

HAMBLEDON PARISH COUNCIL

MINUTES

of the meeting of the Parish Council held on 18 February 2014 in the Village Hall

Present: John Anderson (Chairman), Karen Jones, Mike Parry, Paul Pattinson, Peter Spall and Philip Underwood; PC Tracey Taylor and PCSO Dave Boxall; and Jane Woolley (clerk)

Apologies: Stewart Payne and Cllr. Elizabeth Cable

1. MINUTES

The minutes of the meeting held on 14 January 2014 were **agreed** and signed.

2. MATTERS ARISING

Hambledon Cricket Green Trust (minute 6)

Noted that the fallen tree was being cleared on a voluntary basis.

Noted that Paul Pattinson had received a response to his queries relating to the future of the Trust, that the Parish Council might be able to be appointed as a Trustee and that an alternative might be the establishment of a Charitable Incorporated Organisation. **Agreed** that the full text of the response should be circulated [Note: already done] and further discussed at the next meeting.

3. FINANCE

Cheques

Agreed and signed the following:

Hambledon Village Shop – redeemed Smith's Charity vouchers	£ 300.00
Hambledon Almshouses – balance of Smith's Charity grant	£1,700.00
Workstation – stationery	£ 5.24

Insurance, Hambledon Cricket Green Trust

Agreed to meet the cost of one year's premium to provide public liability cover for the Trust and signed a cheque payable to Robinson, Buckley

£ 159.00

Risk assessment

Noted that Paul Pattinson would carry out the annual check prior to the next meeting.

On-line banking

Noted that Lloyds Online for Business banking was available for Parish Councils; **agreed** to take advantage of this facility; asked the Clerk to initiate the necessary steps and report back to the next meeting; and **agreed** that all payments should be signed off at a full meeting of the Council prior to their authorisation by the Clerk or, in the event of their exceeding an agreed amount, by two Councillors.

4. PLANNING

Planning applications

WA14/0107 – Pendleton, Malthouse Lane: replacement garage

Noted that this was a repeat of a previously approved application which had now lapsed and **confirmed** the Chairman's decision not to object.

Waverley: Core Strategy consultations

Noted that comments on components of the new Local Plan would be sought on line and that the necessary steps had been taken to register the Parish Council as a consultee; that comments were now being invited on the revised Statement of Community Involvement; and that the necessary details would be circulated by the Clerk.

5. PROVISION OF PUBLIC UTILITIES

SSE

Noted the meetings which the Clerk had had with representatives of the wayleave and tree cutting teams; that several possible ways of improving supplies to Hambledon in bad weather had been identified and that a request had been made for these to be addressed in detail by SSE's representatives at the Parish Assembly; that the current four-year programme of tree cutting around high voltage cables (there is no similar programme for low voltage) would be made available; and that, in the event of access problems, intervention by the Parish Council would be appreciated.

Thames Water

Noted the further, previously circulated, written report and **agreed** to invite the Regional Performance Manager to the next meeting, in particular to address the age of the mains and variations in network pressures.

6. VILLAGE MATTERS

Police

Noted no crimes had been reported in Hambledon during the period 1 January – 16 February and that Sergeant Karim Tayar, who had joined the Godalming team in place of Danielle Mead, would be coming to the Parish Assembly as would Tracey Taylor and Dave Boxall.

Highways

Noted the previously circulated report and an oral report on the discussions which Mike Parry and the Clerk had had with Scott Close, CCI, about jetting a priority list of blocked pipes, culverts and ditches in the village. **Agreed** that the total estimate, £9,000, was unaffordable but noted that £3000 would cover, for example, the costs of unblocking the pipe under the driveway to the Old Rectory and the ditch/gully running north from Potters Hill. **Agreed** to commit £2000 from reserve funds, to add to the £1000 that was likely to be forthcoming from Cllr. Victoria Young, and asked Mike Parry and the Clerk to discuss with CCI how this total might best be spent. Noted that the work could be carried out before the end of March but that its commissioning would be dependent on a firm commitment from Cllr. Young and finding an area in or close to the village where wet sand could be dumped. **Agreed** that, as much of the sand was run-off from fields farmed by Peter Knight, it would be reasonable to ask if he could provide a location for dumping it.

Blocked drain adjacent to Hambledon House Lodge

Noted that Vanessa Swarbreck had employed a firm to unblock this drain, the subsequent letter of complaint that she had subsequently sent to the Chairman, the Clerk's draft reply and Mike Parry's note explaining the background to the problem. **Agreed** that, with minor amendments, the two documents between them gave a fair representation of the situation and that both should be sent to Mrs Swarbreck; and that copies, together with a copy of Mrs Swarbreck's letter, should be sent to SCC Highways for information.

BT phone box at the Village Shop

Noted that the broken light had been repaired.

7. PARISH ASSEMBLY

Noted the two guests speakers from Scottish and Southern Energy and that the Village Clean-Up would take place on Saturday 12 April.

8. VILLAGE ORGANISATIONS

Almshouses

Noted the good progress that was being made with the up-grade and that, despite the weather, work was ahead of schedule.

Village Hall

Noted that work to make good faults found during the recent electrical inspection had been commissioned at a cost of £1,710 and that the cost of re-sanding and varnishing the floor had reduced from of £2,000 to £1,500.

Village Shop

Noted that the newly-appointed manager had started and would be working for 26 hours per week; that she had retail experience and also ran the farm shop in Chiddingfold; and that, for the time being, most of the other paid members of staff (some with reduced hours) were remaining in post.

Oakhurst Cottage

Noted the previously circulated report and **agreed** that it would be appropriate for the Heritage Society as well as the Parish Council to support the NT's application to Biffa for a grant towards the cost of structural repairs. Noted that it was normal procedure to ask organisations that benefitted from the proceeds of village fetes to contribute something in kind; that, if this were forthcoming, the NT could probably be given £500 [Note: the National Trust has agreed to donate a raffle prize]; and that a decision would be taken when the 2014 fete committee met on 4 March.

9. OUTSIDE MEETINGS

Nothing to report.

10. CORRESPONDENCE

Ian Wilks, Godalming & Haslemere Ramblers Group

Noted and **agreed** to support the Group's request to re-open the footpath alongside the wetland area in the lower part of Winkworth Arboretum; but decided to put on hold for the time being Mr Wilks' request to attend a meeting to explain the work of the group.

11. OTHER BUSINESS

Future meetings

Agreed the following changes:

19 March cancelled: **replaced by Tuesday 25 March**

20 May cancelled; **replaced by Monday 19 May.**

Agreed that a provisional list of meetings for 2014-5 should be circulated [Note: attached to these minutes]

The Chairman closed the meeting at 22.00