

## HAMBLEDON PARISH COUNCIL MINUTES

Julie Flenley (Clerk) Tel: 01428 683 903 Email: [clerkofhpc@outlook.com](mailto:clerkofhpc@outlook.com)

Hambledon Parish Council meeting on 6<sup>th</sup> April 2021 via Zoom conference call at 18.30 hours.

### Present

Cllr John Anderson (Chairman), Cllr Stewart Payne (Vice Chairman), Cllr Philip Underwood, Cllr Robin McKeith, Cllr Mary Grove, Cllr Ali Scott-Bishop, Cllr Sean Sinnott, Julie Flenley (Clerk), Cllr Jan Floyd-Douglass (WBC).

1. Questions from members of the public – None present.
2. Apologies for Absence –Cllr Trevor Sadler (WBC), Cllr Victoria Young (SCC).
3. Draft Minutes of the Parish Council Meeting held on Tuesday 2<sup>nd</sup> March 2021 were agreed and will be signed by the Chairman at a later date.
4. Declaration of Interests:
  - Cllr John Anderson: Trustee, Hambledon Almshouses; Trustee, Hambledon Football Club, Member of Hambledon Community Fund.
  - Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
  - Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund, Trustee, Hambledon Almshouses.
  - Cllr Alison Scott-Bishop: Chair of Management Committee, Hambledon Village Shop.
  - Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church.
  - Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Victoria Young was not present at this meeting.
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish.

Cllrs Floyd-Douglass noted that problems at Witley tip were being looked at by Waverley. Problems were also noted with antisocial behaviour in the villages. Site visit for Tuesley Farm was noted for 7<sup>th</sup> April 2021, which Cllr Sadler was attending. Reduction of planning committees from five to two (Eastern and Western Planning Committees) at WBC were noted by Councillors.
7. Update from the Emergency Committee regarding the current situation.

Cllr Payne noted that there was nothing new to report.
8. Finance
  - Verbal update on monthly finances, month 1 budget update

The Clerk confirmed funds held at the bank were as follows:

  - Current Account – £ 2,343.42
  - Reserves Account - £10,845.00
  - Henry Smith Account - £ 1,691.42

- Payments to be approved:
  - SSALC Annual Subscription – invoice no. 2341 for £257.69
- Audit update

The Clerk confirmed that the annual audit was well underway and that it was anticipated to be completed by mid-May once the May meeting had taken place and formalities were signed off. The Clerk confirmed that final preparations were underway and the initial paperwork for the parish council annual audit would be submitted to Liz Scannell this week.
- Henry Smith Charity verbal update

Cllr Grove reported that she was looking at funding options going forward.

#### 9. Planning Matters Update

Cllr Anderson noted that covenant information for Nutbourne Brickworks had been circulated and that plans were still at preapplication stage. The new owner's representatives had held a Zoom presentation with local residents. Cllr Anderson agreed to write to remind the developer/agents of the covenant.

Action: Cllr Anderson agreed to write to remind the owner's representatives of the Covenant

#### 10. New Planning Applications

- NMA/2021/0039 - ORCHARD FARM, WORMLEY LANE, HAMBLEDON, GU8 5TS. Amendment to WA/2019/0296 for phasing the development. No objection, Waverley to determine.
- WA/2021/0323 - BERMONDE, HAMBLEDON ROAD, HAMBLEDON, GU8 4DR. Erection of a dwelling and associated works following demolition of existing dwelling. No objection, Waverley to determine.

Action: Clerk and Cllr Anderson to liaise over response and send letters to Waverley Borough Council.

#### 11. Recent Planning Applications

- **WA/2021/0258** - HYDON HOUSE, HYDON HEATH, HYDESTILE, GU8 4BB. Certificate of lawfulness under section 192 for a single storey detached outbuilding. CERTIFICATE GRANTED.
- **WA/2021/0106** - LAND AT OLD SCHOOLHOUSE, CHURCH LANE, HAMBLEDON, GU8 4DR. Erection of two dwellings with new vehicular access and associated works. PENDING.
- **WA/2021/0068** - MEADOW COTTAGE, LANE END, HAMBLEDON, GU8 4HD. Erection of extensions and alterations to detached outbuilding to form self-contained annexe. FULL PERMISSION.
- **WA/2020/1963** - 3 Warren Lane, Hambledon, GU8 4AS. FULL PERMISSION.
- **WA/2020/2037** - Sawmill Cottage, Salt Lane, Hydestile, GU8 4DH. PENDING.
- **WA/2020/1989** - Sawmill Cottage, Salt Lane, Hydestyle, GU8 4DH. PENDING.
- **WA/2020/2107** - Witts End, The Cricket Green, Hambledon, GU8 4HF. CERTIFICATE GRANTED.
- **WA/2020/2055** - Tuesley Farm, Tuesley Lane, Godalming, GU7 1UG. PENDING (CALLED IN).

