

# HAMBLEDON PARISH COUNCIL

## MINUTES

of the annual meeting of the Parish Council held on 29 May 2013 in the Village Hall

Present: John Anderson (Chairman), Mike Parry, Paul Pattinson, Stewart Payne, Peter Spall and Philip Underwood; Jane Woolley (clerk); and Cllr. Elizabeth Cable

Apologies: Karen Jones

### 1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

On a proposal by Philip Underwood, seconded by Paul Pattinson, John Anderson was elected Chairman. On a proposal by John Anderson, seconded by Mike Parry, Philip Underwood was elected Vice-Chairman. Raymond Smith was reconfirmed as internal auditor.

### 2. STANDING ORDERS AND FINANCIAL REGULATIONS

These were reconfirmed.

### 3. REGISTERS OF MEMBERS' INTERESTS

Noted that amendments were needed to Peter Spall's register but that those of other Councillors remained unchanged.

### 4. MINUTES

The minutes of the meeting held on 30 April 2013 were **agreed** and signed.

### 5. MATTERS ARISING

There were none.

### 6. PORTFOLIOS

**Agreed** the distribution of tasks as set out in the previously circulated list; noted that this did not include a nominee to sit on the Hambledon Community Fund's Grants Panel; and **agreed** that this should be further considered.

### 7. FINANCE

#### Cheques

**Agreed** and signed the following

- Tim Coleman, April/May maintenance	£320.00
- Workstation, print cartridge	£ 38.95
- Norris & Gardiner, Cricket Green cutting, April	£205.94

#### Insurance

Noted that, on the advice of Bonhams Guildford, the insurance valuation of the H Sutton Palmer painting of Hambledon Common had been reduced to £2,000.

Noted the terms of the three-year agreement with AON – ie a five per cent reduction in the current year's premium and index-linked increases only to be applied in the next two years.

**Confirmed** the payment of the current year's premium: £507.32.

Information Commissioner, data protection registration

Noted the requirement to pay by Direct Debit in future and signed the mandate.

## 8. PLANNING

### Planning applications

WA13/0641 – Oaktree Farm, Petworth Road: erection of garage/workshop. **Confirmed** the Planning Committee's decision not to object.

### Upper Tuesley Farm

#### a) Local residents meeting, 27 May

- noted that Stewart Payne had established contact with groups in Busbridge, Enton and Witley and, with the Chairman, had attended their meeting on 27 May;
- noted that the groups' concerns were in the main limited to traffic on Tuesley Lane and the density of the development.

#### b) Meeting with HCA, 29 May

Noted the following, arising from the Chairman's and Clerk's meeting with Ken Glendinning, head of area, and Dan Wheatley, area manager Surrey/Sussex, Homes and Communities Agency (HCA)

- the revised traffic mitigation measures which had just been submitted to Waverley but which still failed to address Hambledon's main concerns and did nothing to solve the overall problem of the additional traffic that would be generated by the development;
- that the revised document quantified the traffic calming measures to be put in place by the future developer of the site under a S.278 agreement and that their costs were estimated at just under £1m;
- that HCA had stated that the original option of a road link from the development to the A3100 had been dropped on account of its being contrary to both Green Belt and Waverley planning policy, with no suggestion that an exceptions policy be considered;
- that the road link having been judged as contrary to Waverley planning policy, no CPO could be made for the land over which the road would pass;
- that all previous advice, including to the local residents' groups, had been that the road option had been ruled out on technical and cost grounds;
- that up-grades to bus stops on the A3100 and footpaths linking it to the development (total cost c.£331k) formed part of the S.106 agreement and that HCA would press for up-grades to the footpath that would ensure its suitability for bicycles and buggies;
- that HCA were actively pursuing a peak-hour bus service with Hoppa (but not with any of the commercial bus operators), for which there would be a nominal charge, and that a developer contribution would form part of the S.106 agreement;
- that a developer had been identified with whom HCA would work once planning was in place and that payment would be made in stages over the period of the development (which HCA estimated would be three years);
- that there was no S.106 agreement preventing an increase in the area to be developed.

#### c) Waverley Planning Committee: future meetings

- noted that the technical briefing to consider the revised traffic mitigation measures would be held on 10 June, that technical questions could be submitted in advance and that local Parish Councils would be permitted to speak;
- noted that, following its meeting on 27 May, the residents' groups had already submitted a list of questions but that only one of these (a requirement for a peak hour shuttle bus) addressed any of Hambledon's concerns;
- noted that the Chairman and Stewart Payne had tabled a draft list of questions at the meeting on 27 May and **agreed** that these, amended as appropriate to take account of information provided by HCA, should also be submitted to Waverley;

- **agreed** that Hambledon should also make it clear that it would expect all infrastructure to be in place before the first house was sold, as a means of guaranteeing that development actually occurred;
- noted that Waverley might also consider pressing for an enhanced S,106 contribution;
- noted Cllr. Cable's request for particular points (eg the peak hour shuttle bus, new road/footpath up-grades) which Hambledon would like her to pursue at the technical briefing;
- noted that the application was due to be determined on 18 June.

