

## **HAMBLEDON PARISH COUNCIL**

### **Minutes**

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Hambledon Parish Council meeting on 10<sup>th</sup> May 2022 at 8pm in Hambledon Village Hall.

#### **Present**

Cllr Stewart Payne (Chairman), Cllr Alison Scott-Bishop, Cllr Sean Sinnott, Cllr Robin McKeith, Cllr Jude Milan, Cllr Kevin Deanus (SCC), Catherine Russell (Clerk).

#### **22/69 Election of Chairman and Vice Chairman 2022-23**

The election for Chair of Council 2022-23 Cllr Stewart Payne proposed by Cllr Alison Scott- Bishop, seconded by Cllr Sean Sinnott

The election of Vice Chair of Council 2022-23 Cllr Mary Grove was proposed by Cllr Stewart Payne, seconded by Cllr Alison Scott-Bishop

On re-election as Chair, Cllr Stewart Payne thanked Cllr Scott-Bishop, Cllr McKeith and Cllr Sinnott on their Interim Clerk work and welcomed new Clerk Catherine Russell

#### **22/70 No members of public present**

#### **22/71 Apologies for Absence – Cllr Mary Grove (Vice Chair), Cllr Philip Underwood, Cllr Jan Floyd-Douglass, Cllr Kevin Deanus (who arrived later in the meeting)**

#### **22/72 Draft Minutes of the Parish Council Meeting held on Tuesday April 5th 2022 were agreed.**

#### **22/73 Declaration of Interests renewed and signed**

- a) Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club, Henry Smith Charity
- b) Cllr Sean Sinnott: Treasurer, Hambledon Village Shop; Treasurer, Hambledon Festival Association; Member, Hambledon Community Fund; Trustee, Hambledon Almshouses; Trustee Henry Smith Charity.
- c) Cllr Alison Scott-Bishop, Hambledon Village Shop; Chair.
- d) Cllr Stewart Payne: Member of the Village Website Team.
- e) Cllr Jude Milan: Trustee and Parish Council representative, Hambledon Nursery School.

#### **22/74 Brief Verbal Report from the County Councillor on matters from Surrey County Council (SCC) affecting this Parish. Cllr Deanus reported that he is aware of the ongoing concern of HGVs on Salt Lane and Markwick Lane and it is a live issue.**

There is no sign of application for mineral extraction in Loxhill at present

The redevelopment of Dunsfold Aerodrome is going through due diligence. Permission for the access road off the A281 is planned.

Cllr Deanus informed the Councillors of a Vegetation Clearance fund available to HPC. Cllr McKeith stated that the Parish does a lot of clearance by hand, but funds to cover machinery to support this would be helpful.

#### **22/75 Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish. Cllr Deanus reported that Local Plan Part 2 (LLP2) has received a lot of comments from Inspectors and Waverley have until mid June to respond. LLP2 together with Local Plan Part 1 (2018) will replace the previous policy. If it is not approved, LLP1 will become obsolete. Cllr Deanus will send through the links for LLP2 for further information..**

## 22/76 Finance

- Review and agreement of Annual Governance and Accountability Return (AGAR) and the draft Financial Accounts for 2021 /22  
Cllr McKeith talked through the documents reporting 2021 summary that the total income ties to the receipts. The spreadsheets are now designed to pull data directly from the bank statements and the Auditor is happy that there will be no manual adjustments.  
One variant of £25 was reported as should have gone to the Henry Smith Charity, and explains the found variation previously.  
AGAR agreed and signed by both Chair and Clerk. Cllr McKeith is now in possession of the signed documents ready for the audit.
- Review Standing Orders. Standing Orders were agreed and remain unchanged.  
SO will be added to the website
- Declarations of Pecuniary Interests. Clerk received signed copies of Councillors present.  
Clerk to follow up with Cllr Underwood
- Declarations of Acceptance of Office Clerk received signed copies of Councillors present.  
Clerk to follow up with Cllr Underwood and Cllr Grove
- Neighbourhood CIL for Hambledon Parish has just been received and should be placed in a separate account. Discussions for what the funds could be used for can will be held in the next meeting

