

HAMBLEDON PARISH COUNCIL

Minutes

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Hambledon Parish Council meeting on 4th April 2023 at 8pm in Hambledon Village Hall.

Present Cllr Stewart Payne, Cllr Mary Grove, Cllr Sean Sinnott, Cllr Robin McKeith, Cllr Alison Scott-Bishop, Cllr Philip Underwood, Cllr Kevin Deanus (SCC/WBC), Catherine Russell (Clerk).

23/49 Questions from Members of Public

Jane Austin and Lauren Atkins introduced themselves to the Council. They are standing as Conservative Candidates for the new Bramley and Wonersh Ward. Cllr Payne explained that HPC was disappointed with the new ward structure but was very grateful for the attendance of any Waverley Borough Ward Councillor should they be elected. It was acknowledged that candidates from other parties were also standing for Election in the new Ward. Jane Austin assured the Council that they would do their best to represent the whole of the Ward and get a good understanding of Hambledon should they get elected.

23/50 Apologies for Absence - Cllr Jude Milan, Cllr Jan Floyd-Douglass (WBC)

23/51 Draft Minutes of the Parish Council Meeting held on Tuesday 7th March 2023 were agreed.

23/52 Declaration of Interests no change:

- a) Cllr Mary Grove: Member, Village Hall Committee; Trustee, Hambledon Football Club, Trustee, Henry Smith Charity
- b) Cllr Sean Sinnott: Treasurer, Hambledon Village Shop; Treasurer, Hambledon Festival Association; Member, Hambledon Community Fund; Trustee, Hambledon Almshouses; Trustee, Henry Smith Charity.
- c) Cllr Alison Scott-Bishop: Chair, Hambledon Village Shop.
- d) Cllr Stewart Payne: Trustee, Hambledon Almshouses: Member of the Village Website Team.
- e) Cllr Jude Milan: Trustee and Parish Council representative, Hambledon Nursery School.

23/53 Brief Verbal Report from the County Councillor on matters from Surrey County Council (SCC) affecting this Parish.

Cllr Deanus informed the Council that the HGV report is finished. It is in need of a safety audit, but by the end of April it should be bottomed out. It will be circulated to all parishes for their agreement. The legal costs are likely to run to around £40,000. There is a national shortage of signs and there will be a lot of signs to be changed. First step will be hundreds of Traffic Regulation Orders (TROs) and then there will be a 3-6 month period of adjustment and then enforcement. Cllr Deanus indicated that there will be a full ban on HGVs except deliveries for a number of villages. A full rewrite of the speed policy will take a lot of funds and will be a priority after delivery of the HGV report. Markwick Lane is likely to have its speed limit reduced

23/54 Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish.

There is an ongoing debate on the relocation of the Waverley offices. LPP2 was agreed with major modifications and any review of LPP1 will be looked at in May. There has been a U-turn on the Crown Court development. Councillors asked for any update on the status of the planning department as planning applications have dropped off. Cllr Deanus informed the Council that many people within the department are leaving and there are still issues to resolve.

23/55 Finance

- Verbal update on monthly finances, Cllr McKeith informed the Council that year end came in £2754 under budget but the surplus of money will be used next year and so will be put in reserves. The clerk will move £5000 across to reserves. Due to CIL funds, the Council has hit the threshold to be audited and has been appointed PFK for the audit.
Approved payments:
 - Clerk's working from home expenses - £20
 - Cllr Grove - Foodbank - £150.14
- Neighbourhood CIL - No new CIL applications have been received. Two previous applications did not fit the criteria and these organisations have been informed of this. Funding for footpaths have been explored and the clerk will look further into how improvement to footpaths can be managed.
- Henry Smith Charity verbal update - The clerk will follow up enquiries on the criteria on who can be a Trustee. Cllr Grove has indicated that she would carry on as Trustee if allowed after standing down as a councillor.

23/56 Planning Matters Update

Livery Close Development - Work continues on the site

Land Adjacent to Orchard Farm - Councillors met with a resident on the site on 18th March. They are wishing to build a stable block in the future but no plans are in place as yet.

23/57 New Planning Applications

NMA/2023/00770 - Former Nutbourne Brickworks, Roundals Lane, Hambledon, GU8 4EA. WA/2021/02085 to introduce a single timber jetty to each of the consented lakes. HPC has no comments to add to this application.

23/58 Recent Planning Applications

WA/2022/03075-03076 Orchard Cottage, Hambledon Park, Vann Lane, Hambledon, GU8 4DY. Application under Section 73 to remove Condition 3 of WA/2007/0188 (permission under appeal reference APP/R3650/A/07/20427 91) (condition requires the demolition of Orchard Cottage and associated outbuildings) to allow the retention of Orchard Cottage **PENDING**

WA/2022/02782 Hydon Wood House Annexe, Feathercombe Lane, Hambledon, GU8 4DP. **GRANTED**

WA/2022/02691 West Surrey Golf Club, Station Lane, Godalming, GU8 5AF. **PENDING**

WA/2022/02009 Bonners, Vann Lane, Hambledon, GU8 4EB. **GRANTED**

WA/2022/01673 The Bungalow, Vann Lane, Hambledon, GU8 4EB. **PENDING**

23/59 Village Matters

- Local Government Boundary Commission Review. Cllr Payne stated that he has decided against writing a letter to Waverley to express HPC's disappointment. The decision has been made and it is too late to make any changes. The item will be removed from the agenda.
- HPC May Election Preparation - Requests for residents to stand as councillors have been advertised online and in the parish magazine. Five of the current councillors are standing. The Council is aware of 2 extra people who have put in nomination papers, which would bring the number to 7 and no need for election. It is not known if anyone else has put in nomination papers without informing the clerk or council.
- Parish Assembly - Cllr Payne informed the Council that there is strictly no politics allowed in the Parish Assembly. The Assembly is being held during pre-election period (pep) and the Waverley Monitoring Officer and Head of Legal / Democratic Services have informed HPC that it is fine to go ahead so long as there is no political dialogue. The Hall will be unlocked by Cllr Grove, and chairs will be put out by Martyn Grove. Drinks will be ordered by Cllr

