

HAMBLEDON PARISH COUNCIL MINUTES

Julie Flenley (Clerk) Tel: 01428 683 903 Email: clerkofhpc@outlook.com

Hambledon Parish Council meeting on 2nd November 2021 at 8pm in Hambledon Village Hall.

Present

Cllr Stewart Payne (Chairman), Cllr Mary Grove (Vice Chairman), Cllr Robin McKeith, Cllr Ali Scott-Bishop, Cllr Sean Sinnott, Cllr Jude Milan, Julie Flenley (Clerk), Cllr Kevin Deanus (WBC & SCC).

1. Questions from members of the public. None were present.
2. Apologies for Absence –Cllr Philip Underwood, Cllr Jan Floyd-Douglass (WBC), Cllr Trevor Sadler (WBC).
3. Draft Minutes of the Parish Council Meeting held on Tuesday 5th October 2021 were agreed and were signed by the Chairman.
4. Declaration of Interests:
 - a) Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
 - b) Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund, Trustee, Hambledon Almshouses.
 - c) Cllr Alison Scott-Bishop: Chair of Management Committee, Hambledon Village Shop.
 - d) Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church.
 - e) Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Kevin Deanus reported that Church Lane was to be swept by Surrey County Council Highways. Cllr Grove requested that Cllr Deanus chase the response to the pothole query the Clerk reported to Surrey Highways. The Clerk agreed to send the details through to Cllr Deanus for him to chase.

Cllr Deanus also confirmed that the Ward Boundary Review had been discussed at recent Working Party Group meetings at Waverley Borough Council with Witley and Milford reporting that they were happy with their allocations. Cllr Deanus agreed with Cllr Payne's summations that there was little value in the proposal to include Hambledon with Chiddingfold, Dunsfold and Alfold as part of a single ward as Hambledon had little in common regarding schools, transport links, doctors, dentists, etc. Cllr Deanus agreed with Hambledon Parish Council's previous stance which was to be included in the Witley and Milford ward as residents were more likely to travel to there for services.

It was agreed to write to the Local Government Boundary Commission for England in advance on the deadline of 13th December 2021 to express the view that Hambledon Parish should be included in a ward that also represents Witley and Milford, with which HPC and the village has many close ties, a point which is supported by Witley Parish Council.

Action: Clerk to draft a letter to the Boundary Commission for England.

Action: Clerk to send Cllr Deanus the Church Lane pothole reference for chasing.

6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllr Floyd-Douglass and Cllr Trevor Sadler were not present at the meeting.

7. Finance

- Verbal update on monthly finances, month 8 budget update

Cllr McKeith confirmed that budgets and expenditure were on track for the year. Quotes for maintenance works were forthcoming and forecasted for by the Clerk.

Funds held at the bank were as follows:

Current Account – £14,015.87
Reserves Account - £10,845.00
Henry Smith Account - £ 1,112.29

- Draft Budget 2021/2022

Councillors evaluated the Clerk's draft budget for the next financial year. The budget has been largely rolled over with amendments made for increases in insurance, Clerk's salary, magazine subscriptions, etc. The Clerk recommended that the precept does not increase in the next financial year.

Cllr Sinnott raised the question about inflation implications, tax/NICS contributions and insurance costs which are rising substantially. The Clerk and Cllr McKeith agreed to look at this further in advance of the December meeting where the budget for 2022/23 would be finalised.

Cllr Payne raised the question about providing the Clerk with a laptop and mobile phone for parish business as the current practice was to use a laptop provided by Alfold Parish Council in her role there. The Clerk confirmed that she had obtained permission from APC about the shared use of the laptop and that separate profiles were used, alongside separate Cloud drives. The Clerk also confirmed that she was happy to use her personal mobile telephone for parish business, and that her home number was widely accessible to residents if they needed to contact her by telephone. The Clerk also noted that it may be prudent to earmark some reserves going forward in the event that a laptop needed to be purchased.

Councillors discussed the removal of the £100 for the informal play area adjacent to the village shop; several of the logs were rotten and required replacement but it was felt that this could be done under other budgetary items.

