

HAMBLEDON PARISH COUNCIL MINUTES

Julie Flenley (Clerk) Tel: 01428 683 903 Email: clerkofhpc@outlook.com

Hambledon Parish Council meeting on 4th January 2022 at 8pm in Hambledon Village Hall.

Present

Cllr Stewart Payne (Chairman), Cllr Robin McKeith, Cllr Ali Scott-Bishop, Cllr Sean Sinnott, Cllr Jude Milan, Cllr Philip Underwood, Cllr Mary Grove (Vice Chairman), Julie Flenley (Clerk).

- 22/1 Questions from members of the public. None present.
- 22/2 Apologies for Absence – Cllr Jan Floyd-Douglass (WBC), Cllr Trevor Sadler (WBC), Cllr Kevin Deanus (SCC & WBC).
- 22/3 Draft Minutes of the Parish Council Meeting held on Tuesday 7th December 2021 were agreed.
- 22/4 Declaration of Interests:
- a) Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
 - b) Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund, Trustee, Hambledon Almshouses.
 - c) Cllr Alison Scott-Bishop: Chair of Management Committee, Hambledon Village Shop.
 - d) Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church.
 - e) Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.
- 22/5 Brief Verbal Report from the County Councillor on matters from Surrey County Council affecting this Parish. Cllr Kevin Deanus was not present at this meeting.
- 22/6 Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllr Floyd-Douglass and Cllr Trevor Sadler were not present at the meeting.
- 22/7 Finance
- Verbal update on monthly finances, month 10 budget update
The Clerk confirmed that funds held at the bank were as follows:

Current Account – £10,355.05
Reserves Account - £10,845.00
Henry Smith Account - £ 353.14
 - Draft Budget 2022/2023
Cllr McKeith confirmed that the budget had been set and that the Clerk had applied for the precept for 2022/2023 before Christmas and receipt of the application had been received from Waverley Borough Council. The budget had been amended to account for inflation at 5% with 10% for insurance. Cllr Grove raised the possibility of paying a s.137 grant to the Clockhouse where a number of Hambledon residents attended. The Clerk confirmed that the budget had been set for the financial year going forward, but a consideration could be had in advance of the 2023/2024 budget.
 - Payments to be approved:
 - Colin Rapley ditching works £1,560 invoice no. 2022.

- Refund Hambledon Village Shop £180 for foodbank vouchers from HSC account

- Henry Smith Charity verbal update

Clerk noted that funds for 2021 had been applied for before Christmas and confirmation had been received from HSC. Clerk to notify councillors when the funding arrives.

Action: Clerk to process payments.

Action: Cllr McKeith/Clerk to circulate final budget for 2022/23.

Action: Clerk to notify councillors when HSC funding has been received.

22/8 Covid Latest

Cllr Payne noted that more restrictions had been anticipated but had not occurred. Carol services at the church had been moved outside and that carols by the village shop had been cancelled because of the rise in the Omicron variant. It was noted that the pub was scheduled to be closed in January for refurbishment and that the nursery was coping well.

22/9 Planning Matters Update

Cllrs Payne and Grove noted the updates from Nick Hughes on Orchard Farm. Demolishment was underway and test pits had been dug for archaeological research and refilled in accordance with the planning preconditions. It has been agreed that English Rural would inform the parish council when phase two was due to start. Further noted that the Dunsfold Park Supplementary Planning Document comments had been submitted by Hambledon Parish Council to Waverley. As the comments were not being published by Waverley Borough Council (WBC), it was agreed to share them locally with other parish councils and add them to the village website. Comments included traffic and access to the site.

Action: Clerk to add DP SPD letter to the village website and circulate it to local parish councils.

