

## HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on 7<sup>th</sup> December 2021 at 8pm in Hambledon Village Hall.

### Present

Cllr Stewart Payne (Chairman), Cllr Robin McKeith, Cllr Ali Scott-Bishop, Cllr Sean Sinnott, Cllr Jude Milan, Cllr Philip Underwood, Julie Flenley (Clerk), Cllr Kevin Deanus (WBC & SCC).

1. Questions from members of the public. One was present. Villager Rosie Aneja spoke about the possibility of adding a 'tree counter' in Hambledon to record villagers planting new trees in their gardens in response to the COP26 and climate change. The sign would be made out of reclaimed wood and made by Bob Hamilton with the sign being erected outside his house for villagers to see. New trees would be plotted using What3words, in order to let locals know where they were planted, what species and when. Councillors resolved to support the scheme.
2. Apologies for Absence –Cllr Mary Grove, Cllr Jan Floyd-Douglass (WBC), Cllr Trevor Sadler (WBC).
3. Draft Minutes of the Parish Council Meeting held on Tuesday 2<sup>nd</sup> November 2021 were agreed.
4. Declaration of Interests:
  - a) Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
  - b) Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund, Trustee, Hambledon Almshouses.
  - c) Cllr Alison Scott-Bishop: Chair of Management Committee, Hambledon Village Shop.
  - d) Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church.
  - e) Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.
5. Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Kevin Deanus reported that there were many traffic and roadworks issues throughout Surrey, many of which are statutory utilities closures. He confirmed that he had spoken to the portfolio holder for highways issues at Surrey County Council, Matt Furniss, who is aware of the problems. Cllr Deanus requested that he be contacted if works are dangerous in order for him to take it up with the relevant authority.

Cllr Deanus also noted Cllr Payne's response to an email which has been sent out to all parish councils where there has been an offer of 100 whips and 10 standards for planting in the village. Cllr Payne reported that the offer of trees from Surrey County Council was due to climate change but the trees were offered for planting on parish council land. Hambledon Parish Council does not have suitable land for such planting works; Cllrs Deanus and Payne agreed that Cllr Deanus would take this up at County level in order to see if there was any way that Hambledon could benefit from the trees notwithstanding the legal agreement.

Cllr Deanus also noted that the Dunsfold Park Spatial Planning Document (SPD) was out for consultation with the deadline reported as being 20<sup>th</sup> December 2021. The SPD was centred around design and transport, with a proposal for the Compass Gate entrance on Dunsfold Road being opened for general traffic rather than emergency access only, which is a change to the original

proposals. This could be problematic for villages like Hambledon with traffic being pushed through Hambledon's roads and lanes. Cllr Payne agreed to liaise with the Clerk to write in advance of the deadline.

Action: Clerk and Cllr Payne to draft a letter to WBC for the Dunsfold park SPD consultation.

6. Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllr Floyd-Douglass and Cllr Trevor Sadler were not present at the meeting.

7. Finance

- Verbal update on monthly finances, month 9 budget update

The Clerk confirmed that funds held at the bank were as follows:

Current Account – £11,038.36  
Reserves Account - £10,845.00  
Henry Smith Account - £ 1,062.69

- Draft Budget 2021/2022

Cllr McKeith confirmed that the budget had been adjusted to account for inflation at 5% for maintenance items and 10% for insurance as insurers recouped the cost of COVID. There was a net deduction of £500 from the general maintenance budget given the underspend in the 2021/22 budget to offset the cost of the increase with the net effect of a saving of £250. Cllr McKeith confirmed that the budget had been agreed for 2022/2023 and would circulate in advance of the precept application.

- Payments to be approved:

- Julie Flenley Q4 expenses - £77.40
- Refund Cllr Mary Grove £100 for Sainsbury's vouchers for HSC recipients.
- Refund Hambledon Village Shop £159.15 for foodbank donation from HSC account

- Henry Smith Charity verbal update

Cllr Sinnott agreed the HSC grant funding application and signed. Clerk to apply for 2021 funds.

Action: Clerk to process payments.

Action: Cllr McKeith to circulate final budget for 2022/23.

Action: Clerk to apply for 2021 funds for HSC.

8. Planning Matters Update – Nothing to report.

9. New Planning Applications

- **PRA/2021/02630 - Vann Lane Piggeries, Vann Lane, Hambledon, Godalming, GU8 4EB.** General Permitted Development Order 2015 Schedule 2, Part 6. Councillors noted for the record.

- **WA/2021/02085 - Former Nutbourne Brickworks, Roundals Lane, Hambledon.** Erection of a single storey dwelling with 2 ancillary dwellings and outbuildings together with the creation of new vehicular access; landscaping works including enlargement of existing lakes. AMENDMENTS, APPLICATION IS PENDING. Councillors noted no comments on the application amendments.

Action: Clerk to write outlining HPC's comments on Nutbourne Brickworks amendments.

