

## HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on 7<sup>th</sup> September 2021 at 8pm in Hambledon Village Hall.

### Present

Cllr Stewart Payne (Chairman), Cllr Mary Grove (Vice Chairman), Cllr Robin McKeith, Cllr Ali Scott-Bishop, Cllr Sean Sinnott, Julie Flenley (Clerk), Cllr Jan Floyd-Douglass (WBC).

1. Questions from members of the public. Sion Griffiths and Paul Osborne were present.

Sion Griffiths gave a brief presentation to councillors noting that a planning application was due to be submitted by Hambledon Cricket Club for semi-retractable new cricket nets on the village green as the current nets are old and in poor condition and it was not economical to repair them. It was felt that the composition of the new nets would be less visually intrusive than the current ones and that local residents had been contacted about the proposals and no objections had been received. It is hoped that the nets would be installed by April 2022; co-funding is being sought to cover the costs from a number of sources and it is felt that the club would be able to bring its youth activities in line with other local club facilities. Cllr Payne noted that the Parish Council would comment on the application when a formal consultation was received from Waverley Borough Council.

Paul Osborne discussed the current situation regarding traffic on Salt Lane/Markwick Lane. A petition had been submitted 2.5 years ago which received over 200 objections on speed and traffic volume on the western corridor. The petition had now been heard by Waverley Borough Council's Local Committee but Surrey Highways had objected to the proposal of installing red, legally enforceable HGV signs on the principle of policing and finances and that Surrey Highways remained convinced that the HGV's were for delivery purposes only, not using the roads as a cut through. A destination survey had been commissioned and took place in December 2020, which found that 89% of HGV's were rat running.

A further Waverley Borough Council Local Committee took place on 3<sup>rd</sup> September 2021, where Surrey County Council Highways once more objected to informal questions which were fielded by Mr. Osborne, so his questions were not considered.

Supplementary questions followed from Surrey County Councillor Kevin Deanus and the Leader of Waverley Borough Council, Paul Follows who have requested that the survey findings be further looked at, alongside the implications of HGV displacement.

The Clerk noted that Hascombe's Clerk had received a list from Cllr Deanus on the list of parish council's Surrey Highways would like to consult in advance of the next Local Committee meeting in November. Surrey Highways has made it clear that support for the signage is given from other parishes in order for them to consider the application further.

Cllr Payne expressed his sympathies to Mr. Osborne on the frustrating long process and agreed to approach other local parish councils to ascertain mutual cooperation and to maintain the pressure on Surrey Highways to make appropriate changes.

Action: Clerk to write to Hascombe Clerk to obtain list of consultees.

Action: Cllr Payne and Clerk to liaise on writing to other parish councils to garner support.

2. Apologies for Absence –Cllr Philip Underwood, Cllr Trevor Sadler (WBC), Cllr Kevin Deanus (WBC & SCC).
3. Draft Minutes of the Parish Council Meeting held on Tuesday 6<sup>th</sup> July 2021 were agreed and were signed by the Chairman.
4. Declaration of Interests:
  - a) Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
  - b) Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund, Trustee, Hambledon Almshouses.
  - c) Cllr Alison Scott-Bishop: Chair of Management Committee, Hambledon Village Shop.
  - d) Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church.
  - e) Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Kevin Deanus was not present at this meeting.
6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllr Floyd-Douglass reported that the Audit Committee at Waverley Borough Council was risk assessing Dunsfold Park with regards to who wins the bid, and how the dynamic will work with the future developer. They are also evaluating the cost/benefit analysis of merging with Guildford Council although concerns have been raised about the political leadership of a merger between the two councils.

Cllr Floyd-Douglass also noted that the South Western Railways consultation had been opened, and would remain so until September. Vaccinations were going well within the borough, and that vaccines were going to be made mandatory for workers. It was further reported that there is a driver shortage which is causing issues with bin collection in the borough. Cllr Floyd-Douglass also requested that any instances of anti-social behaviour be reported to her in order for it to be taken forward.

