

## HAMBLEDON PARISH COUNCIL Minutes

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Hambledon Parish Council Annual General Meeting on 16th May 2023 at 8pm in Hambledon Village Hall.

**Present** Cllr Stewart Payne, Cllr Sean Sinnott, Cllr Robin McKeith, Cllr Jude Milan, Cllr Alison Scott-Bishop, Cllr Andy Hinde, Cllr Simon Rhodes, Cllr Kevin Deanus (SCC/WBC), Cllr Lauren Atkins (WBC), Cllr Michael Goodridge (WBC), Catherine Russell (Clerk).

### 23/65 Election of Chairman and Vice Chairman for the year 2023/24

Cllr Stewart Payne was proposed as Chairman by Cllr Alison Scott-Bishop and seconded by Cllr Sean Sinnott. The new Chairman for 2023/24 is Cllr Stewart Payne

Cllr Alison Scott-Bishop was proposed as Vice Chair by Cllr Robin McKeith and seconded by Cllr Jude Milan. The new Vice Chair for 2023/24 is Cllr Alison Scott-Bishop

### 23/66 Questions from Members of Public None present

### 23/67 Apologies for Absence - None

### 23/68 Draft Minutes of the Parish Council Meeting held on Tuesday 7th April 2023 were agreed.

### 23/69 Declaration of Interests:

- a) Cllr Sean Sinnott: Treasurer, Hambledon Village Shop; Treasurer, Hambledon Festival Association; Member, Hambledon Community Fund; Trustee, Hambledon Almshouses; Trustee, Henry Smith Charity.
- b) Cllr Alison Scott-Bishop: Chair, Hambledon Village Shop.
- c) Cllr Stewart Payne: Trustee, Hambledon Almshouses; Member of the Village Website Team.
- d) Cllr Jude Milan: Trustee and Parish Council representative, Hambledon Nursery School; Parish Council representative Hambledon Community Fund.

### 23/70 Brief Verbal Report from the County Councillor on matters from Surrey County Council (SCC) affecting this Parish.

Cllr Kevin Deanus reported that the HGV report is complete. SCC are in the process of negotiating the TROs (traffic regulation orders) and signs which are predicted to cost £100,000 at the moment. There will be a full HGV zone ban which will be the largest of its kind in the region. The intention is to force HGVs to use A roads. The zone will not stop deliveries and access to business premises, but it will stop HGVs using the roads as cut throughs. A consultation will follow. The Dunsfold development is likely to generate a lot of traffic and therefore it needs to be in before that starts. The Council asked why villages like Thursley had been able to install street furniture to encourage slower speeds. Cllr Deanus explained that only areas with street lighting are able to install speed bumps and street narrowing furniture for safety reasons. Cllr Deanus updated the Council on the new speed policy being developed. There is likely to be a draft policy by July or August. It is probable that schools and rural villages will be default 20mph zones.

### 23/71 Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish.

New WBC Councillors Lauren Atkins and Michael Goodridge introduced themselves to the Council. The Ward is very large with 4 Parish Councils within it and therefore the three councillors (including Jane Austin) will split the workloads. Cllr Atkins will cover Hambledon and Busbridge, Cllr Goodridge

will cover Womersley, Blackheath and Shamley Green, Cllr Austin will cover Bramley. All will endeavour to come to Parish meetings. Cllr Atkins will liaise with former Cllr Trevor Sadler for any handover. Cllr Goodridge reminded the council that Conservatives are 10% of the Borough Councillors and Hambledon has 3 out of the 10. All contact details will be made available to the clerk. Cllr Payne said that seeing WBC councillors is a good start to a good working relationship.

#### 23/72 Finance

- Cllr Robin McKeith reported that due to the CIL funds, the Council's potential spending has been pushed past £25,000. There will be a different process for AGAR (Annual Governance and Accountability Return) and an external audit is required. The Council have assessed any financial risks and there were none.
- Councillors all signed Declarations of Acceptance of Office for 2023/24 following the review of the Standing Orders of Hambledon Parish Council, the Financial Regulations and the Hambledon Parish Council Members' Code of Conduct for 2023/24. The Clerk received the signed Declarations of Pecuniary Interests which will be redacted and uploaded to the website.
- Update on monthly finances, nothing to report
- Banking Mandate variations - Paperwork to remove former councillors Mary Grove and Philip Underwood as well as add new councillors Andy Hinde and Simon Rhodes to the banking services was completed. The clerk will take the paperwork to Lloyds to complete the process.
- Approved payments:
  - Cllr Sinnott - Parish Assembly expenses - £101.74
  - BHIB - Insurance renewal - £554.15
  - Stocksigns - Playground sign - £94.19
  - Clerk's working from home expenses - £20
  - Village Hall - hire - £50
- Neighbourhood CIL - One application received for the Playground post installation inspection - **Funding approved**
- Henry Smith Charity verbal update - Mary Grove has agreed to continue as Trustee of Henry Smith Charity and has been named a Coordinator. Cllr Milan agreed to step in as an additional Parish Trustee. The clerk will do the necessary admin.