22/10 New Planning Applications

- **WA/2021/02969 – Sunfield, Petworth Road, Wormley, Godalming, GU8 5TU.** Erection of extensions and alterations with associated landscaping and erection of garage and car port following demolition of existing car port. Councillors motioned no comments.
- **WA/2021/03007 – 9 The Hydons, Salt Lane, Hydestile, Godalming.** Alterations to elevations and erection of two outbuildings with associated works. Councillors motioned no objection.
- **WA/2021/03079 – Feathercombe Farmhouse, Feathercombe Lane, Hambledon, Godalming, GU8 4DP.** Application under Section 73A to remove Conditions 4 and 5 of outline permission HM/R 12575 (agricultural occupancy and agricultural land holding conditions). Councillors motioned no objection.
- **WA/2021/03135 – The Bungalow, Fethercombe Lane, Hambledon, Godalming, GU8 4DP.** Change of use from a dwelling to an agricultural workers dwelling. Councillors motioned no objection.
- **WA/2021/03064 – The Old Coal Yard, Hambledon Road, Godalming, GU8 4DR.** Construction of two industrial units. Councillors motioned to support the principle of the erection of new industrial units but to note the existence of the streams abutting the property which had not been mentioned in the application form and would require a biodiversity report from the applicant. Support was conditional on the grounds that the watercourses were considered properly.
- **WA/2021/03038 – Hambledon Cricket Club, Cricket Club Pavilion, The Cricket Green, Godalming, GU8 4HF.** Erection of replacement two bay cricket nets. Councillors motioned no objection on the proviso that there was no objections from residents of the cricket green and the reassurance from WBC that all affected residents were properly notified of the proposals.
- **WA/2021/03122 – Burgate House, Markwick Lane, Loxhill, Godalming, GU8 4BD.** Installation of swimming pool and associated landscaping. Councillors motioned no comments.

Action: Clerk to write outlining HPC's comments on the above applications.

22/11 Recent Planning Applications

- **WA/2021/02036** - 2 Hydon Farm Cottages, Hambledon Road, Hambledon, Godalming, GU8 4DN. GRANTED.
- **WA/2021/02019** – Enton End, Station Lane, Enton, Godalming, GU8 5AN. PENDING.
- **WA/2021/02085** - Former Nutbourne Brickworks, Roundalls Lane, Hambledon. PENDING.
- **WA/2021/02255** – Hambledon Lodge, Vann Lane, Godalming, Godalming, GU8 4HW. GRANTED.
- **WA/2021/02315** – Feathercombe Farm, Feathercombe Lane, Godalming, GU8 4DP. PENDING.
- **WA/2021/02363** – Fourways, Lane End, Hambledon, Godalming, GU8 4HD. CERTIFICATE GRANTED.
- **WA/2021/02466** – Former Nutbourne Brickworks, Roundalls Lane, Hambledon, Godalming. GRANTED.
- **PRA/2021/02630** - Vann Lane Piggeries, Vann Lane, Hambledon, Godalming, GU8 4EB. PRIOR APPROVAL NOT REQUIRED.

Councillors noted for the record.

22/12 Village Matters

- Maintenance, highways, hedges, ditches and rights of way

Cllr McKeith noted that Colin Rapley had completed the ditching works for the winter months. He had been asked to quote for the damaged culvert at Rock Hill but confirmed that he was not able to carry out the works. Cllr McKeith had followed up the issue with Surrey County Council Highways and was awaiting a response.

- Rock Hill is due to be partially closed with traffic light controls 28th January for pothole repairs.
- Church Lane is fully closed on 28th January 2022 for resurfacing.
- Bridleway 131 from Potters Hill. Closed on 9th February 2022 for BT Openreach works.

The Clerk agreed to add the roadworks information to the village website.

Cllr McKeith also reported that the water leak on New Road had been reported and that there were no issues by Vann Lane. Further noted that he was going to look at the ditches by Badger Park but noted the presence of the gas pipe which might make it problematic. Cllr McKeith also confirmed that he had spoken to WBC's Planning Enforcement Team about the Nutborne Brickworks traffic and it has now been confirmed that there was an Enforcement meeting on 5th December and that the application for works was approved on 8th December.