7. Update from the Emergency Committee regarding the current situation.  
Cllr Payne noted that there were no specific issues to report on. Councillors agreed to remove this item from the agenda going forward as restrictions had been lifted but would review if we were required to go back into lockdown.
8. Finance  
The Clerk noted the forecasts had been produced for the financial year and that there were instances of underspends in some budget areas, particularly in village maintenance items. The Clerk recommended that additional maintenance issues be looked at to see how the parish council could improve the village with the underspend.

- Verbal update on monthly finances, month 6 budget update

The Clerk confirmed that the funds held at the bank were as follows:

Current Account – £16,817.76

Reserves Account - £10,845.00  
Henry Smith Account - £ 1,132.29

- Payments to be approved:
  - Tim Coleman £250
  - Nigel Jefferies invoice no. 13859 - £240 (July grasscutting)
  - Martin Grove - £41.70 village pond lifebuoy
  - Mary Grove – Welcome packs - £37.50
  - Julie Flenley Q3 Expenses – £140.88

- Henry Smith Charity verbal update

Cllr Grove reported that she was looking at funding options going forward and requested that a payment of £20 be made to the village shop to reimburse them of 2 HSC food vouchers. Cllr Grove also requested that training costs are covered for a defibrillator course for 2 local Duke of Edinburgh students at a cost of £25 each. Councillors agreed that funding for this course would be covered by the HSC grant.

Action: Clerk to process payments.

9. Planning Matters Update – nothing to add.

10. New Planning Applications

- **WA/2021/01756**, Burgate Lodge, Markwick Lane, Loxhill, Godalming, GU8 4BD. Erection of extension and associated landscaping following demolition of existing porch. WITHDRAWN.
- **PRA/2021/01844** – Vann Lane Piggeries, Vann Lane, Hambledon, Godalming, GU8 4EB. General permitted development order 2015 schedule 2 part 6 class a-prior notification application for erection of an agricultural barn for the purpose of storage of hay and farming equipment. REFUSED.
- **WA/2021/01925** – 2 Hydon Farm Cottages, Hambledon Road, Hambledon, Godalming, GU8 4DN. Certificate of lawfulness under s192 for erection of detached garage and equipment store. Councillors had no comments – letter to be sent.
- **WA/2021/02085** - Former Nutbourne Brickworks, Roundalls Lane, Hambledon. Erection of a single storey dwelling with 2 ancillary dwellings and outbuildings together with the creation of new vehicular access; landscaping works including enlargement of existing lakes. Councillors requested extension of time to 15<sup>th</sup> October 2021 to allow time to discuss the application.

Action: Clerk and Cllrs Payne and Grove to liaise over response and send letter to Waverley Borough Council.

Action: Clerk to arrange extension of time for Nutbourne Brickworks.

11. Recent Planning Applications

- **WA/2021/01514** – Hambledon Nursery School, Rock Hill, Godalming, GU8 4DR. GRANTED.
- **WA/2020/2055** – Tuesley Farm, Tuesley Lane, Godalming, GU7 1UG. GRANTED.

Councillors noted for the record.

12. Village Matters

- Maintenance, highways, hedges, ditches and rights of way

Cllr McKeith noted that ditching was due to start soon and that footpaths within the village are being adequately maintained. It was also reported that the sewage issues by George Pitt's house was not the Environment Agency's remit, but Environmental Health. Cllr McKeith agreed to email Cllr Floyd-Douglass on the issue to move the process on.

- Traffic and Speedwatch

Cllr Grove reported that Speedwatches were continuing, Operation E.D.W.A.R.D was forthcoming. It was noted that Surrey County Council Highways were reluctant to take issues including Salt Lane/Markwick Lane forward but pressure was continuing to be applied.

- Risk Analysis

Cllr McKeith reported that there was nothing further to add. Cllr Grove raised the issue of the informal play area by the village pond being included within the Risk Analysis, as it was mooted to be included in the insurance premium in 2017. Councillors noted that the land was not owned by the Parish Council so it would be unlikely to be covered by the insurance policy as an insurance risk, and that the installation of play equipment in close proximity to the village pond would be a risk to children. Furthermore, it was not included in recent insurance policies. Agreed that the Clerk would check back over insurance premiums, and previous minutes to establish the situation. Cllr Grove also noted that she thought a petition had been signed by villagers about the possibility of the installation of play equipment/a play area.