Sinnott. Jon Petersen will be in charge of A/V. The Agenda will be written by Cllr Payne and the clerk. The accounts will be produced by Cllr McKeith. The Minutes of the 2022 Assembly will need to be printed out. Cllr Payne will do the publicity and a poster has already been made. A litter picking sign up sheet (A3 size) will be printed out by Cllr Scott-Bishop and put near the door.

- Coronation / The Big Help Out Plans - There is no requirement for the flag to be flown on Coronation day. HPC is not organising a street party. The Coronation itself will be screened in the Church and maybe the Village Hall. Monday May 8th litter picking plans - Litter picking equipment has been ordered by Cllr Grove. Risk Assessment forms have been submitted. The litter picking will run from 10am-12pm. Litter will then be picked up from a designated area by Waverley. The BBQ will be run from 12pm by Cllr Sinnott and Cllr McKeith. The BBQ will need more meat purchased this year as it is a bigger event with many volunteer stalls. Last year 50 pieces of meat were purchased. Drinks will be available to be purchased from the shop.
- Future of 503 Bus Service - Jeremy Hunt MP was very helpful, but no one has been in touch with HPC to follow up his initial email.
- Surrey Hills AONB Boundary Review - Cllr Payne attended the parish consultation on March 9th. The consultation is looking to iron out any anomalies as Surrey Hills was first designated AONB in 1958. The boundary runs through Hambledon, as an example, currently the Merry Harriers is not AONB but the car park is. HPC is in support of the changes and hopes that the whole village will be included in the new boundary.
- Play area - Natural Playscapes have not yet been to make the minor changes agreed. The clerk will book them in. After which the post installation survey will be booked. A CIL application will be put in for the post installation inspection funding. HPC will cover the cost of the permanent sign.
- Maintenance, highways, roadworks, hedges/ditches and rights of way - Most roadworks appear to be urgent. Potholes will continue to be reported. SCC have insourced responsibility for Environmental Maintenance. There is no information yet on what impact this has, but HPC will keep an eye on updates.
- Traffic and Speedwatch - There were 7 speedwatch sessions held where 20 vehicles were reported going more than 6mph over the speed limit. There are currently 5 volunteers taking part in the speedwatch initiative.
- Good Neighbour Scheme - The scheme is going very well and is in good hands. There is now an A4 booklet with all the rules and a constitution. Volunteers are in the process of going through DBS checks. Cllr Payne stated it is an important part of village life.
- Welcome Packs - any new residents known who could receive a village welcome pack - two new households have been identified this month. Cllr Grove will continue to hand out welcome packs to new residents when she is no longer a councillor. Cllr Grove will continue to send any expenses incurred to the clerk.

23/60 Village Organisations

- **Almshouses** – Cllr Sinnott reported all was fine. Cllr Payne will join in April.
- **Nursery School** – No update.
- **Village Hall** – Cllr Grove will speak to the Hall Committee about whether someone could send a monthly update to the Clerk.
- **Hambledon Festival** – Cllr Sinnott stated that the Festival Committee has been asked whether it may be able to help with the Nursery School fete.
- **Village Shop** – Cllr Scott-Bishop reported the reduced opening hours have begun. They have cut paid staff hours and have got new volunteers. The Parish Magazine has published the first profile of shop volunteers. There is a new addition to the Management Committee, Catherine Legg, who was previously involved in financial planning for Waitrose. All is going well.
- **St Peter's Church** – Simon Willetts is sharing his time across the Benefice. He will continue to devote a percentage of his time to Hambledon. From May onwards, Cllr Payne will ask Simon

Willetts if he would like to send a monthly update to the clerk so HPC are up to date on Church business.

23/61 Reports from outside meetings.

23/62 Forthcoming outside meetings.

ERTA, Saturday 15th April 2-4pm - Cllr Payne will attend

Interparish Climate Change, 18th April 10am - Cllr Payne will attend

23/63 Correspondence.

A resident got in touch with the Clerk via the village website regarding concerns over tree felling. The field near Hydestile Crossroads used to be a market garden and there is some tree felling going on and the area is being brought back to a cultivated space. A neighbour is concerned that this is happening during nesting season. The clerk will be in touch with the neighbour to reassure them that the Forestry Commission have been to the site and are satisfied with the work going on.

23/64 Dates of next meetings:

HPC is saying goodbye to two really good councillors. Cllr Payne informed the Council that this was the last meeting with all the current Councillors. The May AGM will likely have new faces. Cllr Underwood has served the Council for many years, and the Parish Council thanks Cllr Underwood for his service. Cllr Payne also thanked Cllr Grove. The next Deputy will have a tough act to follow and she will be much missed. There will be a presentation at the Parish Assembly to say thank you very much to both long standing outgoing Councillors.

27 th April 2023 (Parish Assembly)	7th November 2023
16th May 2023	5th December 2023
6th June 2023	9th January 2024
4th July 2023	6th February 2024
No August meeting	5th March 2024
5th September 2023	9th April 2024
3rd October 2023	25th April 2024 (Parish Assembly)
	14th May 2024

THE MEETING CLOSED AT 21.54pm.