### Action - Cllr Grove to set up separate account with Lloyds Bank to house the funds

Verbal update on monthly finances, month 1 budget update. Little to report with £548 spent in April 22

- Payments approved:
  - Parish Council Insurance Renewal £523.02. Agreed. Action Clerk to renew
  - Parish Assembly food and drink £215.40. Agreed.
  - Cutting Cricket Green £252. Agreed
  - Expenses related to sending Mandates to Lloyds Bank. Agreed.
- Henry Smith Charity verbal update.  
Councillors would like to give £250 donation to the Food Bank  
Action - Cllr Grove to make the donation

## 22/77 Planning Matters Update

Cllr Payne has been made aware of New planning application WA/2022/01293 relating to Oliver Cottage. The application was made after the agenda was created on 4th May and comments are due before the next Parish Meeting. An extension for comments to be requested by Clerk

## 22/79 Recent Planning Applications

- **WA/2022/01014 – Hydestile Paddock, Hambledon Road, Hydestile, Godalming GU8 4DE.** Sits outside of parish boundary and HPC has no comment PENDING
- **CA/2022/00963 – Court Vale, Church Lane, Hambledon, Godalming GU8 4DS.** No comment PENDING
- **WA/2022/00744 – Hambledon House, Vann Lane, Godalming GU8 4HW.** Erection of a new dwelling; demolition of existing coach house and associated landscaping within a conservation area. HPC has already commented PENDING
- **TM/2022/00726 – Cedarwood, 9 the Hydons, Salt Lane, Hydestile, Godalming GY8 4DD.** GRANTED
- **WA/2022/00415 – Enton End, Station Lane, Enton, Godalming, GU8 4AN.** GRANTED

**- WA/2022/00294 – Vann Lane Piggeries. Vann Lane, Hambledon, Godalming, GU8 4EB.**

Councillors have previously commented on this application but discussed the height and appearance of a new wall that has been constructed at this property PENDING

**- WA/2022/00109 – Burgate House, Markwick Lane, Loxhill, Godalming, GU8 4BD. PENDING**

**- WA/2021/03181 – 1 & 2 Redroof Cottages, Malthouse Lane, Hambledon, Godalming GU8 4HH. PENDING**

**- WA/2021/03180 – 1 & 2 Redroof Cottages, Malthouse Lane, Hambledon, Godalming GU8 4HH. PENDING**

**- WA/2021/03147 – Feathercombe Farmhouse, Feathercombe Lane, Hambledon, Godalming, GU8 4DP. PENDING**

**- WA/2021/03135 – The Bungalow, Feathercombe Lane, Hambledon, Godalming, GU8 4DP. PENDING**

**- WA/2021/03079 – Feathercombe Farmhouse, Feathercombe Lane, Hambledon, Godalming, GU8 4DP. PENDING**

**- WA/2021/03064 – The Old Coal Yard, Hambledon Road, Godalming, GU8 4DR. GRANTED**

**- WA/2021/03038 – Hambledon Cricket Club, Cricket Club Pavilion, The Cricket Green, Godalming, GU8 4HF. GRANTED**

**- WA/2021/03007 – 9 The Hydons, Salt Lane, Hydestile, Godalming. GRANTED**

-WA/2021/03020 - Milford Hospital. Further documentation has been received, HPC has already supported the provision of a new medical facility and continues to do so

WA/2007/0188 - Hambledon Park. Erection of a dwelling following demolition of existing dwelling (Orchard Cottage) The new property is reported to be completed / occupied. HPC agreed to contact Waverley to raise the implementation of its condition that Orchard Cottage is to be demolished once the new property was completed / occupied

