Anderson confirmed that Councillors attended a Zoom meeting with Waverley Borough Council. No Neighbourhood CIL money had been received this half year but Strategic CIL was available to apply for directly to Waverley for infrastructure improvements.

Action: Clerk to set up new account for the Neighbourhood CIL..

- Cloud

The Clerk noted the file transfer and uploading of documents had been completed and that the password and log in would be circulated.

- Henry Smith Charity verbal update

There were no payments to HSC this month. Recipients for Christmas HVS vouchers are being considered and payments will be made in due course.

Action: HPC Invoice agreed, Clerk to pay.

Action: Clerk to include VAT Refund Column on budget and recirculate.

Action: Cllr Anderson to clarify HGV signs with Clerk at Hascombe.

Action: Clerk to pass Cloud access details to Councillors.

## 9. Planning Matters Update

- Government Consultation on the Planning White Paper

Cllr Anderson confirmed that a letter of objection had been written and submitted to the Government Portal on the Planning for the Future, Planning White Paper. Concerns had been raised regarding the proposed moves from localism in planning to a national view, with little or no local

input. The letter has been sent separately to The Rt Hon. Jeremy Hunt's office and WBC, for information.

- Public Consultation on Tuesley Farm

Cllr Anderson advised that Tuesley Farm had advertised a pre-planning meeting in October, open to the local community to showcase the proposals for the retaining some poly tunnels all year round. Cllr Payne discussed the fact that there had been much opposition to previous proposals around Hydestile and that there is likely to be a lot of objection again. It was agreed that Hambledon Parish Council would make representations on the merits of the Planning Application when it is submitted.

10. New Planning Applications

No items for consideration. However, Councillors noted for the record Application TC/2020/0005 for a new mobile telephone mast at the junction of Brook and Petworth Road which was outside the parish.

11. Cllr Anderson reported on the Recent Planning Applications

- **WA/2019/1985** – Hambledon Lodge, Vann Lane, Hambledon, GU8 4HW. Erection of a dwelling car port and stables following partial relevant demolition of existing unlisted dwelling within a conservation area (revision of WA/2019/0470). PENDING – APPEAL TO BE DETERMINED BY PLANNING INSPECTORATE.
- **WA/2019/0796** – LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD. Consultation on a county matter; the construction operation and decommissioning of a well site for the exploration and appraisal of hydrocarbon minerals from one exploratory borehole (loxley-1) and one side-track borehole (loxley-1z) for a temporary. APPLICATION REFUSED and a new hearing scheduled for Nov 27. HPC to resubmit their previous objection.
- **WA/2020/1074** - HYDON FARM, HAMBLEDON ROAD, HAMBLEDON, GU8 4DL. Erection of a detached outbuilding to provide ancillary accommodation following demolition of existing garage/store. PENDING DECISION.
- **WA/2020/1143** – TIGBOURNE FARM, NEW ROAD, WORMLEY. Erection of an American barn and construction of an exercise track and round pen and associated works including change of use to mixed use of agricultural/equine use. PENDING DECISION – CALLED IN BY WBC COUNCILLORS FOR DETERMINATION AT PLANNING COMMITTEE.
- **WA/2020/1400** MEADOW COTTAGE, LANE END, HAMBLEDON, GU8 4HD. Alterations to detached outbuilding to form self-contained annexe. PENDING DECISION.
- **WA/2020/1393** FEDWAY, PETWORTH ROAD, WORMLEY, GU8 5TR. Erection of extension. FULL PERMISSION.
- **WA/2020/1342** 7 NUTBOURNE COTTAGES, ROUNDALS LANE, HAMBLEDON, GU8 4EA. Erection of extension and alterations to elevations including dormer windows. FULL PERMISSION.
- **WA/2020/1328** ORCHARD FARM, WORMLEY LANE, HAMBLEDON, GU8 5TS. Erection of extension and alterations to elevations and associated works. FULL PERMISSION.

Action: Clerk to resend letter to Surrey County Council regarding Loxley Oil – UGOG application.

