

## HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on 1<sup>st</sup> June 2021 at 8pm in Hambledon Village Hall.

### Present

Cllr Stewart Payne (Chairman), Cllr Mary Grove (Vice Chairman), Cllr Philip Underwood, Cllr Robin McKeith, Cllr Ali Scott-Bishop, Cllr Sean Sinnott, Julie Flenley (Clerk), Cllr Kevin Deanus (SCC).

1. Questions from members of the public – None present.
2. Apologies for Absence –Cllr Trevor Sadler (WBC), Cllr Jan Floyd-Douglass (WBC).
3. Draft Minutes of the Parish Council Meeting held on Tuesday 4<sup>th</sup> May 2021 were agreed and were signed by the Chairman.
4. Declaration of Interests:
  - a) Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
  - b) Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund, Trustee, Hambledon Almshouses.
  - c) Cllr Alison Scott-Bishop: Chair of Management Committee, Hambledon Village Shop.
  - d) Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church.
  - e) Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Kevin Deanus introduced himself as the new County Councillor for Waverley Eastern Villages. He noted that there were many instances of roadworks continuing in Surrey concurrently which has been causing delays in travel plans. Cllr Deanus reported that he would regularly report on Community Pages that roadworks were happening in order to inform villagers. Cllr Payne noted that Cllr Deanus had been involved already in the Salt Lane/Markwick Lane issues due to the recent meeting with Paul Osborne, Cllr Payne and Cllr Grove.
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllrs Floyd-Douglass and Trevor Sadler were not present at this meeting.
7. Update from the Emergency Committee regarding the current situation.  
Cllr Payne noted that everything was going as expected with restrictions lifting and village organisations were operating accordingly.
8. Finance  
Cllr Payne noted that a finance sub-committee was to be convened and would meet on an informal basis to ensure parish budgets were on track. The Finance Committee would report at each meeting, and would consist of Cllr Grove, Cllr McKeith and the Clerk.
  - Verbal update on monthly finances, month 3 budget updateThe Clerk confirmed that forecasts would take place from month 5 and that the funds held at the bank were as follows:  
Current Account – £19, 130.06

Reserves Account - £10,845.00  
Henry Smith Account - £ 1,411.76

- Payments to be approved:
  - BHIB Insurance Premium £473.79
  - Data Protection Fee £35 for 2021/22
  - Julie Flenley Q2 2021 Expenses £65.40
- Audit update

The Clerk confirmed that the annual audit was with the auditor with all relevant paperwork and would report back when the outcome was known.

- Henry Smith Charity verbal update

Cllr Grove reported that she was looking at funding options going forward at asked if a further donation to the foodbank of £100 was agreed by Councillors via Hambledon Village Shop. It was also confirmed that contact had once more been made with both the Milford and Villages Day Centre and Rodborough School to identify potential families who could benefit from funds.

Action: Clerk to process payments and to report on audit progress.

#### 9. Planning Matters Update

- Nutborne Brickworks.

Cllr Payne noted that the covenant over Coleman's Copse were identified to the developer's agents. No further issues until a formal planning application had been received. Access to Coleman's Copse, a small piece of woodland owned by the parish council which lies in the middle of Nutbourne land in the Hurst area, was discussed – Cllr McKeith to investigate.

Cllr Payne also noted the new building under construction at Hydon Farm. Councillors Grove and McKeith agreed to check to see what approval this had and report back.

Action: Cllrs Grove and McKeith to look at the Hydon Farm permissions and report back to Councillors.

#### 10. New Planning Applications

- **WA/2021/01023** – Tigbourne Farm, New Road, Wormley, Godalming. Use of land as mixed agriculture and equestrian together with the construction of an exercise track round pen and associated works. Councillors noted a previously circulated memo. Clerk to write letter noting issues with traffic, surface water and flooding and copying in Witley Parish Council.

Action: Clerk and Cllrs Payne, Grove and McKeith to liaise over response and send letter to Waverley Borough Council and WPC.

#### 11. Recent Planning Applications

- **NMA/2021/0039** – Orchard Farm, Wormley Lane, Hambledon, GU8 5TS. AMENDMENT ALLOWED.
- **WA/2021/0323** - Bermonde, Hambledon Road, Hambledon, GU8 4DR. PENDING
- **WA/2021/0106** – Land at Old Schoolhouse, Church Lane, Hambledon, GU8 4DR. REFUSED
- **WA/2020/2037** – Sawmill Cottage, Salt Lane, Hydestyle, GU8 4DH. PENDING.
- **WA/2020/1989** – Sawmill Cottage, Salt Lane, Hydestyle, GU8 4DH. PENDING.
- **WA/2020/2055** – Tuesley Farm, Tuesley Lane, Godalming, GU7 1UG. PENDING

Councillors noted for the record. Additionally, it was noted that the Tuesley Farm application had been further amended by the applicant.

