

HAMBLEDON PARISH COUNCIL

MINUTES

of the meeting held on 19 March 2013 in the Village Hall

Present: John Anderson (Chairman), Karen Jones, Mike Parry, Paul Pattinson, Stewart Payne, Peter Spall, Philip Underwood; Jane Woolley (clerk); Cllr. Elizabeth Cable; and PCSO Dave Boxall

1. MINUTES

The minutes of the meeting held on 12 February 2013 were agreed and signed.

2. MATTERS ARISING

There were none.

3. FINANCE

Clerk's salary

Confirmed the increase wef 1 April 2013 and signed the amendment to the Standing Order.

Risk assessment

On an oral report noted minor deterioration to the benches at the side of the pond but that no other items for which the Parish Council was directly responsible were giving cause for concern.

4. PLANNING

Planning applications

- **Endorsed** the report of the Planning Committee (attached to the file copy of these minutes).
- WA13/0256: Hambledon Coach House, Vann Lane – extensions and alterations. Noted that this was a renewal of a formerly approved application and **agreed** not to object.

Upper Tuesley Farm: outline planning application

Agreed the text of representations by the Parish Council, prepared by Stewart Payne in consultation with the Chairman; thanked him for his input which had included liaison with adjacent Parish Councils; and noted that he would speak on behalf of Hambledon Parish Council at the Waverley Planning meeting on 20 March.

Noted that there was general support for the housing which the scheme would provide but that this support was tempered by serious concern that the lack of supporting infrastructure rendered the scheme unsustainable. Also noted, and expressed the hope that Waverley's response would emphasise, possibilities for making more money available for the provision of enhanced transport links and other facilities.

Noted that, although Waverley Officers had recommended approval of the outline planning application, this could be deferred pending receipt of further proposals from the developers to ensure a sustainable level of infrastructure.

5. PARISH ASSEMBLY; VILLAGE CLEAN-UP

Parish Assembly, Thursday 18 April

Noted Philip Underwood's apologies.

Agreed the draft agenda and the suggested guests; that individual invitations should be sent to new arrivals in the village; and that wine and soft drinks should be served in advance of the formal business (Clerk to organise). Noted that Pauline Parry and Sandy Spall would be asked to help with serving/washing up.

Village Clean-up and Barbeque, Saturday 20 April

Noted that the Clerk would ensure that refuse sacks and a village map were available at the Assembly and subsequently at the Village Shop; that the barbeque would start at 12.00 outside the Shop; that Philip Underwood would ensure availability of food for approximately 20 people; that the Chairman would provide the barbeque; and that Geoff Jones would be asked to assist with the cooking.

6. VILLAGE MATTERS

Police. Noted that during the period 12 February – 19 March there has been one case of assault between partners and one burglary from a private dwelling (the latter a rare occurrence in Hambledon); that shed and garage security was being promoted; and that a further rural anti-car crime operation would commence in April. **Agreed** that this should be reported in the next Parish Magazine and thanked PCSO Dave Boxall for offering to provide an article.

Highways maintenance

On consideration of the previously circulated paper

- **Confirmed** a payment of £234 to Citrus Training for the signing, lighting and guarding course which Colin Rapley had successfully completed on 11 March, entitling him to an operative's licence acceptable to SCC Highways.

- Noted that, as part of the localism drive, SCC was encouraging Parish and Town Councils to provide partial highways services; that SCC's Local Committee in Waverley had included £20,000 in its budget for 2013/14 to support local initiatives; and noted that this could be supplemented by County members' community enhancement allocations. **Agreed** that Hambledon should immediately submit a formal application for at least £1,500 (and possibly up to £3,200) from the local initiative fund and noted that actual costed proposals would be required for consideration by the Local Committee at its next meeting (June/July).

- Noted that neither Waverley nor SCC was able to provide any detailed mapping of drainage in the village but that Parish On-Line, a web-based mapping system using OS maps on which Parishes could plot, for example, highways/drainage data, would provide a useful alternative. **Agreed** that the Parish Council should sign up for the 30-day trial period and noted that, if this were judged a success, the cost in the first year (one-off set-up fee plus annual fee and VAT) would be £48.

