

# HAMBLEDON PARISH COUNCIL

## MINUTES

of the meeting held on 12 February 2013 in the Village Hall

Present: John Anderson (Chairman), Karen Jones, Mike Parry, Paul Pattinson, Stewart Payne, Peter Spall and Jane Woolley (clerk)

Apologies: Philip Underwood and Cllrs. Adam Taylor-Smith and Elizabeth Cable

### 1. MINUTES

The minutes of the meeting held on 8 January 2013 were agreed and signed.

### 2. MATTERS ARISING

There were none.

### 3. FINANCE

#### Cheques

**Agreed** and signed the following

- Hambledon Village Shop: reimbursement, Smiths charity vouchers	£ 300.00
- Hambledon Almshouses: balance of Smiths charity grant	£1,700.00
- Hambledon PCC: annual grant	£ 400.00

#### Precept

Noted that Hambledon's recently adopted Code of Conduct did not include a specific exemption from declaring a prejudicial interest in any of its business relating to setting the annual precept under the Local Government Finance Act 1992 and accordingly sought approval, which was granted, for the Clerk to grant a general dispensation to all Councillors to speak and vote on the precept when it came up for consideration under agenda item 6.

#### Risk assessment

**Agreed** that Paul Pattison would carry out the annual risk assessment and report to the next meeting.

### 4. PLANNING

#### Planning applications

WA12/2012: 10 The Hydons – extensions and alterations.

WA12/2090: Mole End, Wormley Lane – replacement extension

Noted and **endorsed** the Planning Committee's decision not to object to either of the above.

#### Upper Tuesley Farm: outline planning application

On an oral report noted that the amended transport proposals which had been submitted to Waverley appeared to do nothing to address either the Parish Council's previously expressed concerns or its suggestions for mitigating the strains that transport generated by the development would place on the existing infrastructure. **Agreed** to make this point in a further response to Waverley and to request a speaking slot at the Committee hearing that was now scheduled for 20 March. Noted that the Chairman and Stewart Payne both planned to attend and **agreed** that the latter would draft speaking notes.

## 5. VILLAGE MATTERS

Police. Noted that a small amount of lead had been removed from a property in the village during the period 17 December – 7 January.

Parish Asssembly, 2013. Noted that the Hambledon Community Foundation had accepted the invitation to be the guest speaker and that detailed arrangements, including the agenda and guests, would be discussed at the next meeting.

### Highways maintenance

On consideration of the tabled paper

- i) noted that no response had been received from Cllr. Andrew Povey to the e-mail reporting the blocked drain at Rock Hill; that the responsible officer at County Hall, John Hilder, had undertaken to try and get a tanker with root cutting equipment to clear the drain but had not responded to requests for an up-date; that road repairs to the south of Church Lane, currently covered by running water on account of the blocked drain, were scheduled for 14 February; and that a request that these be put on hold until the drain was cleared also remained unanswered. Expressed concern about SCC's seeming inability either to respond to or to deal with what was becoming a serious problem but **agreed** that clearing the drain could not be undertaken by the Parish Council and would therefore have to await action by SCC.
- ii) noted that Colin Rapley's proposed daily charges were in the region of £400 per day (not £1,278 as suggested in the paper).
- iii) noted that neither SCC nor Waverley had any mapping of or other information relating to drains within Hambledon.
- iv) expressed concern at the responsibilities and liabilities which entry into a Lengthsman's Agreement would impose on the Parish Council and queried why such an agreement was necessary given that it was SCC's responsibility to undertake all the maintenance work identified in the paper. **Agreed** that, if the Parish Council were to carry out work on SCC's behalf, it should not be required to carry any indemnity (or at the very most its liability should not exceed the level of its own insurance).
- v) **Agreed** that Mike Parry and the Clerk should discuss with Stuart Copping (SCC Highways engineer responsible for Waverley)
  - how much of the maintenance work identified in the paper could be carried out by the Parish Council without its having to enter into a Lengthsman's Agreement;
  - using mapping already available to SCC, how best to compile a drain-specific map of Hambledon.
- vi) **Agreed** that, if a Lengthsman's Agreement were considered necessary, further advice would need to be sought regarding Hambledon Parish Council's legal liability.

### Waverley Community Cleaning Team

Noted that Mike Parry and the Clerk had met the responsible Waverley officer to discuss the relevance of this initiative to Hambledon; that it appeared to be mainly concerned with litter picking; but that nevertheless a suggested schedule of work around the centre of the village had been proposed, on which Waverley's comments were awaited.

### Bus stops

Noted SCC's proposals for promoting the 503 service through the village with bus stop signs attached to existing structure. **Agreed** that it would be appropriate to place these at the Village Hall, the Merry Harriers and the Hydestile Crossroads and that Stewart Payne should take this initiative forward on behalf of the Parish Council.

## 6. BUDGET

On consideration of the tabled paper, **agreed** the budget for 2013-4 subject to the annual grant to the PCC remaining at £400 and the inclusion of £500 for highways maintenance.

## 7. VILLAGE ORGANISATIONS

Almshouses. Noted that a mail shot would shortly be going out to Godalming businesses; that there had been no increase in funds for the up-grade since the last meeting; that the tenant of one of the Almshouses had now moved into a care home; and that this would be taken into account at the Trustees' meeting in April to review alternative options for up-grading.

Nursery School. Noted the School's appreciation of the Parish Council grant of £1,000 towards the costs of the outdoor classroom and that a start date for the work had yet to be advised.

Hambledon Village Shop. Noted that sales figures as at the end of January were flat but that turn-over was sufficient to cover management costs; that the ethos that the Shop as a community facility was to be strongly promoted; and that ideas for using the Shop for community fund-raising projects were being canvassed, including at a forthcoming volunteers meeting. Also noted that, as a result of numerous hits on the Hambledon Village web site during the recent snowy weather, the Shop's Facebook page had been linked to the web site; and **agreed** that Stewart Payne should ask the web site manager, Paul Osborne, if he could effect a reciprocal reverse link.

Oakhurst Cottage. Noted that the Advisory Committee had met on 11 February; that the National Trust had commissioned a structural survey of the cottage; and that resultant remedial work would be factored into the information provided to visitors by the volunteer guides.

## 8. OUTSIDE MEETINGS

Superfast Broadband in Surrey, 21 February (announcement of timetable of work). Noted that Philip Underwood would attend.

Milford Day Centre AGM, 8 March. Noted the invitation and that no Councillor would be able to attend.

## 9. CORRESPONDENCE

Review of Waverley's Statement of Licensing Policy. **Agreed** that this was not a matter on which the Parish Council could usefully comment.

## 10. OTHER BUSINESS

Hambledon Football Club. Noted that work on the new clubhouse would be starting in a few weeks.

The Chairman closed the meeting at 21.40

**Date of next meeting: Tuesday 19 March 2013**