- Parish Plan

Councillors noted no action was required and agreed to remove it from the agenda.

- Co-option process

Cllr Payne reported that the procedural issues had been fulfilled. Written summaries from 3 excellent candidates were received by the parish council and the process of selection was particularly difficult. Councillors resolved to meet the candidates for face-to-face informal interviews and dates were mooted. The Clerk agreed to contact each candidate by letter sent via email to outline the situation and propose dates for meetings/interviews.

- Other village matters

- *Jubilee Bench*

Cllr Grove requested that the parish council starts to think of ideas to celebrate the Queen's Platinum Jubilee, with the suggestion of a bench on the opposite side of the road from the village shop under the willow tree. Councillors agreed to discuss the matter closer to the time, and to add it to a future agenda. Cllr Grove also raised maintenance issues regarding the Dimond Jubilee bench by the village shop, which Cllr McKeith agreed to contact the bench maker to ask about future care.

Action: Cllr McKeith to email Cllr Floyd-Douglass on Paddock Close sewage issues.

Action: Clerk to check the insurance position on the playpark and previous minutes.

Action: Clerk to liaise with candidates on dates for interviews and report back.

Action: Cllr McKeith to enquire on maintenance on Dimond Jubilee bench by the village shop.

### 13. Village Organisations

- **Almshouses** – Cllr Sinnott noted that there was nothing happening at present, the tenants were still in situ and electrical checks have been completed.

- **Nursery School** – Cllr Payne reported that the school had had a tough year, but was still going strong. Planning permission had been granted for the external classroom.

- **Village Hall** – Cllr Grove noted that work on the installation of uPVC windows had been agreed and would be replaced soon. A film night was coming up and things were returning to normal.

- **Hambledon Festival 2021** –Cllr Sinnott noted that the mini-fete was hugely successful and a profit of circa £4,500 had been made. The funding allocations had been agreed to each

nominated charity and organisation in accordance with grant requests, assistance given during the course of the day/time expended and external organisations to the village/charities. The festival was scheduled to go ahead in 2022.

- **Village Shop** – Cllr Scott-Bishop reported that the shop AGM had taken place and was successful. Shareholders joined the meeting via Zoom and accounts were approved without the need for auditors. The co-option of Emma Dunn and the re-election of Sean Sinnott and Tabitha White took place. A financial meeting is forthcoming.

- **St Peter's Church** – Cllr Underwood was not present to update.

14. Reports from outside meetings – Cllr Payne reported that Julie Llewellyn had stood down from the Community Fund. In the interim, Jane Woolley and Mary Burrows were assuming leadership until a replacement had been appointed. An advert has been published to make villagers aware that the Fund was looking for a new coordinator. Councillors noted that a new panel member from the Parish Council would need to be appointed (at present it is Cllr Sinnott), but the current representative would remain in situ until a new councillor was co-opted and a decision would be made then. Agreed Cllr Payne would notify the temporary Fund coordinators.

Action: Cllr Payne to notify the temporary Fund coordinators who the HPC representative would be.

15. Forthcoming outside meetings – CPRE meeting, 10<sup>th</sup> September

16. Correspondence – None.

17. Dates of next meetings:

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|---------------------------------|---|
| - 5 <sup>th</sup> October 2021  | - 1 <sup>st</sup> March 2022                    |
| - 2 <sup>nd</sup> November 2021 | - 5 <sup>th</sup> April 2022                    |
| - 7 <sup>th</sup> December 2021 | - 21 <sup>st</sup> April 2022 (Parish Assembly) |
| - 4 <sup>th</sup> January 2022  | - 10 <sup>th</sup> May 2022                     |
| - 1 <sup>st</sup> February 2022 |   |

**THE MEETING WAS CLOSED AT 21.49**