- **Agreed** that Mike Parry, the Clerk and Colin Rapley should identify and cost a programme of work which might usefully be carried out during 2013/14 and at the same time initiate a trial of Parish On-Line for the capture of drainage information.

- Noted that John Hilder, SCC Highways, had confirmed that no roofer could be made available to clear the gully under the Hambledon Road (School Hill) until the next financial year and **agreed** that, given the inordinate delay in rectifying this problem, the Clerk should request that it be given high priority.

Waverley Community Cleaning Team

Noted that the Clerk had been round the centre of the village with the Team leader to identify what might be done; that a gang, with a gully sucker, had subsequently visited and had cleared a number of gullies and grips; and that a schedule of further visits had been promised.

Bus stops

Noted that SCC would be placing these at the Village Hall, the Merry Harriers (both by agreement) and the Hydestile Crossroads; that Stewart Payne would so notify villagers via the web site and the forthcoming Parish Magazine; and that the Welcome Pack would be amended accordingly.

7. VILLAGE ORGANISATIONS

Almshouses

Noted that £67,000 had so far been raised; that anticipated further grants were expected to bring the total up to £100,00 which would meet the costs of refurbishing one of the almshouses; that, having regard to available funds, a decision whether to refurbish or undertake more modest improvements would be taken in September; and that, following the recent quinquennial inspection, quotes for the work could now be obtained.

Nursery School

Noted that the economic downturn and the availability of cheaper facilities in the immediate area were resulting in some parents removing their children from the School without giving the requested one term notice.

Village Hall

Noted that bookings were down; that the last year-end accounts showed a loss of £200; and that, in consequence, hire charges were being increased by five per cent and hirers' heating costs monitored via a separate meter.

Noted that Tim Coleman was contracted by the Parish Council to clear leaves from the Hall roof on an annual basis; that in the past two years the Parish Council had also paid him to undertake additional one-off jobs (most recently hedge-laying, cutting back vegetation at the rear of the building and clearing leaves from the side); but that in principal it was the responsibility of the Village Hall Committee to identify and pay for external maintenance work.

Village Shop

Noted that volunteers and all other interested visitors had been invited to an open meeting on 21 March to discuss new ideas for the Shop.

Noted that essential external maintenance work had recently been carried out by the Hambledon Village Trust, as landlord, together with a comprehensive electrical wiring check.

Oakhurst Cottage

Noted that the season would start on Easter Monday 1 April and that all but four stewards had been able to attend the pre-season briefing meetings held on 8 March (afternoon) and 15 March (evening).

8. OUTSIDE MEETINGS

Superfast Broadband in Surrey, 21 February. Noted Philip Underwood's report (previously circulated) and **agreed** that this should be published in the Parish Magazine and on the web site.

Waverley Planning Forum, 16 April. Noted the agenda and that the Chairman might be able to attend; and **agreed** that the Clerk would circulate other Councillors nearer the time to ascertain their availability.

SCC Parishes and other local organisations' working group, 19 April. Noted that this was mainly concerned with the highways localism initiative and **agreed**, as the Parish Council was already reasonably well briefed on this topic, not to attend.

9. CORRESPONDENCE

Waverley Local Development Framework Core Strategy. Noted the letter advising the appointment of an independent inspector to carry out the examination.

10. OTHER BUSINESS

Grass outside Hambledon Hurst. Noted that delaying cutting until the end of the wild flower flowering season remained an issue.

Council Tax 2013-14. Noted that, whereas Hambledon Parish Council had reduced the amount of income to be funded through the precept in 2013-14, Council Tax bills showed an increase of 1.4 per cent from the previous year and **agreed** that this should be queried with Waverley's Director of Finance.

Parish Magazine: editors. Noted possible forthcoming changes and that, if necessary, the Parish Council would offer any assistance necessary to ensure continuity of this vital village publication.

The Chairman closed the meeting at 22.00

Date of next meeting: Tuesday 30 April 2013