Action: Clerk to seek extension to comments deadline for WA/2022/01293

Action: Cllr McKeith to make further enquiries for WA/2022/00294

Action: Clerk to enquire about the consents required for WA/2007/0188

## 22/80 Village Matters

- Local Government Boundary Commission Review. Cllr Payne has sent a letter to Jeremy Hunt who has expressed his support. The Chair of Witley PC has also expressed their support. No other updates available
- Proposal from Chiddingfold Parish Council to adjust the boundary with Hambledon Parish to include one of the Pockford Estate Cottages and Brookside in Chiddingfold Parish Councillors report no issues with our boundaries. HPC has requested that inhabitants of Pockford Estate Cottages be asked their opinion. Waverley has acknowledged receipt of request. No response from Chiddingfold Parish Council as of yet.

Action Clerk to follow up with Chiddingfold Parish Clerk.

- Village response to the situation in Ukraine  
No updates
- NALC funding survey  
Cllr Payne has filled in and sent the survey on behalf of HPC
- Maintenance, highways, roadworks, hedges/ditches and rights of way  
Cllr McKeith has reported that:
  - Malthouse Lane will be closed for the Jubilee lunch on June 5th.
  - 17th May - Petworth Road will be closed.
  - Thames Water continue to attend the water leak outside Vann Lane Piggeries
  - The pipe at Rock Hill has been fixed
- Priority areas requiring urgent work on bollards, signs, knee rails and vegetation clearing for notification to Cllr Deanus  
see point 22/74

Village litter picking has uncovered a number of useful abandoned road signs that will be used for village event road closures in the future.

- Traffic and Speedwatch

Three speed watches were held in the last month, where 4 cars were above the set higher speed limit and most of the cars were over the actual speed limit

Cllr Grove attended a 20s Plenty event where Surrey indicated they would not be adopting the policy. They have stated that 20mph is not enforceable on country roads. It will be discussed at the next HPC meeting.

- Parish Assembly

HPC received good feedback on the Parish Assembly

- Queen's Platinum Jubilee

Jubilee flyers have been posted to all residents. There will be a battery torch procession whilst Malthouse Lane will be closed for lunch. Signs have been made and will be stored for future use. Funds have been requested from the Festival Committee and there is no request for money from HPC for the Jubilee event.

## 22/81 Village Organisations

- **Almshouses** – Cllr Sinnott noted that there was no update.

- **Nursery School** – Cllr Milan reported there was no update

- **Village Hall** – Cllr Grove wrote that all groups were now returning

- **Hambleton Festival** – Cllr Sinnott reported that there will be a public meeting on 17th May requesting volunteers

- **Village Shop** – Cllr Scott-Bishop reported takings are good and accounts show a modest profit.

- **St Peter's Church** – No update

22/82 Reports from outside meetings. Cllr Milan attended the Waverleys Local Cycling and Walking Infrastructure Plan (LCWIP) on 4th May. There are 20 proposed new cycle / walking routes to reduce car journeys and Cllr Milan voted for the relevant Hambleton routes. Cllr Milan will update on any future events

22/83 Forthcoming outside meetings. None reported.

22/84 Correspondence. Councillors received a note from a Parishioner requesting help fixing their internet having had no response from either BT / Openreach. Following advice from HPC, they were able to get in touch with the correct teams in order to get their internet up and running again. They have sent their thanks for the Councils' help.

## 22/85 Dates of next meetings:

- 7<sup>th</sup> June 2022

27th April 2023 (Parish Assembly)

- 5<sup>th</sup> July 2022

9th May 2023

- No meeting in August

- 6<sup>th</sup> September 2022

- 4<sup>th</sup> October 2022

- 1<sup>st</sup> November 2022

- 6<sup>th</sup> December 2022

- 10<sup>th</sup> January 2023

- 7<sup>th</sup> February 2023

- 7<sup>th</sup> March 2023

- 4<sup>th</sup> April 2023

**THE MEETING CLOSED AT 21.34.**