The Clerk noted that the NALC subscription would be likely to be increased to £120/year but was awaiting a response to enquiries to NALC on whether or not Hambledon was a member, and which rate to apply. Councillors agreed to the general budget numbers item will be carried forward to December for final sign off, with the precept application due at Waverley in the first week of January.

- Payments to be approved:

- Nigel Jefferies invoice no. 14094 - £360 (September grasscutting).
- Tim Coleman Invoice – September maintenance £220.00.
- Colin Rapley invoice no. 1980 - £1,701.60 (hedge cutting).
- Cllr Alison Scott-Bishop Mulberry & Co. training, invoice no. 50150 - £90.
- Refund Cllr Mary Grove £50 for defibrillator training for DoE students.

- Henry Smith Charity verbal update

Cllr Grove reported she had been in touch with Citizens Advice, Waverley and Christians Against Poverty to enquire about potential grant beneficiaries and was awaiting responses. It was confirmed

that an email had been sent to Cllr Sinnott and the Clerk highlighting how the remaining expenditure of HSC grants would be spent which was to be agreed. The Clerk noted that the new application form for the HSC grant was due to be made. Councillors confirmed that a grant of £2,000 was to be applied for, for the 2021 year.

Action: Clerk to process payments and add Registrations of Interest onto the village website.

Action: Clerk to reinstate subscriptions to the CPRE and LCR magazines.

Action: Clerk and Cllr Sinnott to agree remaining expenditure for HSC funds for 2020.

Action: Clerk to apply for 2021 funds for HSC.

8. Planning Matters Update – Nothing to report.

9. New Planning Applications

- **WA/2021/02255 – Hambledon Lodge, Vann Lane, Godalming, GODALMING, GU8 4HW.** Erection of a dwelling, car port and stables following part relevant demolition of existing unlisted dwelling within a Conservation Area. Councillors motioned to object on dark skies policy, appropriateness of development within the Conservation Area/AGLV/AONB and the 40% calculation. Cllr McKeith to liaise with Councillors on letter, deadline is 5th November 2021. Clerk to write.
- **WA/2021/02363 – Fourways, Lane End, Hambledon, Godalming, GU8 4HD.** Certificate of Lawfulness under S192 for erection of extension, alterations to elevations and erection of entrance porch. Councillors motioned no objection. Clerk to write.
- **WA/2021/02466 – Former Nutbourne Brickworks, Roundalls Lane, Hambledon, Godalming.** Erection of 2 barns following demolition of existing barns. Councillors motioned no objection, but noted the PROW running through the site and wished to condition that this was not blocked for residents. Clerk to write.

Action: Clerk to write outlining HPC's comments on planning applications.

Action: Cllr McKeith to liaise with Councillors on The Lodge application and write to Waverley.

10. Recent Planning Applications

- **WA/2021/01925 – 2 Hydon Farm Cottages, Hambledon Road, Hambledon, Godalming, GU8 4DN.** CERTIFICATE GRANTED.
- **WA/2021/02036 – 2 Hydon Farm Cottages, Hambledon Road, Hambledon, Godalming, GU8 4DN.** PENDING.
- **WA/2021/02019 – Enton End, Station Lane, Enton, Godalming, GU8 5AN.** PENDING.
- **WA/2021/02085 – Former Nutbourne Brickworks, Roundalls Lane, Hambledon.** PENDING.
- **PRA/2021/02149 – Vann Lane Piggeries, Vann Lane, Hambledon, Godalming, GU8 4EB.** REFUSED, NOT PERMITTED DEVELOPMENT.
- **WA/2021/02255 – Hambledon Lodge, Vann Lane, Godalming, Godalming, GU8 4HW.** PENDING. DISCUSSED ABOVE.
- **WA/2021/02315 – Feathercombe Farm, Feathercombe Lane, Godalming, GU8 4DP.** PENDING.

Councillors noted for the record.