- Traffic and Speedwatch

Cllr Grove noted that there had been no Speedwatches since December. Volunteers had been asked to see how they wish to proceed. It was also reported that Cllr Grove was to call Sarah Nash, the Clerk at Witley to receive an update on the costings of the VAS project by KES. The Clerk confirmed that she had also chased before Christmas and was awaiting a response. The Clerk confirmed that once a final figure and respective financial confirmations from Chiddingfold and Witley Parish Council's had been received, we would look at a potential contribution from Hambledon Parish Council's underspend for the year.

Cllr Payne also noted that the HGV issue on Salt/Markwick Lane was progressing; the Clerk had sent a draft letter to the Clerk at Hascombe requesting support and had received a response. The next Local Committee meeting was scheduled for March, and the letter would note the date before it was sent out. Agreed letter to be sent this week.

- Risk Analysis

Cllr McKeith reported that there was no change. Insurance due for renewal in June.

- Ward Boundary Review

Noted the Hambledon Parish Council had support from WPC and Ward Councillors on the parishes addition to the Witley and Milford Ward. The submission has been successfully received by the Boundary Commission.

Surrey Hills AONB Review

Cllr Payne noted the inclusion of parts of Vann Lane and Pockford Road on the consultation. Cllr Payne to write. Response date is 31st January 2022. Response to be added to the website.

Queen's Platinum Jubilee

Councillors discussed potential ideas for the Queen's Platinum Jubilee with a suggested bench on the village cricket green marking the occasion as well as a formal card from the village. Beacons across the country are being lit on 2nd June 2022 to celebrate the occasion and this was considered as well as a village bonfire. Cllr Grove to enquire about potential bonfire sites.

Other village matters

Cllr Payne noted that Cllr Deamus had been asked about the trees which were available from Surrey County Council. A meeting had been confirmed for 11th January 2022 and Cllr Deamus was to report back once the outcome was known. Cllr Grove noted that the bench in the bus stop had not been replaced. Cllr Payne to chase.

Action: Cllr Grove to speak to WPC's Clerk to enquire about VAS contributions.

Action: Clerk to update website on traffic alerts.

Action: Clerk to send VAS letter to list of agreed parishes in advance of March's meeting.

Action: Cllr Payne to write AONB Consultation response.

Action: Cllr Grove to enquire about possible bonfire sites for the Jubilee celebrations.

Action: Cllr Payne to chase WBC on the replacement bench in the bus stop.

22/13 Village Organisations

- **Almshouses** – Cllr Sinnott noted that there was no update.
- **Nursery School** – Cllr Payne reported that there a meeting before Christmas which took place via Zoom. All was running smoothly and staff were hoping that the outside classroom would be built over the Easter break. Finances are also healthy.
- **Village Hall** – Cllr Grove noted that the quiz went well ahead but the play had been cancelled. The Hall Committee were looking for a new secretary. The Hall continues to operate in a covid-compliant manner. Lamps required repair and the AGM was scheduled for 10th February 2022.
- **Hambledon Festival 2021** – Cllr Sinnott noted that committee was beginning preparations for the festival weekend.
- **Village Shop** – Cllr Scott-Bishop reported that the shop had cancelled carols on Christmas Eve as the Omicron variant was on the increase. Trading had been as expected over Christmas and that a number of generous gifts had been received from residents who were grateful for the shops assistance over the Covid period. The shop remains in a healthy financial position.
- **St Peter's Church** – Cllr Underwood noted that services had been held outside and that carol services were very well attended over Christmas. Parishioners are hoping to return inside soon. Repairs are also taking place to Mervil Bottom to address the damp issues.

22/14 Reports from outside meetings – None.

22/15 Forthcoming outside meetings – WBC Local Committee Meeting 11th March 2022.

22/16 Correspondence – None.

Councillor Stewart Payne (Chairman)
Councillor Philip Underwood
Councillor Robin McKeith
Councillor Mary Grove

Councillor Ali Scott-Bishop
Councillor Sean Sinnott
Cllr Jude Milan

22/17 Dates of next meetings:

- 1st February 2022
- 1st March 2022
- 5th April 2022
- 21st April 2022 (Parish Assembly)
- 10th May 2022

THE MEETING WAS CLOSED AT 22.05.