#### 23/73 Planning Matters Update

**Livery Close Development** - Completion is set for January 2024. The foundations, service ducts and drainage are complete. Work has started on Plots 1 & 2.

#### 23/74 New Planning Applications

**PRA/2023/00977** Land centred coordinates 496520 14620, Station Lane, Enton, Godalming. General permitted development order 2015 schedule 2 part 6 - prior notification application for erection of an agricultural building. Many years ago the field was a thriving market garden. One family owned a number of plots in the immediate area and one of the members of the family have now bought them with the intention to reinstate them. Forestry Commission had given approval for clearance in the larger field and there was a pre notification application to request hard standing for a hay barn. Waverley have refused the application and therefore the plot will require full planning permission. There is no action required from HPC at the moment.

**WA/2023/01075** Homelea Cottage, Lane End, Hambledon, GU8 4HD. Alterations to roof space including installation of dormer window and roof lights to provide habitable accommodation. Hambledon Parish Council agreed that it was normal householders work and no comment was needed.

**WA/2023/01078** Hurst Cottage, Petworth Road, Chiddingfold, GU8 4UX. Erection of a detached garage/workshop following demolition of existing garage and outbuildings. Hambledon Parish Council agreed that the house is set back from the road and fits in. There is no need to comment.

23/75 Recent Planning Applications

**WA/2022/03075-03076** Orchard Cottage, Hambledon Park, Vann Lane, Hambledon, GU8 4DY. Application under Section 73 to remove Condition 3 of WA/2007/0188 (permission under appeal reference APP/R3650/A/07/20427 91) (condition requires the demolition of Orchard Cottage and associated outbuildings) to allow the retention of Orchard Cottage **INVALID** Hambledon Parish Council had previously commented on this application and note that a fresh planning application is required.

**WA/2022/02782** Hydon Wood House Annexe, Feathercombe Lane, Hambledon, GU8 4DP.

**PENDING**

**WA/2022/02691** West Surrey Golf Club, Station Lane, Godalming, GU8 5AF. **PENDING**

**WA/2022/01673** The Bungalow, Vann Lane, Hambledon, GU8 4EB. **PENDING**

23/76 Village Matters

- May 2023 Election Results. Hambledon had 7 councillors for 7 seats which was a good outcome. Many parishes were not as lucky.
- Reflections on the Parish Assembly and Big Help Out. The Assembly ran very well. Every organisation took part and St Dominics was a welcome addition. The Council thanked all involved. The Big Help Out BBQ was well run, thanks to Cllrs McKeith and Sinnott. The Clean up went well. At the Big Help Out stands, most people present already volunteer for many organisations so there were not many new volunteer sign ups.
- Future of 503 Bus Service - No update. It looks like the bus service will be lost to an on demand service. Cllr Payne wrote to Jeremy Hunt MP who picked it up with Katie Stewart, Director of Transport at SCC, who is yet to get in touch with HPC.
- Surrey Hills AONB Boundary Review - No update
- Play area - The seesaw height has been corrected. Natural Playscapes will be booked in to make any changes required from the post installation inspection.
- Maintenance, highways, roadworks, hedges/ditches and rights of way - There has been a lot of heavy rain and blocked drains. The road closure on Malthouse Lane is due to a previously unknown drain under the lane. Thames Water have claimed it's for drainage water and therefore Southern Water's responsibility. The drain needs to be raised to see if it's blocked. Cllr McKeith has been trying to connect Thames Water with Southern Water. In the meantime the road is clear enough to be able to get by.
- Traffic and Speedwatch - Mary Grove ran the speedwatch and will send updates when it has been run.
- Welcome Packs - any new residents known who could receive a village welcome pack - three new households have been identified this month.

23/77 Village Organisations

- **Almshouses** – Cllr Sinnott reported all was good and no problems.
- **Nursery School** – No update.
- **Village Hall** – No update
- **Hambledon Festival** – The next event will be the August bank holiday BBQ and then the Christmas party.
- **Village Shop** – Cllr Scott-Bishop reported that the new chiller cabinet has gone in. The shop has received a European grant. The AGM is on 27th July. There will be a push to get more shareholders. It is a good way for new residents to get involved if they are not ready to volunteer yet.
- **St Peter's Church** – Cllr Hinde will take over the regular updates

- **Website** - Cllr Payne asked if anyone knew of people who like to write to get in touch with the web team. Cllr Payne is the main contributor to the website and is increasingly stretched.

23/78 Reports from outside meetings.

Cllr Payne attended an English Regional Transport meeting - to discuss reopening the Cranleigh railway. He will attend any follow ups.

Cllr Payne attended Inter Parish Climate Group, it was his first meeting and he will go to the next.

23/79 Forthcoming outside meetings.

23/80 Correspondence.

23/81 Dates of next meetings:

6th June 2023	9th January 2024
4th July 2023	6th February 2024
No August meeting	5th March 2024
5th September 2023	9th April 2024
3rd October 2023	25th April 2024 (Parish Assembly)
7th November 2023	14th May 2024
5th December 2023	

**THE MEETING CLOSED AT 21.36pm.**