

HAMBLEDON PARISH COUNCIL

Minutes

Catherine Russell (Clerk) Tel: 07471 506 244 Email: clerkofhpc@outlook.com

Hambledon Parish Council meeting on 6th December 2022 at 8pm in Hambledon Village Hall.

Present

Cllr Mary Grove, Cllr Sean Sinnott, Cllr Philip Underwood, Cllr Robin McKeith, Cllr Alison Scott-Bishop, Cllr Jude Milan, Catherine Russell (Clerk).

22/166 Questions from Members of Public

- None present

22/167 Apologies for Absence - Cllr Stewart Payne, Cllr Kevin Deanus (SCC/WBC), Cllr Jan Floyd-Douglass (WBC)

22/168 Draft Minutes of the Parish Council Meeting held on Tuesday 1st November 2022 were agreed.

22/169 Declaration of Interests one change:

- Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club, Trustee, Henry Smith Charity
- Cllr Sean Sinnott: Treasurer, Hambledon Village Shop; Treasurer, Hambledon Festival Association; Member, Hambledon Community Fund; Trustee, Hambledon Almshouses; Trustee, Henry Smith Charity.
- Cllr Alison Scott-Bishop: Chair, Hambledon Village Shop.
- Cllr Stewart Payne: Trustee, Hambledon Almshouses: Member of the Village Website Team.
- Cllr Jude Milan: Trustee and Parish Council representative, Hambledon Nursery School.

22/170 Brief Verbal Report from the County Councillor on matters from Surrey County Council (SCC) affecting this Parish. Cllr Kevin Deanus was not present. An update was sent via email. Cllr Deanus sent an update regarding concerns about local speeding. He has requested data or evidence. Cllr Grove asked to put forward a motion of support of '20s Plenty'. Councillors support the motion. HPC will need to provide data to support the request to lower the speed limit. Councillors discussed how other villages in Surrey appear to have achieved slower speed limits. Cllr Grove suggested that speed cables needed to be put down to provide more evidence of speeding. HPC agreed to contact villages who have succeeded. Cllr Grove will speak to Thursley Parish. The clerk will ask SCC if a further speed survey could be held.

Utility roadworks are an ongoing issue and there remains an issue on Petworth Road

22/171 Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish.

Update on Trees in the Parish, trees on Wormley Lane have recently received a TPO. Further updates will be given in the next meeting.

There is a Community Allowance available, councillors agreed they would not bid for it.

22/172 Finance

- Verbal update on monthly finances, month 8 budget update. Cllr McKeith reported that the council was under budget.
- Budget planning for 2023. The Precept requirement will likely stay the same. CIL funds have increased the council's income. The council audit is based on the income of under £25,000. The clerk will check whether this impacts the council's position as a 'small council'.

Provision of around £800 will be needed for elections, which can be found within the budget and there will be no need to ask for more. The Coronation will need to be an item on the agenda for January.

- Approval was given to all presented invoices:
 - Clerk's expenses (£20)
 - CJ Dozers (£1800)
 - Tim Coleman (£140)
 - Natural Playscapes (£13,322.40)
- Neighbourhood CIL Hambletons donation of £100 will be used for maintenance of the playground and will be deposited into the main parish bank account. Cllr Grove will inform Hambletons.
Cllr Grove introduced a request for funds to support the installation of a defibrillator on the village hall. Councillors agreed that the CIL criteria needed to be finalised before receiving bids.
- Community Grant as mentioned by Cllr Kevin Deamus- potential use for small community projects (not Highways). Councillors agreed that there were no projects that would be of benefit and therefore would not bid for funds.
- Henry Smith Charity verbal update - Return and Parish form have been completed. A number of payments have been agreed, the driving lessons agreed last month (at £180) have come in at £300 and so Councillors agreed to cover the invoice amount. There is a remaining amount available which will be used for a mix of heating vouchers and grocery vouchers. Cllr Grove requested feedback on whether the grocery vouchers should be for the village shop or Sainsburys. Councillors agreed that they would ask the individuals via a note through their door. Cllr Grove and Cllr Sinnott will ask these individuals.

22/173 Planning Matters Update

WA/2007/0188 Orchard Cottage, Hambledon Park, Vann Lane, Hambledon GU8 4DY. HPC has no comment as yet

WA/2019/0296 Orchard Farm - A look at any updates on works and comments on naming. Following consultation throughout the village, various views have been collected on the naming of the development. None of the responses support the use of Tillson as a name. Councillors agreed this was a thorough approach. The clerk will compile all responses in order to send directly to English Rural.

22/174 New Planning Applications

WA/2022/02917 Cedarwood, 9 The Hydons, Salt Lane, Godalming, GU8 4DD. Replacement roof to ground floor study with installation of rooflights; installation of bay window and replacement doors to ground floor elevation following removal of chimney. HPC have no objections

WA/2022/02827 Sunfield, Petworth Road, Wormley, Godalming, GU8 5TU. Erection of extensions and alterations with associated landscaping; erection of garage and outbuilding following demolition of existing car port (revision of WA/2021/02969). HPC have no objections

WA/2022/02782 Hydon Wood House Annexe, Feathercombe Lane, Hambledon, GU8 4DP. Erection of extensions and alterations to existing ancillary outbuilding. HPC have no objections

WA/2022/02738 Rockery Cottage, Woodlands Road, Hambledon, GU8 4HN. Alterations to elevations, installation of rooflights and air source heat pump following demolition of existing chimney; alterations to external steps and associated works. Councillors discussed the installation of an air source heat pump and the potential operational noise and whether the roof is the best place for it. HPC note the objection on file and will request that Waverley seek to minimise any impact on neighbours. The clerk will write to Waverley.