10. Recent Planning Applications

- **WA/2021/02036 - 2 Hydon Farm Cottages, Hambledon Road, Hambledon, Godalming, GU8 4DN.** PENDING.

- **WA/2021/02019** – Enton End, Station Lane, Enton, Godalming, GU8 5AN. PENDING.
- **WA/2021/02085** - Former Nutbourne Brickworks, Roundalls Lane, Hambledon. PENDING.
- **WA/2021/02255** – Hambledon Lodge, Vann Lane, Godalming, Godalming, GU8 4HW. PENDING.
- **WA/2021/02315** – Feathercombe Farm, Feathercombe Lane, Godalming, GU8 4DP. PENDING.
- **WA/2021/02363** – Fourways, Lane End, Hambledon, Godalming, GU8 4HD. PENDING.
- **WA/2021/02466** – Former Nutbourne Brickworks, Roundalls Lane, Hambledon, Godalming. PENDING.

Councillors noted for the record.

#### 11. Village Matters

- Maintenance, highways, hedges, ditches and rights of way

Cllr McKeith noted that roadworks were coming to an end at Bonnars and Vann Lane/Roundalls. Busbridge Road will be closed from 13<sup>th</sup> – 15<sup>th</sup> December. Further, Rock Hill was to undertake pot hole repairs in January, alongside road resurfacing at Church Lane. Woodlands Road was also requested to be investigated for repair works, updates to follow.

Colin Rapley had been approached about the culvert at Rock Hill and Cllr McKeith was awaiting a response. Cllr McKeith also reported that village ditching was to commence in 2 weeks.

- Rock Hill is due to be partially closed with traffic light controls 28<sup>th</sup> January for pothole repairs.
- Church Lane is fully closed on 28<sup>th</sup> January 2022 for resurfacing.

Cllr McKeith also reported that the sewage issue at Paddock Close was temporarily resolved; George Pitt was requesting a meeting with Waverley Borough Council to discuss issues going forward. Cllr McKeith to involve Cllr Floyd-Douglass on the matter.

- Traffic and Speedwatch

Cllr Payne noted that the HGV issue on Salt/Markwick Lane was progressing; the Clerk had sent a draft letter to the Clerk at Hascombe requesting support and was awaiting a response. The next Local Committee meeting was scheduled for January. Once the letter is agreed, it will be sent to local parishes for response.

- Risk Analysis

Cllr McKeith reported that there was no change.

- Ward Boundary Review

Noted that an additional letter had been sent, which has suggested our merging with Witley and Milford wards rather than Chiddingfold, Dunsfold and Alfold. Suggestion was supported by Witley Parish Council and ward councillors.

- Other village matters

Cllr Scott-Bishop raised the issue of carols outside the village shop on Christmas Eve, which the village shop committee had been discussing in light of current and potential covid restrictions. Councillors resolved to support the carols taking place with it being kept outside to ensure free flows of air.

Action: Cllrs McKeith to liaise with Cllr Floyd-Douglass on the septic tank issues at Paddock Close.

Action: Cllr McKeith/Payne to update website on traffic alerts.

## 12. Village Organisations

- **Almshouses** – Cllr Sinnott noted that there was a committee meeting last week and that everything was running smoothly.
- **Nursery School** – Cllr Payne reported that there a meeting scheduled for 8<sup>th</sup> December.
- **Village Hall** – Cllr Payne noted that installation of uPVC windows had taken place and that the hall was operating under COVID compliant conditions.
- **Hambledon Festival 2021** –Cllr Sinnott noted that the Christmas Party planned for the village hall had been cancelled, but the festival was still going ahead in 2022 and there was a planning meeting on 10<sup>th</sup> December.
- **Village Shop** – Cllr Scott-Bishop reported that the shop had received a 5\* rating for food and that a fire check report had also returned as exemplary, and thanks were offered to Gill for her hard work. An external consultancy firm had been retained with expertise in assisting small businesses in issues including health and safety, staffing, etc. and that advice was being given on current policies. There is also a vacancy arising in the New Year on the management committee. Please contact Cllr Scott-Bishop if you are interested.
- **St Peter's Church** – Cllr Underwood noted that there was a PCC meeting last week and that there were issues around damp at Merville Bottom. Christmas services were all noted in the parish magazine.

13. Reports from outside meetings – Cllr Payne noted that the Surrey Hills Forum discussed better bus provisions.

14. Forthcoming outside meetings – None.

15. Correspondence – Surrey Hills AONB Boundary Review- response due January 2022.

16. Dates of next meetings:

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|---------------------------------|---|
| - 4 <sup>th</sup> January 2022  | - 5 <sup>th</sup> April 2022                    |
| - 1 <sup>st</sup> February 2022 | - 21 <sup>st</sup> April 2022 (Parish Assembly) |
| - 1 <sup>st</sup> March 2022    | - 10 <sup>th</sup> May 2022                     |

**THE MEETING WAS CLOSED AT 21.26.**