

## HAMBLEDON PARISH COUNCIL MINUTES

Julie Flenley (Clerk) Tel: 01428 683 903 Email: [clerkofhpc@outlook.com](mailto:clerkofhpc@outlook.com)

Hambledon Parish Council meeting on 5<sup>th</sup> January 2021 via Zoom conference call at 18.30 hours.

### Present

Cllr John Anderson (Chairman), Cllr Stewart Payne (Vice Chairman), Cllr Philip Underwood, Cllr Robin McKeith, Cllr Mary Grove, Cllr Ali Scott-Bishop, Cllr Sean Sinnott, Julie Flenley (Clerk).

1. Questions from members of the public - No members of the public logged in.
2. Apologies for Absence – Cllr Jan Floyd-Douglass (WBC) and Trevor Sadler (WBC).
3. Draft Minutes of the Parish Council Meeting held on Tuesday 1<sup>st</sup> December 2020 were agreed and will be signed by the Chairman at a later date.
4. Declaration of Interests:
  - Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club, Member of Hambledon Community Fund.
  - Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
  - Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund, Trustee, Hambledon Almshouses.
  - Cllr Alison Scott-Bishop: Chair of Management Committee, Hambledon Village Shop.
  - Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church.
  - Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllrs Floyd-Douglass and Sadler were not present at this meeting.
7. Update from the Emergency Committee regarding the current situation.

Cllr Payne noted that we were now in Lockdown 3, until February half term. The website has been updated with the new restrictions and with particular reference to links to where people could obtain assistance and adding Cllr Scott-Bishop in place of former Councillor Mike Parry. Cllr Payne also updated briefly on the Village Nursery School, see item 13.
8. Finance
  - Verbal update on monthly finances, month 10 budget update

The Clerk confirmed that expenditure was on track for the year and that funds held at the bank were as follows:

  - Current Account – £8,156.35
  - Reserves Account - £9,845.00
  - Henry Smith Account - £361.62

- Payments to be approved
  - Julie Flenley Q4 Expenses - £136.98
  - Martyn Grove Maintenance items - receipts for £118.56
  - Approval of CiLCA training course for the Parish Clerk – £106.66
  - Citizens Advice Waverley annual grant - £100

- CIL Update

No update.

- Cloud Update

The Clerk noted the file transfer and uploading of documents had been completed and that the password and log in would be circulated once log in issues were resolved.

- Henry Smith Charity verbal update

There were no HSC payments this month. Recipients for Christmas HVS payments have been made and the remaining balance in the account is the unclaimed shop vouchers. The Clerk confirmed that the application for the 2020 grant allocation of £2,000 had been made. Cllr Grove confirmed that a number of avenues for grants in 2021 were being investigated.

Action: Clerk to set up new account for future CIL payments.

Action: Clerk to pass Cloud access details to Councillors.

#### 9. Planning Matters Update

Cllr Anderson discussed a number of points on the Waverley Borough Council's consultation on Local Plan Part Two. The Draft Local Plan Part Two has been thoroughly prepared by WBC, and, following consultation will, together with Part one, be the complete Planning Local Plan for Waverley. Hambledon is not a settlement, so in principle no infilling, and overall the planning restrictions of the National Planning Framework apply. Hambledon is in the Green Belt, an AONB, AGLV, and includes Conservation Area, each with their own restrictions. The references to managing development in the Green Belt apply, and they very much follow the guidelines of the Waverley Local Plan 2002. The Parish Council will continue to liaise with Waverley on all planning matters.

Action: Cllr Anderson & Clerk to coordinate responses.

#### 10. New Planning Applications

- **WA/2020/1963 – 3 Warren Lane.** Erection of an attached car port. Councillors noted the application.

Action: Clerk and Cllr Anderson to liaise over response and send letter to Waverley Borough Council.

#### 11. Recent Planning Applications

- **WA/2020/1795** – Hydon Wood Cottage. Feathercombe Lane, Hambledon, GU8 4DP. Erection of extension and alterations to elevations. PENDING DECISION.
- **WA/2019/1985** – Hambledon Lodge, Vann Lane, Hambledon, GU8 4HW. Erection of a dwelling car port and stables following partial relevant demolition of existing unlisted dwelling within a conservation area (revision of WA/2019/0470). PENDING – APPEAL TO BE DETERMINED BY PLANNING INSPECTORATE.
- **WA/2020/1074** - HYDON FARM, HAMBLEDON ROAD, HAMBLEDON, GU8 4DL. Erection of a detached outbuilding to provide ancillary accommodation following demolition of existing garage/store. PENDING DECISION.
- **WA/2020/1143** – TIGBOURNE FARM, NEW ROAD, WORMLEY. Erection of an American barn and construction of an exercise track and round pen and associated works including change

of use to mixed use of agricultural/equine use. PENDING DECISION – CALLED IN BY WBC COUNCILLORS FOR DETERMINATION AT PLANNING COMMITTEE.

