

HAMBLEDON PARISH COUNCIL MINUTES

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Hambledon Parish Council meeting on 1st February 2022 at 8pm in Hambledon Village Hall.

Present

Cllr Stewart Payne (Chairman), Cllr Robin McKeith, Cllr Alison Scott-Bishop, Cllr Sean Sinnott, Cllr Philip Underwood, Cllr Mary Grove (Vice Chairman), Julie Flenley (Clerk) and Cllr Kevin Deanus (SCC & WBC).

22/19 Questions from members of the public. None present.

22/20 Apologies for Absence – Cllr Jude Milan, Cllr Jan Floyd-Douglass (WBC), Cllr Trevor Sadler (WBC),

22/21 Draft Minutes of the Parish Council Meeting held on Tuesday 4th January 2022 were agreed.

22/22 Declaration of Interests:

- a) Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club.
- b) Cllr Sean Sinnott: Member of the Management Committee, Hambledon Village Shop; Member of the Management Committee, Hambledon Festival Association; Member, Hambledon Community Fund, Trustee, Hambledon Almshouses.
- c) Cllr Alison Scott-Bishop: Chair of Management Committee, Hambledon Village Shop.
- d) Cllr Phillip Underwood: Parish Council representative of the Parochial Church Council, Hambledon Parish Church.
- e) Cllr Stewart Payne: Trustee and Parish Council representative, Hambledon Nursery School, Member of the Village Website Team.

22/23 Brief Verbal Report from the County Councillor on matters from Surrey County Council (SCC) affecting this Parish. Cllr Deanus reported that the issue of trees was being addressed with the Leader of Surrey County Council and Portfolio Holder as the issue of a lack of parish land affects more than one parish. Agreed that SCC would get in touch with Hambledon via Cllr Payne but in the event of success, local landowners would be spoken to and positioning of trees would be discussed but community benefit must be demonstrated.

Cllr Deanus also noted that there had been two recent Planning Inspectorate decisions which were of serious concern to the borough as a whole (Alfold and Haslemere) where Waverley had failed to meet their 5-Year Housing Land Supply by a considerable margin. This could affect places like Hambledon where, although there are many statutory designations, planning restrictions could be relaxed. Cllr Deanus also reported that he had a highways budget available for small projects within his villages (pavements etc.). Applications could be made to him accordingly.

Cllr Deanus also reported that there are concerns in the borough about the impending merger between Waverley Borough Council and Guildford Borough Councils, including the distillation of services affecting Waverley. He also reported that there was no decision yet on the UKOG application at High Loxley, but it had been referred to the Secretary of State who had declared an interest and passed to his deputy. Decision should be available soon.

Cllr Deanus also noted that the Salt Lane/Markwick Lane letter for HGV's had been raised with Adrian Selby of Surrey Highways, and that all villages were on board with the proposals.

22/24 Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllr Floyd-Douglass and Cllr Trevor Sadler were not present at the meeting.

22/25 Finance

- Verbal update on monthly finances, month 11 budget update

The Clerk confirmed that expenditure was broadly on track for the year, with a forecasted underspend. Reported that funds held at the bank were as follows:

Current Account – £8,189.15

Reserves Account - £10,845.00

Henry Smith Account - £2,173.14

- Payments to be approved:

- Julie Flenley final expenses claim (December 2021 – Feb 2022) £421.20. Not agreed, put forward to March's meeting.

- Henry Smith Charity verbal update

A note to inform residents that Henry Smith funds were available to those in need was to be posted on the website by Cllr Grove. Councillors agreed a donation of £150 of Henry Smith funds to Waverley Citizens Advice Bureau.

22/26 Covid Latest

Cllr Payne noted that there was no update, although figures for Omicron in Waverley were high.

22/27 Planning Matters Update

Councillors noted that demolition had commenced at Orchard Farm, that a question surrounding asbestos had been raised but should be directed to the case officer for the scheme and no further action was required from Hambledon Parish Council. The Clerk also noted that the Surrey Hills Areas of Outstanding Natural Beauty boundary review consultation had been submitted.

22/28 New Planning Applications

- **WA/2021/03180 – 1 & 2 Redroof Cottages, Malthouse Lane, Hambledon, Godalming GU8 4HH.** Alterations to allow the use of 2 dwellings as a single dwelling with alterations to elevations and fenestration, erection of detached garage and garden outbuilding, installation of solar panels and external air source heat pump, and associated works. Councillors noted disappointment at the loss of a dwelling in the village but motioned no objection. Cllr Grove to write.

