

HAMBLEDON PARISH COUNCIL

MINUTES

of the meeting of the Parish Council held on 30 June 2015 in the Village Hall

Present: John Anderson (Chairman), Mary Grove, Mike Parry, Stewart Payne and Philip Underwood; Jane Woolley (clerk); and Cllr. Nicholas Holder

Apologies: Karen Jones, Paul Pattinson and Cllr. Anna James

QUESTION TIME

1. DEFIBRILLATORS

Dr Alison Martin and Mrs Jenny Holford made the case for a second defibrillator for Hambledon, to complement the one which had already been purchased by the Church, and for two villagers to be trained by Bart's City Life Saver in their use and who could then pass on their skills to two or more volunteers. The cost of the defibrillator would be in the region of £1,100 inclusive of VAT and it had already been ascertained that the Parish Council could apply to the Hambledon Community Fund for a grant towards the cost.

It was **agreed** that, in a village as spread-out at Hambledon, it would be desirable to have two defibrillators, one of which might be located at the Merry Harriers/the Church (during services) and the second at the Village Shop; that the Clerk should liaise with Dr Martin in making an application to the Fund; and that Dr Martin and Mrs Holford should pursue ideas both for fund-raising to meet the balance of the total cost and for identifying trainers and volunteers.

FORMAL BUSINESS

The Chairman welcomed Mary Grove and Cllr. Holder, both of whom were attending their first meeting of the Parish Council.

2. MINUTES

The minutes of the meeting held on 26 May 2015 were **agreed** and signed.

3. MATTERS ARISING

Church flower festival

The Church was congratulated on the success of the event, which had attracted 30 contributions; and the Clerk was thanked for the Parish Council flower arrangement.

Standing Orders

Arising from the suggestion at the previous meeting that question time be held at a point closer to "items of interest" on the agenda, instead of or in addition to the slot at the start of the meeting, and the subsequent exchange of e-mails

- **agreed** that the existing Standing Order 6.5 allowed the Chairman to ask for all questions and comments to be stated at the beginning of the meeting and to decide whether to deal with them at that point or at the start of the particular agenda item to which they related;
- **agreed** that, to clarify matters further, the end of the second sentence should read "... is invited by the Chair to respond to a specific question *or to make a specific comment*".
- noted that Standing Order 6.5 could be used to cover input by Hambledon's Borough Councillors but **agreed** that it would also be appropriate to include "Report by Borough Councillors" on all future agenda.

4. FINANCE

Cheques

Agreed and signed the following

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|---|---------|
| - Tim Coleman: June maintenance | £180.00 |
| - Norris & Gardiner: cricket green cutting, May | £205.94 |

5. PLANNING

Planning applications

- WA15/0973 – 6 Hydestile Cottages: application for Certificate of Lawfulness to station mobile home (occupied 'incidental' to the residential use of the main dwelling house). Noted that the mobile home has been installed following refusal of the application in 2014 to convert the attached garage into habitable accommodation. **Confirmed** the decisions of the planning committee that (i) it must be for Waverley to determine whether the mobile home (a) constituted a temporary structure or a development and (b) met legal criteria for the retrospective granting of a certificate of lawfulness and (ii) the application raised many issues, not least for the neighbours. Noted that a site visit had been made by Waverley but that the outcome was not yet known.
- WA15/0987 – 11 Hydestile Cottages: demolition of conservatory/new two-storey extension. **Confirmed** the decision of the planning committee not to object.

Orchard Farm

Noted that a design meeting was scheduled between EHRA and their architects to review responses to comments and feed-back on initial plans for the site and **agreed** that it would be helpful if ERHA could subsequently give the planning committee an up-date on progress. Noted that Paul Stone and his colleagues had also requested a progress report and had been informed about the impending design meeting and that they would also be up-dated in due course.

Noted that mechanisms for handling the ownership and management of the public land that would form part of the development would be addressed in due course.

Land opposite the Merry Harriers

Noted that no response had been received from Waverley to the recent request for an up-date on advice requested from the SCC Valuation Office and thanked Cllr. Holder for offering to follow this up.

6. NEIGHBOURHOOD PLAN

Noted that Waverley had earmarked all potential sites for housing development within the Borough and was confident that it had more than enough to meet the supply that central government would require during the next five years. Thanked Cllr. Holder for his offer to

provide the Clerk with information on any sites that might have been identified in Hambledon.

On consideration of the previously circulated note, **agreed** that the Clerk should draft an initial position paper as suggested in the note, that it must stress the positives; that Liz Bourne's comments on it should also be invited; and that, once approved, all households should receive a copy. Also **agreed** that all Councillors would give further thought to other possible next steps prior to these being discussed at the next meeting.

7. VILLAGE MATTERS

Highways – localism maintenance

Noted that the funding requested for the current year (£3,500) had been received and **agreed** that, on receipt of the end-June bank statement, two Councillors should authorize the transfer of some or all of it to the deposit account

Highways

Noted the reporting of potholes in Woodlands Road and that replacement signage at the Vann Lane/Lane End junction and the road repair at the Pockford bridge were still awaited. Thanked Martyn Grove for replacing the 40 mph sign that had been knocked down along the Hambledon Road .

8. VILLAGE ORGANISATIONS

Almshouses

Noted that work remained on target and that the possibility of creating a loading bay from that part of the site that currently housed the skip would be investigated via Waverley.

Village Hall

Noted that the estimated cost of replacing the windows was £9,600 which, although the Hall had some reserves, was beyond its capability. Noted that the Public Works Loan Board could make grants to Parish Councils which in turn could pass these on to appropriate local organisations, including Village Halls, with the repayment funded through Council Tax over a period of time. Noted the ball-park repayment figures per Hambledon household per annum but **agreed** that it would be more appropriate for the Hall to self-fund the cost, including via fund-raising events within the village.

Village Shop

Noted that the Community Benefit Society had been launched; that the share offer of £4,000 (required to unlock the shop refurbishment grant of £30,000 from SCC) was making good progress; and that a date for the presentation to the shop by the Lord Lieutenant for Surrey of the Queen's Award for Voluntary Service had yet to be announced.

9. CORRESPONDENCE

CPRE, Surrey Branch: notice of annual public meeting, 3 July. Noted that Mike Parry would receive the minutes and would report back in due course and if necessary.

Waverley Local Plan. Noted the scheduled meeting with Towns and Parishes had been cancelled and instead they had each been invited to send one representative to a briefing meeting for Waverley Councillors on the Local Plan on 15 July; that the Chairman would attend on behalf of Hambledon Parish Council; and that Cllr. Holder would also be able to report back to the next Parish Council meeting.

SCC Local Committee (Waverley): request for nominations to serve on the local task group for Cranleigh and Eastern Villages. **Agreed** that Hambledon Parish Council should continue to be represented by Mike Parry.

10. OTHER BUSINESS

Dates of future meetings. **Agreed** that, in principle, these should continue to be held on Tuesdays and noted that the list of dates for meetings after August would be circulated shortly.

The Chairman closed the meeting at 21.30

Date of next meeting: Wednesday 12 August