## 12. Village Matters

- Maintenance, highways, hedges, ditches and rights of way

Cllr McKeith noted that bridleway 286 remained clear despite the inclement weather and that new footpath signs had been erected by Surrey County Council. The culverted bridge by bridleway 213 on Hambledon Hurst was also undergoing repair. The sewage disposal system at Paddock Close is still not functioning; Cllr McKeith has contacted the Environment Agency but they claim it is not their issue, it is Environmental Health. Photos have been taken. WBC ceased to maintain it in 2017. It was agreed to send a formal letter from the PC to WBC to hasten action and to write to residents of Paddock Close to ask if they are aware.

Action: Clerk to write letter highlighting issues and send to the relevant bodies.

- Traffic and Speedwatch

Cllr Grove reported Speedwatches were now occurring at a rate of 1 per week. Meeting coming up on 10<sup>th</sup> June 2021 relating to the speeding issues between KES on the A283 towards Chiddingfold. Cllr Grove will be in attendance alongside Cllr Dale and a representative from Chiddingfold Parish Council.

- Risk Analysis

Cllr McKeith agreed to evaluate Coleman's Copse to identify any potential risks.

- Other village matters

Cllr Payne noted that John Anderson had updated Hambledon's Parish Plan. Cllrs noted their thanks to John for taking the time to do so. Agreed that updated Parish Plan would be added to the website with the exclusion of the sentence on shop opening hours.

Councillors noted that the co-option process to identify a new councillor would be initiated asap now that John Anderson had stood down. The Notice would be displayed on all village notice boards and the website and the Clerk would inform Councillors if an election was to be held. If no election was called, Councillors considered mid-August as an achievable deadline for applications to be submitted and evaluated before the September meeting.

Action: Cllr McKeith and Clerk to write letter to EH, EA and WBC on Vann Lane septic tank.

Action: Cllr McKeith to add Coleman's Copse to Risk Analysis and conclude a site visit.

Action: Clerk to contact Waverley's Democratic Services to initiate the vacancy procedure.

## 13. Village Organisations

- **Almshouses** – Cllr Sinnott noted that there was nothing to report.

- **Nursery School** – Cllr Payne reported that there was a Trustee's meeting held on 26<sup>th</sup> May. The school has broken even for the last financial year, despite difficulties resulting from the Covid pandemic. Kitchen revamp is upcoming.

- **Village Hall** – Cllr Grove noted that WiFi was now installed and working. Hall is opening as regulations allow.

- **Hambledon Festival 2021** – Cllr Sinnott noted that the Mary Caroe cricket match between HCC and HVS (assuming it is safe to do so) was scheduled for 20<sup>th</sup> June. A mini-fete has also been planned for the 28<sup>th</sup> August 2021, including a dog show. Cllr Underwood requested that volunteers are approached to assist in the set up and clear up on the day. Meeting scheduled for 1<sup>st</sup> July to look at how it proceeds and volunteer numbers. Date to be confirmed.

- **Village Shop** – Cllr Scott-Bishop reported that the shop was moving towards allowing customers into the shop as of 21<sup>st</sup> June, following government guidance. Takings were down in first quarter but better weather means higher takings.

- **St Peter's Church** – Cllr Underwood reported that there was a drive to bring the church into the village, with the intention of holding services at different spots in the village. The church is also

considering setting up a table tennis club in the village, which could be held in the village hall, one night a week.

14. Reports from outside meetings – None.

15. Forthcoming outside meetings – None.

16. Correspondence – None.

17. Dates of next meetings:

- |                                  |   |
|----------------------------------|---|
| - 6 <sup>th</sup> July 2021      | - 1 <sup>st</sup> February 2022                 |
| - 7 <sup>th</sup> September 2021 | - 1 <sup>st</sup> March 2022                    |
| - 5 <sup>th</sup> October 2021   | - 5 <sup>th</sup> April 2022                    |
| - 2 <sup>nd</sup> November 2021  | - 21 <sup>st</sup> April 2022 (Parish Assembly) |
| - 7 <sup>th</sup> December 2021  | - 10 <sup>th</sup> May 2022                     |
| - 4 <sup>th</sup> January 2022   |   |

**THE MEETING WAS CLOSED AT 21.01**