- **WA/2021/03181 – 1 & 2 Redroof Cottages, Malthouse Lane, Hambledon, Godalming GU8 4HH.** Alterations to allow the use of 2 dwellings as a single dwelling with alterations to elevations and fenestration, erection of detached garage and garden outbuilding, installation of solar panels and external air source heat pump, and associated works. Councillors noted disappointment at the loss of a dwelling in the village but motioned no objection. Cllr Grove to write.

- **WA/2021/03147 – Feathercombe Farmhouse, Feathercombe Lane, Hambledon, Godalming, GU8 4DP.** Application under Section 73A to remove Conditions 2 and 3 of reserved matters permission HM/R 12575 (II) (agricultural occupancy and agricultural land holding conditions). Councillors motioned no comments.

- **WA/2022/00108 – Burgate House, Markwick Lane, Loxhill, Godalming, GU8 4BD.** Listed building consent for internal and external alterations to main dwelling and alterations to existing outbuildings. Councillors motioned no objection. Cllr Scott-Bishop to write.

- **WA/2022/00109 – Burgate House, Markwick Lane, Loxhill, Godalming, GU8 4BD.** Erection of extensions and alterations to elevations and alterations to two outbuildings to provide additional habitable accommodation following demolition of existing extensions. Councillors motioned no objection. Cllr Scott-Bishop to write.

- **WA/2022/00415 – Enton End, Station Lane, Enton, Godalming, GU8 4AN.** Certificate of lawfulness under s192 for erection of single storey extension. Councillors motioned no comment.
- **WA/2022/00398 – Stone Cottage, Vann Lane, Chiddingfold, Godalming, GU8 4XU.** Erection of extensions and alterations. Councillors motioned no comments.
- **WA/2022/00294 – Vann Lane Piggeries, Vann Lane, Hambledon, Godalming, GU8 4EB.** New build two-storey dwelling with detached garage including new vehicular access. Councillors noted that the new dwelling was aesthetically more pleasing than the original dwelling and motioned no objection.

Action: Cllrs Scott-Bishop and Grove to write outlining HPC's comments on the above applications.

22/29 Recent Planning Applications

- **WA/2021/02019 – Enton End, Station Lane, Enton, Godalming, GU8 5AN.** GRANTED.
- **WA/2021/02085 – Former Nutbourne Brickworks, Roundalls Lane, Hambledon.** PENDING.
- **WA/2021/02315 – Feathercombe Farm, Feathercombe Lane, Godalming, GU8 4DP.** PENDING.
- **WA/2021/02969 – Sunfield, Petworth Road, Wormley, Godalming, GU8 5TU.** PENDING.
- **WA/2021/03007 – 9 The Hydons, Salt Lane, Hydestile, Godalming.** PENDING.
- **WA/2021/03079 – Feathercombe Farmhouse, Feathercombe Lane, Hambledon, Godalming, GU8 4DP.** PENDING.
- **WA/2021/03135 – The Bungalow, Feathercombe Lane, Hambledon, Godalming, GU8 4DP.** PENDING.
- **WA/2021/03064 – The Old Coal Yard, Hambledon Road, Godalming, GU8 4DR.** PENDING.
- **WA/2021/03038 – Hambledon Cricket Club, Cricket Club Pavilion, The Cricket Green, Godalming, GU8 4HF.** PENDING.
- **WA/2021/03122 – Burgate House, Markwick Lane, Loxhill, Godalming, GU8 4BD.** PENDING.

Councillors noted for the record.

22/30 Village Matters

- Maintenance, highways, hedges, ditches and rights of way

Cllr McKeith noted that Church Lane had been resurfaced and that he had been in touch with Surrey County Council Highways about the works on Rock Hill which required heavy equipment to repair. Cllr McKeith to report. Additionally noted that Vann Lane by the Piggeries had been mended but was in a poor state of repair which had also been reported once more.

Cllr McKeith noted that the following roadworks were scheduled, which would be added to the website:

- Bonnars 4th February 2020
- Bridleway 131 from Potters Hill. Closed on 9th February 2022 for BT Openreach works.
- Station Lane 16th – 19th February 2022 (Network Rail) Road closure, diversions in place.
- Woodlands Road Vann Lane 13th – 15th April 2020 (BT Openreach works), road closure.

Cllr Grove questioned the maintenance of Bridleway 186 as the condition had worsened and requires repair. Councillors agreed to liaise. Noted that a post by the village pond needed to be realigned. Cllr McKeith to arrange with Tim Coleman.