## 9. PARISH PLAN/VILLAGE DESIGN STATEMENT/NEIGHBOURHOOD PLAN

On consideration of the previously circulated note and having regard to the comment made at the recent Waverley Planning Forum that the time/money required for the preparation of a Neighbourhood Plan was probably only warranted if a major development were envisaged, **agreed** to take no further action for the time being apart from regular Parish Plan up-dates. Noted that Neighbourhood Plans would be discussed at a future Waverley Planning Forum.

## 10. VILLAGE MATTERS

### Highways

Noted that an application had been submitted to the SCC Local Committee in Waverley to fund drain/ditch/hedge maintenance by Colin Rapley; that Hambledon's new Surrey councillor, Victoria Young, had indicated her support for the application; and that it would be considered early in July.

Noted that Mike Parry would be meeting Colin Rapley during June to agree a programme of up to one week's work.

**Agreed** to request one or more small loads of planings from SCC for pothole maintenance by local residents along tracks a) leading to the rear of the houses along Lane End b) round the Cricket Green and c) round the greens adjacent to Woodlands Road.

### Footpaths and Bridleways

Noted that the schedule of cuts (one per path other than two for those along the Greensand Way) had been received and that the single cuts were unlikely to be done until July.

### St Peter's Church

Noted previously expressed Councillor support for the formation of one or more after-school clubs in the village but that the project had subsequently been put on hold until the Church had appointed a successor Children's Worker.

Noted that part of the churchyard grass had been cut earlier in the week.

### Neighbours

Arising from last year's suggestion that David Kay be invited to provide annually up-dates about activities at/plans for Tuesley Farm, **agreed** to ask him to the meeting on 2 July.

## 11. VILLAGE ORGANISATIONS

### Almshouses

Noted that canvassing for funds continued, that £500 had been received from the Matthew Wrightson Trust and that the Elise Pilkington Trust had suggested an application to its October meeting.

Noted that Nutbourne Park was now on the market and that the £10,000 grant promised by Millgate Homes had not yet been received. **Agreed** to discuss its pursuit with the Chairman of the Almshouses Trustees as its receipt would enable up-grading of the empty cottage to start. Noted the insurance problems posed by an empty property and the consequential remedial actions that were having to be put in hand by the Trustees.

### Nursery School

Noted that, consequent on the economic downturn, fewer children were being enrolled but that the resultant loss of income was not balanced by any reduction in expenditure that was inevitably incurred on the maintenance of a Victorian building. Noted that the creation of the new outdoor classroom provided a good vehicle for publicising the School, that Stewart Payne was assisting in this respect and that Victoria Young was also involved. Noted that Waverley (Paul Falconer) might be able to fund some maintenance work via the Community Infrastructure Levy and that Cllr. Cable could provide details of a charity that might be able to support the fees of children from Witley.

### Village Hall

Noted that teas at Vann on the May Bank Holiday Monday had realised c.£500.

Noted that the Surrey Community Improvement Fund, of which details had been sent to the Village Hall Secretary, funded capital projects and might therefore be able to contribute to the cost of a new cesspit.

### Village Shop

Noted the purchase of a small freezer for ice creams, that plans were in hand for improving the deli counter, that pre-packed sandwiches were being trialed and that a promotional wine tasting evening would be held on 23 July.

## 12. OUTSIDE MEETINGS

### Waverley Planning Forum, 21 May

Noted that the Chairman and Clerk had attended and the reports on

- broadband cabinets: locations to be advised when known
- up-dates to permitted development rights legislation
- Community Infrastructure Levy: Waverley's regime for charging due to be adopted spring 2014
- Waverley Local Development Framework: examination of core strategy taking place from 5 June for two weeks with adoption expected later in the year.

Noted that the next meeting was scheduled for 24 September and therefore **agreed** that the Parish Council meeting scheduled for that date should be moved to 17 September.

### Waverley Joint Meetings with Town/Parish Councils

Noted that these were planned for 8 July and 2 December.

## 13. CORRESPONDENCE

There was none.

## 14. OTHER BUSINESS

There was none.

The Chairman closed the meeting at 21.45

**Date of next meeting: Tuesday 2 July 2013**