12. Village Matters

- New Parish Councillor update

Cllr Payne noted that we had conducted the formal 14-day electoral period which expired on 29<sup>th</sup> October. There were no calls for an election, so we are now looking to co-opt a new Councillor. An advertisement on the website and notice board has been put up confirming a closing date of 13<sup>th</sup> November and inviting applicants. Clerk to notify Cllrs Anderson and Payne of interested parties. Any applications will be reviewed at the next Parish Council Meeting on the 1<sup>st</sup> December.

- Maintenance, highways, hedges/ditches and rights of way

Cllr Anderson updated the Council, referring to Cllr Parry's report in his absence. Salt bins have recently been refilled and the old one by the Church has been replaced by Surrey County Council. Cllr Payne noted the salt bin at the top of Woodside Road needed to be checked and refilled. There has been no further news from Oliver Caroe regarding plans by the family for possible ditching or flood alleviation works in front of Vann, along Vann Lane.

Vegetation in the ditch outside Fourways has been cut down by the owner who has agreed to excavate the ditch to clear the silt.

The next maintenance work for Colin Rapley will be general ditch excavation and clearance due around Christmas and the start of the New Year.

It was also reported that the sleeper walkway on Bridleway 186 at its junction with Buss's Common has been extended and that several of the directional fingerpost signs have been replaced by SCC around the village.

Cllr Anderson also thanked Cllr Parry for his comprehensive handover notes on maintenance.

- Traffic and Speedwatch

Cllr Grove noted that she had sent a final version of her speeding letter to the Clerk for a final review, before sending it out. There were a number of 'offence' letters sent out over September, including a number of repeat letters. Road Safety Week is 16-21<sup>st</sup> November, details of which have been sent to the village Nursery School. The cost of electronic signs is being investigated by Cllr Grove and will be reported back at a later meeting. There was an article being published in the Daily Telegraph on Saturday 8<sup>th</sup> November which will mention the Speeding Scarecrows in Hambledon.

- Risk Analysis

Cllr McKeith noted that the damaged telegraph pole had been replaced. He would be checking trees in the village after the predicted high winds this coming weekend.

- Other village matters

None.

Action: Clerk to notify Councillors of interest in the new councillor position.

Action: Clerk to send out letter on speeding limits.

### 13. Village Organisations

- Almshouses – The annual service of the Air Source Heating Systems is due and a date from the service company to do this is awaited. Cllr Anderson proposed that Cllr Sinnott is appointed as a Trustee for the Almshouses as a replacement for Mike Parry. The appointment is with Andrew Falk for approval..

- Nursery School – Trustees meeting was held last month. The school remains open, abiding by COVID restrictions and there have been no positive tests.

- Village Hall - Cllr Grove noted that the Village Hall will be closing over lockdown. There was a hope that Hambletons would continue, but they too have had to stop. A Zoom quiz had been organised, but has had to be postponed under lockdown. Quotes are now been obtained for the replacement windows.

- Hambledon Festival – Postponed until 2021.

- Village Shop – Cllr Sinnott reported that the shop would be going back into lockdown mode, but not as stringent as the first lockdown. The outside tables would be tipped over to stop people using them. The shop and Post Office will be open Monday to Friday. Shopping will continue, but with a personal shopper. The staff grouping system has been reinstated to stop mixing, and deliveries will continue. Announcements will be made on the Village website.

- Village Church – Services have had to stop for the next month, but they will continue to be streamed as before. The Remembrance Service on Sunday November 8<sup>th</sup> will also be streamed.

14. Reports from outside meetings – None.

15. Forthcoming outside meetings – Surrey Hills Community Forum and Winter Preparedness.

16. Correspondence – None

17. Date of next meetings:

- 1<sup>st</sup> December 2020  
- 5<sup>th</sup> January 2021  
- 2<sup>nd</sup> February 2021  
- 2<sup>nd</sup> March 2021

- 6<sup>th</sup> April 2021  
- 22<sup>nd</sup> April 2021 Parish Assembly  
- 11<sup>th</sup> May 2021

**THE MEETING WAS CLOSED AT 20.02**