- Traffic and Speedwatch

Cllr Grove noted that she had been in touch with Speedwatch volunteers and had their continued agreement to keep going. Requested Councillors support to have cables installed to record speeds through the village.

Cllr Payne also noted that the HGV issue on Salt/Markwick Lane was progressing; the Clerk's letter to local parishes had received much support and Cllr Deanus' advice had been followed. Momentum must be maintained going forward, and it was agreed that Cllr Grove would oversee this project.

Cllr Grove also noted that Witley Parish Council had been in touch and a notional cost of £20,000 for Vehicle Activated Signage (VAS) by King Edwards School was agreed in principle by Surrey Highways, but with no financial contribution from them, so works would have to be funded by the Parish Council's. Witley Parish Council have agreed £10,000 from CIL funds, with input from Chiddingfold to be confirmed. Councillors resolved that Cllr Grove would reply to Witley regarding notional funding from Hambledon.

- Community Governance Review

Cllr Payne noted that the parish council would review the documents and he would respond to the consultation. Deadline for consultation is 25th February 2022.

- Boundary Commission Review

No updates.

Surrey Hills AONB Review

Cllr Payne noted the response to the AONB review had been sent. Clerk confirmed that she had received confirmation of receipt by return email.

Queen's Platinum Jubilee

Councillors noted that the celebrations were to be held between 2nd and 6th June 2022 with the possibility of a beacon/bonfire on private land within the village. The Clerk requested that the Public Liability clause of the insurance premium be checked to ensure the parish council are covered for such events and that it would need to be risk assessed. Cllr Grove agreed to check.

Also discussed the possibility of a public bench on the green by the shop, telescope on the common (at a cost of £1,600) and lunch on the village green. There would be a call for volunteers on the website and in the parish magazine in due course.

Recruitment of new Parish Clerk

Cllr Payne noted that the Clerk had tendered her resignation after January's meeting. He offered thanks on behalf of the Parish Council for her assistance for the last three years and wished her well at Chiddingfold Parish Council which provided her with a new and exciting opportunity. The Clerk was presented with a leaving gift and photos taken for the parish magazine and website.

The Clerk noted that a new Clerk/Responsible Financial Officer (RFO) and Proper Officer to the council needed to be appointed. Councillors motioned unanimously that Cllr Alison Scott-Bishop would be appointed Clerk and Proper Officer, and that Cllr McKeith was to be unanimously appointed RFO.

Waverley Affordable Homes Delivery Strategy 2022-25

Cllr Payne noted that the deadline was 24th February 2022. Cllr Grove agreed to look at the consultation as the newly appointed Clerk was on holiday.

Action: Cllr McKeith to update website on traffic alerts and report back on Rock Hill response from Surrey Highways.

Action: Cllr Grove to speak to WPC's Clerk to note Hambledon's position on VAS contributions.

Action: Cllr Grove to lead on the HGV signage in Hambledon

Action: Cllr Grove to enquire about possible bonfire sites for the Jubilee celebrations.

Action: Cllr Grove to check the Public Liability clause on the insurance policy.

Action: Cllr Grove to evaluate the Affordable Housing Delivery Strategy and formulate response.

22/31 Village Organisations

- **Almshouses** – Cllr Sinnott noted that there was no update.
- **Nursery School** – Cllr Payne reported that there had been a Trustees meeting. Cllr Milan has also expressed an interest in becoming the parish council representative on the board and would be introduced at the March meeting.
- **Village Hall** – Cllr Grove noted that the AGM was now scheduled for 24th February and that a new secretary and treasurer would be appointed.
- **Hambledon Festival 2021** – Cllr Sinnott noted that planning was going ahead for the festival weekend.
- **Village Shop** – Cllr Scott-Bishop reported that there were no material updates.
- **St Peter's Church** – Cllr Underwood noted that Mervill Bottom had been repaired at the Diocese of Guildford's expense. It within the church was to be updated considerably with the help of funding.

22/32 Reports from outside meetings – None.

22/33 Forthcoming outside meetings – WBC Local Committee Meeting 11th March 2022.

22/34 Correspondence – Noted correspondence from Julie Davis about Church Lane resurfacing. Clerk to respond.

22/35 Dates of next meetings:

- 1st March 2022
- 5th April 2022
- 21st April 2022 (Parish Assembly)
- 10th May 2022

THE MEETING WAS CLOSED AT 21.39.