

## HAMBLEDON PARISH COUNCIL Minutes

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Hambledon Parish Council Meeting on 4th July 2023 at 8pm in Hambledon Village Hall.

**Present** Cllr Stewart Payne, Cllr Alison Scott-Bishop, Cllr Robin McKeith, Cllr Jude Milan, Cllr Andy Hinde, Cllr Lauren Atkins (WBC), Catherine Russell (Clerk).

23/102 Questions from Members of Public  
None present

23/103 Apologies for Absence - Cllr Sean Sinnott, Cllr Simon Rhodes, Cllr Kevin Deanus (SCC/WBC), Cllr Jane Austin (WBC), Cllr Michael Goodridge (WBC).

23/104 Draft Minutes of the Parish Council Meeting held on Tuesday 6th June 2023 were agreed and signed.

23/105 Draft Minutes of the Additional Parish Council Meeting held on Tuesday 27th June 2023 were agreed and signed

23/106 Declaration of Interests, one change:

- a) Cllr Sean Sinnott: Treasurer, Hambledon Village Shop; Treasurer, Hambledon Festival Association; Member, Hambledon Community Fund; Trustee, Hambledon Almshouses; Trustee, Henry Smith Charity.
- b) Cllr Alison Scott-Bishop: Chair, Hambledon Village Shop.
- c) Cllr Stewart Payne: Trustee, Hambledon Almshouses; Member of the Village Website Team.
- d) Cllr Jude Milan: Trustee, Henry Smith Charity. Trustee and Parish Council representative, Hambledon Nursery School; Parish Council representative Hambledon Community Fund.
- e) Cllr Andy Hinde: Member of PCC, St Peter's Church, Hambledon.

23/107 Brief Verbal Report from the County Councillor on matters from Surrey County Council (SCC) affecting this Parish.  
Cllr Kevin Deanus was not present

23/108 Brief Verbal Report from the Borough Councillors on matters from Waverley Borough Council affecting this Parish.

Cllr Lauren Atkins reported further changes to the planning process within Waverley. Ward Councillors will not be able to vote on planning applications within their Ward. There are also changes in the ability to call in applications, Councillors will have to ask the Head of Planning prior to calling anything in. Previously applications would automatically be called in if it had 5 objections, the application will now need to have 10 objections before it is automatically called in. Cllr Atkins would like to work to reduce these numbers. This has been implemented to meet government requirements to ensure Waverley Planning Department is not put on Special Measures. The changes are designed to speed up planning decisions. The planning decisions are being taken out of the hands of the councillors and into the planning department. Although designed to speed up the planning decisions, the bulk of delays are actually within the planning department and not due to councillor involvement. HPC stated that these changes were dramatic. There will be one planning committee meeting once a month. Waverley Borough Councillors will be able to address the planning committee, but will not be able to vote on applications in their Wards. Not all councillors

will sit on the planning committee, but the councillors on the committee won't always be the same and will be rotated due to the new rules around voting on applications within their own Ward.. Cllr Lauren Atkins also drew the Council's attention to a current issue around light pollution and lighting in gardens. There are ways of acting using the protection of dark skies and the impact on nocturnal animals (for example bats) to crack down on antisocial light pollution should there any need.

#### 23/109 Finance

- Update on AGAR. All AGAR forms are submitted and uploaded on the website. A couple of housekeeping items were suggested, which have already been corrected for next year.
- Update on monthly finances, nothing to report
- Approved payments:
  - Clerk expenses - £22
  - Village Hall - hire for PC meeting- £25
  - Mary Grove expenses (Food Bank donation) - £100.46
  - HMRC NIC contributions - £28.74
  - SLCC membership - £146
- Neighbourhood CIL - No update. Strategic CIL bids are open, Councillors were not aware of any organisations within the village who might want to bid beyond HFC.
- Henry Smith Charity verbal update - No new requests. A food bank donation was arranged and acknowledged as received as agreed last month. The clerk will investigate any new requirements on Trustees from the Charity Commission.

#### 23/110 Planning Matters Update

**Vann Lane Piggeries** - Councillors will be looking at the details over the next few weeks. The site has one planning application which is still pending. HPC understand that enforcement actions are being considered. It was agreed that councillors would familiarise themselves with the area.

**Livery Close Development** - Marketing material has been sent to the clerk. This marketing material is to advertise the development to Hambledon residents so they are able to register their interest in purchasing one of the shared ownership homes. HPC have supported the development all the way through and is concerned that a deadline of 18th July has been set after which the marketing will be sent out to neighbouring parishes. The deadline for the parish magazine has been missed, but the posters will be placed on the website and noticeboards. The clerk will get in touch with English Rural to understand a) the imposed timeline and b) whether Hambledon residents will be prioritised regardless of when they apply or register their interest.

#### 23/111 New Planning Applications

**WA/2023/01351** Bermonde, Hambledon Road, Hambledon, Godalming, GU8 4DR.

Erection of extensions and alterations. Bermonde is a new build and it appears this is an additional build on top of the original new build. HPC note that there are no objections from neighbours. It is very hard to see from anywhere. No comment is needed.