## 12. Village Matters

- Maintenance, highways, hedges/ditches and rights of way

Cllr McKeith noted that the SGN work at Lane Ends was underway, and access only and diversion signage has been erected, advising this would be for 3 months. He confirmed that he would keep chasing SGN to understand the nature and extent of the works.

Cllr McKeith also confirmed that he had been investigating the issue of the smell of sewage opposite Alf Hammond's Yard and had been in touch with Waverley to come out to take a look. Cllr McKeith also confirmed that Colin Rapley was intending on carrying out his ditching works in the village in January and that Tim Coleman had no work planned as the weather had been poor. An estimate for the remainder of the works for the rest of the year had been requested with underspend being redirected to other maintenance work in the village. Invoices would be forthcoming. Councillors discussed other potential expenditure on fallen posts in the village. Cllr Scott-Bishop raised the lying surface water on New Road and noted a blocked culvert preventing the drain off.

Cllr Payne raised the issue of mountain bikers on Hydon's Ball who are not following the established legal bridleways and footpaths and constructing jumps and ramps. It is becoming problematic because of the increase in numbers of walkers due to lockdown. Reports from concerned residents about the danger which is being posed by the bikers as well as the destruction of the area have been received by Councillors. Cllr Payne agreed to contact the National Trust about the mountain bikers.

- Traffic and Speedwatch

Cllr Grove noted that she had been in contact with Witley Cllr Adrian Selby about systems to control speeding in and around Hambledon, particularly the A283. Vehicle Activated Signage (VAS) has been discussed and problems were identified. Witley Parish Council are conducting a test with a movable VAS. Cllr Grove will report back with an update in future meetings. There has been no further progress on Speedwatch because of lockdown restrictions and a risk assessment needs to be undertaken but it would be restarted soon.

Cllr Payne briefly updated on the Destination Survey of traffic using 'Markwick Lane, which has been funded by Cllr Victoria Young, and would report further when he had the results.

- Risk Analysis

Cllr McKeith reported that the broken telegraph pole had been removed, and that the drainage on Upper Vann Lane drainage has been added to the document.

- Other village matters

Cllr Payne reported that the notice board was ready for collection.

Action: Cllr McKeith to report of sewage opposite Alf's Yard.

Action: Cllr McKeith to look at underspend in maintenance budgets for other works.

Action: Clerk to report blocked culvert to Surrey County Council.

Action: Cllr Payne to speak to the NT about mountainbikers on Hydon's Ball.

### 13. Village Organisations

- Almshouses – Cllr Sinnott has not attended any meetings to date as of yet. Next meeting scheduled for 19<sup>th</sup> March.
  
  - Nursery School – Cllr Payne reported that the nursery had reopened and that both rooms had fully reopened with the COVID situation being kept under review, whilst staff are evaluating their personal childcare needs.
  
  - Village Hall – Cllr Grove noted that the village hall remained closed barring Hambletons ,but this is under review also. Roof tiles, soffits and guttering and gutter hedgehog guards were installed. No further roof issues were discovered during the works. Quotes for uPVC windows were being obtained.
  
  - Hambledon Festival 2021 – Postponed until 2022. Councillors discussed the possibility of a traditional one-day Village Fete with Dog Show on Saturday, the 19<sup>th</sup> June. Cllr Sinnott agreed to raise it with the Festival Committee and report back. He would also check the date of St Dominics School Fete, due to be held in June 2021.
  
  - Village Shop – Cllr Scott-Bishop reported that the village shop was making a small profit which is in part due to a Government grant. Tables have been overturned to stop people from lingering outside. It remains open 7 days a week with a deli service and deliveries Monday – Friday. The shop will be open for people to collect papers, etc. via a personal shopper.
- There is a vacancy on the Shop Management Committee as the Secretary, Jane Moore, stepped down just before Christmas. The Management Committee will now be meeting to discuss how to fill the vacancy.
- Village Church – Cllr Underwood reported that Christmas services had to be stopped in Hambledon because of COVID-19 but a joint service had taken place in Busbridge via a drive-in service which was held at Godalming College. The Church remains closed until further notice.

14. Reports from outside meetings – None.

15. Forthcoming outside meetings – Boundary Commission on 25<sup>th</sup> January at 4pm.

16. Correspondence – None.

17. Date of next meetings:

- 2<sup>nd</sup> February 2021
- 2<sup>nd</sup> March 2021

- 6<sup>th</sup> April 2021
- 22<sup>nd</sup> April 2021 Parish Assembly
- 11<sup>th</sup> May 2021

**Note:** The Clerk raised the question of how the Parish Council would handle the Parish Assembly, as she had to contact the usual participants soon.

**THE MEETING WAS CLOSED AT 20.08**