22/175 Recent Planning Applications

WA/2022/02691 West Surrey Golf Club, Station Lane, Godalming, GU8 5AF. Construction of water storage facility associated plant room and fences enclosure. **PENDING**

WA/2022/02380 Highfield, Malthouse Lane, Hambledon, Godalming, GU8 4HH. **REFUSED**

WA/2022/02352 Homelea Cottage, Lane End, Hambledon, Godalming, GU8 4HD. **REFUSED**

WA/2022/02218 Roundals Farm, Roundals Lane, Hambledon, GU8 4EA. **GRANTED**

WA/2022/02009 - Bonners, Vann Lane, Hambledon, GU8 4EB. **PENDING**

WA/2022/01801 – The Garage Flat, Site of Former Hambledon House, Vann Lane, Godalming, GU8 4HW. **PENDING**

WA/2022/01673 - The Bungalow, Vann Lane, Hambledon, GU8 4EB. **PENDING**

WA/2022/01674 - The Bungalow, Vann Lane, Hambledon, GU8 4EB. **PENDING**

WA/2022/01293 - Oliver Cottage, The Cricket Green, Hambledon, GU8 4HF **PENDING**

22/176 Village Matters

- Local Government Boundary Commission Review. Cllr Payne will be submitting an objection
- Neighbourhood CIL Policy - how to prioritise projects needing Neighbourhood CIL funds. It was agreed that bids for the funds could be received at 2 defined times of the year. The applicant will fill in a form which is based on the CIL matrix. The clerk will receive the requests and the bids will be discussed using the score system in a full council meeting. Feedback on the matrix and the items that should be scored will be discussed in the January meeting.
- Play area construction - update on new children's play area. Construction has started and it will be finished by the end of the week. Mats have been put down to protect the grass. 30cm of woodchips is yet to go down. More understanding of the maintenance required will be requested.
- Maintenance, highways, roadworks, hedges/ditches and rights of way. Footpath 134 has exposed pipes and so Cllr McKeith has reported it. The water leaks are a national issue and councillors will continue to report any leaks. Milford Crossing will be closed in December for a month. There are a number of smaller closures due over the month of December. Vann Lane Piggeries, Thames Water have closed the case and say the fixes have been made and therefore SCC need to deal with residual fixes. Cllr Mary Grove will follow up with SCC to check this is done.
- Traffic and Speedwatch - 20s Plenty Motion
Councillors passed a motion of support of 20s Plenty
- Parish Council emails - setting up HPC specific emails for councillors to use. Following SALC advice the clerk will look into whether hambledonsurrey.co.uk emails are an acceptable alternative to gov.uk
- Welcome Packs - any new residents known who could receive a village welcome pack - two welcome packs have been distributed this month.
- New Clerk National Salary Pay Scales - Following the union decision, the clerk will send a letter to herself confirming the pay increase and back pay.

22/177 Village Organisations

- **Almshouses** – Cllr Sinnott reported that there are ongoing issues with an air source heat pump but otherwise all was ok
- **Nursery School** – Cllr Milan reported that the Christmas fair raised £900 and will likely become an annual feature on the calendar
- **Village Hall** – Cllr Grove reported that there has been a request to install a defibrillator, already discussed. After investigating running a Warm Hub in the hall, it has been decided as impractical. The clerk will upload details of nearby Warm Hubs to the website. Cinema equipment has been installed allowing for film evenings and a potential film festival.
- **Hambledon Festival** – Cllr Sinnott stated the Christmas Party will be held on 17th December
- **Village Shop** – Cllr Scott Bishop reported the new freezers were in. Christmas Carols will be held on Christmas Eve.

- **St Peter's Church** – High tech equipment has been installed in the church allowing for online services. There are as many watching online as attending in person now. There will be a carol service 7pm 18th December.

22/178 Reports from outside meetings.

CIL meeting - covered earlier in the meeting. A presentation from Waverley showing information regarding how the council can use the Neighbourhood CIL funds proved very helpful and informed the CIL policy that will be put in place

SALC Forums, Chair and Clerk - covered earlier in the meeting. Subjects covered - email security and advice on elections next year. Following Cllr Payne's Chair Forum update via email, councillors were reminded that it was an election year in 2023 and to have a think about whether they wanted to remain as councillors. As a result of the elections and Coronation, the planned May meeting date may need to be moved.

22/179 Forthcoming outside meetings. None reported

22/180 Correspondence.

Verges - A resident has suggested planting wildflowers along verges. The clerk will advise that the HPC supports the endeavour, but also advises that they check with landowners prior to planting. HPC has asked whether funding is required.

Bus Shelter - the replacement bench, whilst serviceable, is of poor workmanship. Cllr Grove is in correspondence to find out what wood has been used and whether it will be treated in any way.

22/181 Dates of next meetings:

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| - 10 th January 2023 | 27th April 2023 (Parish Assembly) |
| - 7 th February 2023 | 9th May 2023 |
| - 7 th March 2023 | |
| - 4 th April 2023 | |

THE MEETING CLOSED AT 21.48pm.