Councillors noted for the record.

#### 12. Village Matters

- Maintenance, highways, hedges, ditches and rights of way

Cllr McKeith reported that the road had reopened following the SGN works and that Tim Coleman would be resuming his maintenance program in the next two weeks. Nigel Jefferies would start cutting the cricket green on 16<sup>th</sup> April.

- Traffic and Speedwatch

Cllr Grove reported Speedwatch had changed their administration systems. No new Speedwatches planned. Moves afoot to reduce the speed limits on rural roads. The A283 petition was heard by Waverley's Local Committee meeting – improvements were well supported by residents but it has been referred back to the next committee meeting at Surrey County Council.

Cllr Steve Dale has written to Surrey County Council Highways questioning the decision. Cllr Grove to update on progress and forward information to Cllr Floyd-Douglass. Cllr Payne also noted that there was no further news on the Traffic Destination Survey at Hydestile.

- Risk Analysis

Cllr McKeith agreed to update. Any other updates to Cllr McKeith to add to the Risk Assessment.

- Other village matters

Cllr Anderson noted that there had been some antisocial behaviour in the village at present; Cllr Grove reported that police advice had been not to approach any perpetrators.

Action: Cllr McKeith to report back on conversations with Tim Coleman and Colin Rapley and report back.

Action: Cllr Grove to update on traffic and advise Cllr Floyd-Douglass.

### 13. Village Organisations

- **Almshouses** – Cllr Sinnott noted that there was nothing to report.
- **Nursery School** – Cllr Payne reported That all Trustees were retained at the AGM. Numbers good. No cases of COVID recently.
- **Village Hall** – Cllr Grove noted that WiFi was being looked into alongside a new noticeboard. Hall is gradually being reopened in accordance with regulations.
- **Hambledon Festival 2021** – Postponed until June 2022. Cllr Sinnott noted that there were two events planned for 20<sup>th</sup> June, including the Mary Caroe cricket match between HCC and HVS (assuming it is safe to do so). A mini-fete has also been planned for the 28<sup>th</sup> August 2021, including a dog show.
- **Village Shop** – Cllr Scott-Bishop reported that the village shop had reported a modest profit in the last financial year. Management meeting tomorrow (7<sup>th</sup> April 2021).
- **St Peter's Church** – Cllr Underwood reported that a service was held over Easter in the churchyard with a large attendance. Inside services are set to resume. Letter in the parish magazine detailing the consultation of the consultation formalising the arrangement of one Parish of Hambledon and Busbridge churches.

### 14. Reports from outside meetings

Cllr Grove reported that she had attended the Clockhouse AGM and that 4 Hambledon residents were regularly using the newly opened facilities.

### 15. Forthcoming outside meetings – None.

### 16. Correspondence – None.

### 17. Annual Parish Assembly update

Clerk confirmed that plans were well underway for the Annual Parish Assembly. A trial meeting was proposed between the Clerk and a number of Councillors.

### 18. Dates of next meetings:

- |   |   |
|---|---|
| - 22 <sup>nd</sup> April 2021 Parish Assembly | - 4 <sup>th</sup> January 2022                  |
| - 4 <sup>th</sup> May 2021                    | - 1 <sup>st</sup> February 2022                 |
| - 1 <sup>st</sup> June 2021                   | - 1 <sup>st</sup> March 2022                    |
| - 6 <sup>th</sup> July 2021                   | - 5 <sup>th</sup> April 2022                    |
| - 7 <sup>th</sup> September 2021              | - 21 <sup>st</sup> April 2022 (Parish Assembly) |
| - 5 <sup>th</sup> October 2021                | - 10 <sup>th</sup> May 2022                     |
| - 2 <sup>nd</sup> November 2021               |   |
| - 7 <sup>th</sup> December 2021               |   |

**THE MEETING WAS CLOSED AT 20.28**