11. Village Matters

- Maintenance, highways, hedges, ditches and rights of way

Cllr McKeith noted that the sewage leak at Paddock Close had been dealt with recently, but that there were still issues outstanding regarding the maintenance of the digester. Cllr McKeith had emailed an email from Environmental Agency stating that they could not help but was pursuing the issue with Waverley Borough Council's Environmental Health team for a resolution. Agreed to involve Cllr Floyd-Douglass in the matter.

Cllr McKeith also reported that village ditching was to commence in December/January, and that there were a number of traffic updates in and around Hambledon which are as follows:

- Skinners Lane/White Beech Lane – Surrey County Council are to commence ditching.
- SGN are introducing traffic lights at the Hydestile Crossroads from 8th – 15th November.
- Traffic lights are planned by Witley Manor.
- Rock Hill is due to be closed in both directions from 22nd – 28th November for Thames Water to complete works.

Councillors requested that Surrey Highways be contacted in order to speed up the works as this would cause significant traffic disruption within the village in both directions. Also requested that the traffic information be added to the village website.

Cllr Grove raised Wormley Lane hedges which were overgrown. Cllr McKeith agreed to keep hedge works under review, but the hedges had now been cut back for the year, and that overgrown branches and hedges could be reported to Surrey Highways in order for them to action cut backs.

Cllr Milan also requested that discussions of Hambledon's public footpaths and other such Rights of Way's inclusion in Surrey County Council's Definitive List be pushed back to the December meeting. Councillors agreed to this, Clerk to add it to the December agenda.

- Traffic and Speedwatch

Cllr Grove reported that there had been not further Speedwatches since the October meeting. There would be some Speedwatches arranged in November to coincide with Speed Awareness Week. The Salt Lane/Markwick Lane had been drafted and now needs to be sent to Hascombe Parish Council for review by their Clerk before it is sent out to neighbouring parishes.

- Risk Analysis

Cllr McKeith reported that there was no change.

- Ward Boundary Review

Agreed that the Clerk and Cllr Payne would liaise and write a further letter to the Local Government Boundary Commission for England to express an interest in being included in the Witley and Milford ward rather than the Chiddingfold, Dunsfold and Alfold ward in advance of 13th December deadline.

Other village matters

Councillors had no other village matters to discuss.

Action: Cllrs McKeith and Milan to liaise with Cllr Floyd-Douglass on the septic tank issues at Paddock Close.

Action: Cllr McKeith to liaise with Surrey Highways to limit road closures at Rock Hill.

Action: Cllr McKeith and Cllr Payne to liaise and arrange for the traffic updates to be added to website.

Action: Clerk to add Rights of Way/Definitive List item to December's agenda.

Action: Clerk to send final, agreed letter to Hascombe Clerk for agreement.

Action: Clerk and Cllr Payne to liaise and write to the BCE in advance of the December deadline.

12. Village Organisations

- **Almshouses** – Cllr Sinnott noted that everything was running smoothly, maintenance issues were being dealt with as they arose.
- **Nursery School** – Cllr Payne reported that there was a Trustee’s meeting which he was not present at, but was awaiting minutes. Nothing further to report.
- **Village Hall** – Cllr Grove noted that work on the installation of uPVC windows should have been completed over half term, but works had been postponed until late November. The delay was due to a parts issue.
- **Hambledon Festival 2021** –Cllr Sinnott noted that the Christmas Party planned for the village hall had been cancelled, but the festival was still going ahead in 2022.
- **Village Shop** – Cllr Scott-Bishop reported that the shop was doing well financially. A freezer had broken and would require replacement and options were being considered, including a grant. The shop was in full swing for Christmas, with stock arriving in the coming weeks. Cllr Scott-Bishop also reported that there was going to be Christmas Carols outside the shop on Christmas Eve once more this year.
- **St Peter’s Church** – Cllr Underwood was not present to update.

13. Reports from outside meetings – None.

14. Forthcoming outside meetings – WBC Local Committee on 12th November.

15. Correspondence – Surrey Hills Boundary Review.

16. Dates of next meetings:

- 7th December 2021

- 4th January 2022

- 1st February 2022

- 1st March 2022

- 5th April 2022

- 21st April 2022 (Parish Assembly)

- 10th May 2022

THE MEETING WAS CLOSED AT 21.37.