#### 23/112 Recent Planning Applications

**PRA/2023/01265** Land at Feathercombe Farm, Feathercombe Lane, Hambledon, Godalming, General Permitted Development Order 2015, Schedule 2 Part 6 - Prior Notification Application for erection of an agricultural building. **REFUSED NOT PERMITTED DEVELOPMENT.** Since the Additional meeting on the 27th June, Waverley has confirmed its decision on the application as Refused. HPC noted that the scale of objection was extraordinary with over 100 objections. Councillors and villagers believe that there will be further applications and they are dealing with highly skilled professionals. It is of the opinion of HPC and the village that the Council should consider engaging a planning lawyer or consultant. HPC has sought out professional advice in the past. Councillors

agreed that HPC should talk to someone early and have someone lined up ready for the next application. The clerk and Cllr Payne will gather together some potential names and request quotes. **WA/2023/01075** Homelea Cottage, Lane End, Hambledon, GU8 4HD. Alterations to roof space including installation of dormer window and roof lights to provide habitable accommodation.

**PENDING**

**WA/2023/01078** Hurst Cottage, Petworth Road, Chiddingfold, GU8 4UX. Erection of a detached garage/workshop following demolition of existing garage and outbuildings. **PENDING**

**WA/2022/02691** West Surrey Golf Club, Station Lane, Godalming, GU8 5AF. **PENDING**

**WA/2022/01673** The Bungalow, Vann Lane, Hambledon, GU8 4EB. **PENDING**

23/113 Village Matters

- HGV report - Discussion on the previously circulated map showing the proposed HGV free zone. More time will be taken to study the map.
- Surrey Police / Neighbourhood Watch local group - Lisa Townsend has discussed setting up a local group to discuss Surrey Police initiatives. Cllr Atkins will get in touch with Hambledon's Neighbourhood Watch to arrange a meeting with Lisa Townsend.
- The Future of 503 Bus Service. No update. Cllr Atkins will look into any progress.
- Surrey Hills AONB Boundary Review - Consultation on the proposed extension to the boundary. No update
- Play Area. The permanent sign has been installed. A life belt was discussed for the pond. It was agreed that the pond is very shallow and it is possible to wade to the middle with ease.
- Maintenance, highways, roadworks, hedges/ditches and rights of way. There are no planned road closures. Cllr McKeith will be discussing potential changes in ditching with Stephen Dean.
- Traffic and Speedwatch. 7 sessions booked, 2 cancelled due to road closure. 1 letter sent to an offender. The new site by Glebe House is now operational. Members of the speedwatch attended a 'Safer Roads...' conference with representatives from across South England. A lack of volunteers was highlighted. Speeding cyclists are proving an issue past the Harriers. Councillors agreed that a push for a 20mph along the road will help.
- Welcome Packs - any new residents known who could receive a village welcome pack. 2 welcome packs have been given out. A potential new household was identified.
- Clerk's Annual Review. The clerk's review is underway. The clerk's appraisal form has been circulated amongst councillors. Councillors are very satisfied with the clerk's performance. A meeting between the clerk, Cllr Payne, Cllr Scott-Bishop and Cllr McKeith will be held to discuss appraisal notes. Within this meeting will be considered an annual salary review and the number of contracted hours. Any decisions taken will be ratified at the September meeting. The clerk was authorised to enrol on CILCA straight away.

23/114 Village Organisations

- **Almshouses** – No update.
- **Nursery School** – Price rises were necessary, but it was the first in many years.
- **Village Hall** – A report on the condition of the roof indicates repairs are all that is required, not complete roof replacement. Quotes are being obtained.
- **Hambledon Festival** – No update.
- **Village Shop** – The Annual Members Meeting will be held on 27th July. Governance documents are in the process of being updated. Finance wise, takings are down c.£2000, but the costs of stock and staff are down too. The shop is in a decent financial position. The balance of the business is shifting, with less focus on the shop and more on the deli/cafe.
- **St Peter's Church** – Cllr Hinde reported there was a vacancy on the PCC and so he has joined the committee.
- **Website** - Continues with no issues. There may be a new contributor soon.

23/115 Reports from outside meetings.

SALC Clerk meeting- The Clerk attended. The Chair of SALC, Anne Bott will be standing down.

23/116 Forthcoming outside meetings.

23/117 Correspondence.

- The Interparish Climate Change Gp have asked HPC to endorse a letter to Waverley highlighting the lack of environmental conditions imposed on planning approvals. Councillors agreed to support the letter.
- The Clerk had circulated the Community Ownership Fund for discussion, councillors do not think there are any organisations who would benefit from the fund in the village.
- SCC have advertised a tree policy to encourage tree planting. Cllr Payne will advertise the scheme on the website.
- A resident has identified an issue with dog fouling by the Church. She would like HPC to support the installation of a sign to encourage dog walkers to clean up after their dog. Councillors support this. The Clerk will inform the resident.

23/118 Dates of next meetings:

No August meeting	6th February 2024
5th September 2023	5th March 2024
3rd October 2023	9th April 2024
7th November 2023	25th April 2024 (Parish Assembly)
5th December 2023	14th May 2024
9th January 2024	

**THE MEETING CLOSED AT 21.28pm.**